



El Dorado County Emergency Services Authority

JPA Board of Directors Meeting Minutes

Wednesday, June 26th, 2024 – 9:00 a.m.
Diamond Springs – El Dorado Fire Protection District Firefighters Memorial Hall
501 Pleasant Valley Rd., Diamond Springs, CA 95619

CALL TO ORDER: 9:04am

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Attendees:

- | | |
|--|---|
| <input type="checkbox"/> CAL FIRE - Cameron Park Fire, Assistant Chief Dusty Martin | <input type="checkbox"/> CAL FIRE Cameron Park, Battalion Chief Clint Siebert |
| <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Unit Chief Mike Blankenheim, Vice Chair | <input type="checkbox"/> CAL FIRE ECC AEU, Deputy Chief Dave Wood |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Matt Gallagher | <input type="checkbox"/> Diamond Springs Fire, Vacant |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Tim Cordero, | <input type="checkbox"/> El Dorado County Fire, Division Chief Paul Lohan |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Maurice "Mo" Johnson, | <input checked="" type="checkbox"/> El Dorado Hills Fire, Deputy Chief Dustin Hall |
| <input type="checkbox"/> Garden Valley Fire, Chief Wes Norman, Chair | <input checked="" type="checkbox"/> Garden Valley Fire, Assistant Chief Linda Szczepanik |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Glenn Brown, | <input type="checkbox"/> Georgetown Fire, Assistant Chief Bob Bement |
| <input type="checkbox"/> Marshall Medical Center, Executive Director Nicole Lamm | <input checked="" type="checkbox"/> Marshall Medical Center, EMS Coordinator Michele Williams |
| <input type="checkbox"/> Mosquito Fire, Chief Jack Rosevear | <input type="checkbox"/> Mosquito Fire, James Young |
| <input type="checkbox"/> Pioneer Fire, Chief David Whitt | <input checked="" type="checkbox"/> Pioneer Fire, Battalion Chief Ken Earle |
| <input type="checkbox"/> Rescue Fire, Chief Bryan Ransdell | <input type="checkbox"/> Rescue Fire, Captain Joel Warman |

Guests: None

Pat Kernan, F3 Law Firm

Other Attendees:

Executive Director Bill Sugiyama, EDC ESA
Administrative Coordinator Sarah David, EDC ESA
Cristine Guth, LEMSA

1. APPROVAL OF AGENDA

ACTION: Chief Coredero motioned to approve the agenda. Chief Gallagher seconded the motion which carried unanimously.

2. PUBLIC COMMENTS

Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Please note that state law prohibits this Board of Directors from acting on matters not on the agenda. Matters raised by the public may be referred to staff or placed on the next meeting's agenda. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.

- NONE

3. CONSENT CALENDAR

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other

consent matters. Consent Calendar is acted upon as one unit unless a Board member requests separate discussion and/or action.

EMSOC Meeting Minutes: 3.20.2024, 4.17.2024

Claims Payables: Claim Batch 41, 44, 45, 46, 47, 48, 49, 51, 53, 54, 55, 56, 57

ACTION: Chief Cordero motioned to approve the Consent Calendar. Chief Johnson seconded the motion which carried unanimously.

- 9:07 the Board went into closed session.

4. CLOSED SESSION

4.1 PURSUANT TO GOVERNMENT CODE SECTION (§54956.9)

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: (3 CASES)

- 9:26 the Board came out of closed session.

5. PUBLIC REPORT OF DECISIONS MADE DURING CLOSED SESSION

5.1 PURSUANT TO GOVERNMENT CODE SECTION (§54956.9)

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: (3 CASES)

- No Report

6. REPORTS/DISCUSSION

6.1. Executive Director Report

- The RFQ for legal representation is due this Friday June 28th. The RFP for new ambulance procurement was posted on 6/21 and have a submission date of 8/21.
- Brown Act training is going well, and the last training will be on June 28th at 9:00am.
- The two new ambulances they have already been procured will arrive the week of July 15th.
- New apps: One Dose has been selected along with Feetio and are in progress to be put in place as soon as possible. Operative IQ: Life-Assist will pay for this JPA to implement Operative IQ into 16 ambulances.
- EDH Fire's training program is working with the JPA to schedule AHA courses that will be open to all JPA staff.
- ECPR workgroup has been going well in working with imagetrend on exception report.
- Executive Director Sugiyama attended the active shooter training that CAL Fire put on and was impressed with the training.
- Executive Director Sugiyama has been attending agencies board meetings to recognize all of the paramedics for EMS week and anticipates completion of handing out the awards by the end of July.
- Executive Director Sugiyama will be on vacation July 8th-12th.
- EMS manager interviews will be taking place on July 1st.

6.2. Work Group: JPA /EL Dorado County JPA Contract Update

- This workgroup is going well however this will be a long process to ensure that all changes are being implemented correctly and tested thoroughly.

6.3. Response Stats April - May 2024

6.3.1. Incident Summary

6.3.2. Mutual Aid

6.3.3. IFT Pilot Program

6.3.4. APOT

6.3.5. Response Stats

6.4. EMSOC Committee

- No report

ACTION: Chief Blankenheim motioned to Accept and File Reports. Chief Cordero seconded the motion which carried unanimously.

7. ACTION ITEMS

7.1. Affiliation Agreement

- *Chief Johnson made a statement that the local schools should be the focus of this JPA and then we can look at having Siskiyou students for ride-alongs.*

ACTION: Chief Gallagher motion to Authorize Executive Director to execute College of the Siskiyou Affiliation Agreement. Chief Cordero seconded the motion which carried unanimously.

7.2. Reallocation of 9th Medic Unit Funds – Staff Report Request

- *Due to not having the funds for longevity and the current changes within the system the JPA would like to reallocate the funds that had been put aside for a 9th Medic Unit into buying two new ambulances. This Board is looking into buying 2-3 from Aarow Manufacturing that could be put into duty immediately. This would not negate having a custom ambulance built that could take a year or more to receive but give the agencies the ability to have the current fleet worked on while waiting for the custom ambulances.*

Public Comment: *Member of the public asked if the purchase of this ambulances from Aarow would be fully loaded or not, and if not, what is it going to cost to load it. The Board informed the public that much of the equipment needed to stock the new ambulance would come out of service units to keep costs down.*

ACTION: Chief Johnson motioned to approve reallocation of 9th Medic Unit Funds. Accept committee recommendation to approve reallocating the funds and give the Executive Director the flexibility to work with the currently contracted vendor to make the purchase. Chief Coredero seconded the motion which carried unanimously.

7.3. Grand Jury Response

- *Board went over the Executive Directors' response report to the grand jury. The board assisted in the final responses and any corrections that they thought should be made. Executive Director Sugiyama will make all suggested corrections and bring the response back to the Board for approval.*

ACTION: Motion to approve response to Grand Jury Report. No motion taken, tabled for a later meeting.

8. State of California

- *Reviewed document and recommended which BOD members will sign the document.*
- **Authorizing Agent:** *Executive Director Sugiyama, Chair Chief Anderson, and Vice Chair Blankenheim.*
- **Validate Quorum:** *Chief Coredero, Chief Johnson, Chief Gallagher.*
- **Certifying Agent:** *Chief Brown.*

ACTION: Chief Cordero motioned to approve authorizing agents. Chief Johnson seconded then motion which carried unanimously.

9. BOARD OF DIRECTORS QUESTIONS & COMMENTS

9.1. CAL FIRE ECC AEU: *Cal Fire is undertaking a staff model change. The first step will be putting a second battalion chief in the ECC.*

9.2. CAL FIRE Cameron Park: *Absent*

8.3. Diamond Springs / El Dorado Fire: *No Report*

8.4. El Dorado County Fire: *3 PAO's have completing training and have been badged. National Night Out August 6th.*

8.5. El Dorado Hills Fire: *Having conversations about following Sac County in becoming our own pharmacy.*

8.6 Garden Valley Fire: *No Report*

8.7. Georgetown Fire: *Reminder there is a 1pm meeting about the liability insurance issue.*

8.8. Marshall Medical Center: *No Report*

8.9. Mosquito Fire: *Absent*

8.10. Pioneer Fire: *No Report*

8.11. Rescue Fire: Absent

10. GOOD AND WELFARE

10.1. EL DORADO COUNTY CAO OFFICE

10.2. EL DORADO COUNTY LEMSA

- *LEMSA Internal System partner feedback. CMS data collection is due so the LEMSA will be reaching out to collect information needed.*

11. ADJOURNMENT: 11:13am

Next Board meeting: 9:00 a.m. on Wednesday, **August 28, 2024- JPA BOD Meeting**

All Board Meetings are recorded. The Board Packet may be reviewed at the JPA Office located at 480 Locust Road, Diamond Springs, CA 95619. Note: The Board of Directors may elect to take action on any item included on this agenda.