



El Dorado County Emergency Services Authority

JPA Emergency Medical Services Operations Committee (EMSOC) Meeting

Wednesday, July 19, 2023 – 9:00 a.m.

Diamond Springs-El Dorado Fire Protection District Fire Station 49
501 Pleasant Valley Rd. Diamond Springs, CA

MINUTES

Called to Order: 9:08 a.m.

EMSOC Committee Members:

- | | |
|---|--|
| <input checked="" type="checkbox"/> CAL FIRE Cameron Park, Assistant Chief Dusty Martin,
Vice Chair | <input checked="" type="checkbox"/> CAL FIRE Cameron Park, Battalion Chief Clint Siebert |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Fire Chief Matt Gallagher | <input type="checkbox"/> Diamond Springs Fire, Vacant |
| <input checked="" type="checkbox"/> El Dorado County Fire, Division Chief Trent Williams | <input checked="" type="checkbox"/> El Dorado County Fire, Chief Tim Cordero |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Deputy Chief Dustin Hall, Chair | <input type="checkbox"/> El Dorado Hills Fire, Chief Maurice "Mo" Johnson |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Glenn Brown | <input type="checkbox"/> Georgetown Fire, Bob Bement |

Guests:

Jesse Estrada

Other Attendees:

Wendy Reagan, Marshall Medical Center
Battalion Chief Bryan Schuler, Cal Fire ECC
Fire Chief Dave Whitt, Pioneer Fire Protection District
Executive Director Cristy Jorgensen, EDC ESA

1. Approval of Agenda

- *Executive Director Jorgensen requested the removal of Item 3 Approval of Meeting Minutes and Item 8.1 Upcoming Events.*
- *Chief Martin motioned to approve the agenda with the requested changes. Chief Brown seconded the motion which carried unanimously.*

2. Public Comments

None

3. Approval of Meeting Minutes

4. Discussion/Report Topics

4.1 JPA Controlled Substance Plan

4.1.1 PAR Levels & Notification of Minimum Alert Levels

- *Executive Director reported that transition to the new NarcsBox process was successful. Existing inventory has been tagged and entered into the system. Working through questions and issues as they come up during the transition.*
- *Working with Dr. Duncan on ordering directly with Life Assist in addition to Robinsons. Nationwide ketamine shortage. Robinsons is unable to provide that medication. Life Assist will be able to take orders, but delivery is delayed due to shortage. Notification has been provided to LEMSA that we won't be carrying ketamine on August 1st when the new protocol rolls out.*
- *Seeking direction on PAR levels and minimum inventory to add into the back end of the NarcsBox system. Will trigger alerts to the administrator account. Discussion on inventory levels. PAR level is what the standard inventory should be per unit. Minimum quantity is when crew needs to think about restocking. JPA minimum inventory level is higher than LEMSA protocol of when a unit needs to go out of service.*

- EMSOC agreed to the following PAR and min. levels:
 - Fentanyl: PAR=800mcg. Min.=500 mcg.
 - Midazolam: PAR=80 mg. Min.=40 mg.
- Discussion on storage of narcotics on back-up units. Some medications require a temperature controlled environment. Have additional discussion with Dr. Duncan on this topic. Not all units can be stored indoors. Some units are stored off site from primary unit. How to manage controlled substances for those units.
- Discussion on ketamine ordering. Direction to order 100 mg vials. Wait on establishing PAR and min. levels until we get more information on ordering.
- Executive Director will be on vacation the last week of July. Up stock M285 and 249 with additional inventory for crews to restock during this week.
- Executive Director to send out email with update on RFID inventory process.

4.2 Training Update

4.2.1 EMT & MICN Ride-alongs/Paramedic Internships

- Internship contract with CJAC has been executed.

4.2.2 AHA Training Site

- Instructor candidates can begin scheduling provider courses to complete the monitoring process.

4.3 IFT/Medical Transport Pilot Project

4.3.1 IFT Unit Response/Dispatch

- Executive Director presented monthly report.

4.4 Response Statistics

- Executive Director presented current response statistics. Request to change to monthly reporting rather than weekly.

4.5 JPA Executive Director Transition

- Discussion on transition of Executive Director. Recommend streamlining some of the response reports. If ED can incorporate information into fewer reports, EMSOC supports that. Recommend pausing the following projects: Formal RFP Medic Purchase/Remount, Formal RFP Vehicle Maintenance. Delay some of the capital asset purchases until new ED hired.
- EMSOC to report out to the JPA BOD on these updates.

ACTION: Chief Gallagher motioned to receive and file reports. Chief Williams seconded the motion which carried unanimously.

5. ACTION ITEMS

5.1 Steri-Cycle Contract

- Executive Director presented pricing information on Steri-Cycle for medical waste disposal. Discussion on pick-up cadence at stations and size of container.
- EMSOC supports moving contract to the Board for consideration.

ACTION: Chief Martin motioned to recommend the Steri-Cycle Contract to JPA Board of Directors. Chief Gallagher seconded the motion which carried unanimously.

5.2 JPA Policy 3.5.1 Security of Controlled Substances

- Executive Director to review language and edit as needed based on the new system practices. Specifically review Shift Audit procedure. May need additional edits after conversations with Dr. Duncan on temperature sensitivity and storage.

ACTION: Chief Williams motioned to recommend edits to JPA Policy 3.5.1 Security of Controlled Substances to JPA Board of Directors. Chief Martin seconded the motion which carried unanimously.

6. Response Reports

6.1 June 2023

- 6.1.1 Incident Summary Report
- 6.1.2 Mutual Aid
- 6.1.3 IFTs
- 6.1.4 APOT

- *Executive Director presented response stats reports for the month of June 2023. Introduced FirstWatch to EMSOC. Current platform for tracking exception reports. Still working through issues with program and incidents that are flagged.*

ACTION: Chief Martin motioned to receive and file Response Reports for June 2023. Chief Gallagher seconded the motion which carried unanimously.

7. Committee Reports

7.1 Ambulance Spec Committee

7.1.1 Medic Unit Remount Process

- *Arrow finishing remount of 1 unit and shipping out in a couple of weeks.*
- *Currently working on remounts of 2 units that have been at Arrow for a couple of years. Boxes still in good condition.*
- *Unit at the JPA Office is almost ready to be assigned out, just waiting on license plates to arrive. Will go to M25. The Medic 25 unit will go to M217 and the old M217 will be taken out of service and surplus out.*

7.2 CQI Committee

7.2.1 Next meeting scheduled for August 2, 2023

- *No Update*

7.3 Supply Committee

7.3.1 Next meeting scheduled for August 28, 2023

- *Working with Stryker to demo the new stair chair model for committee.*
- *Life Assist to demo Airtraq blades.*
- *Request from EMSOC to support participation at Supply Co. Reviewed committee membership.*
- *Chief Martin discussed TXA macrodrips don't have long enough stem to puncture through. ED to reach out to Life Assist on supply options for longer drip sets.*

7.4 LEMSA CQI Committee

7.4.1 Next meeting September 6, 2023

7.5 LEMSA MAC Committee

7.5.1 Next meeting scheduled for September 6, 2023

7.5.2 ImageTrend CEMISIS/ NEMSIS Fields

- *ED sent email out on this issue within ImageTrend. Focus is on agencies who now have their own ImageTrend account, apart from the County. Fields need to match the CEMISIS/NEMSIS list. Affects tag transfer.*

7.5.3 Pain Management Protocol Update

7.5.4 Hemorrhage Control Protocol Update

- *Discussion on new protocol updates and new medications. Set to go-live on August 1st.*
- *EMSOC recommend working with LEMSA on drafting an Administration card for pediatric IV Tylenol. Chief Martin will reach out on the request.*
- *Discussion on Patient Destination Policy. SCEMSA recently made updates to their policy. EMSOC discussed those changes and recommendations to present to JPA BOD and MAC.*

8. Standing Items

8.1 Upcoming Events

8.2 Cal Fire ECC Report

- *Chief Shuler reported out on upcoming CAD changes. Verizon CAD pages have changed which has caused some issues in receiving CAD pages on Verizon network.*
- *Requesting heads up to ECC when events occur which may affect dispatch, for example the NarcsBox upgrade.*

9. Good and Welfare

- *MMC: No Report*
- *PIO Fire: Thank you to crews on Medic 49 for additional support in south county.*

- *EDC Fire: continuing work on annexation process with DS Fire. Station remodel at 17 complete and crews settling back into the station.*
- *DS Fire: No Report*
- *GEO Fire: Reviewed recent MCI event.*
- *CP Fire: CP CSD meeting tonight to discuss contract termination with JPA for staffing of M89. Cal Fire is committed to staffing the unit until the JPA can restaff the unit with another provider. Currently have 5 openings with a 6th pending transfer out.*
- *EDH Fire: Training Center is open for use. Working on live fire cadre. Hosting a PG&E 811 drill on August 11th. Command philosophy training internally.*
- *EDC ESA: Working on credential inventory audit in NarcsBox and ImageTrend.*

10. Adjournment: 11:16 a.m.