



# El Dorado County Emergency Services Authority

## JPA Finance Committee Meeting Minutes

Thursday, July 6, 2023 - 9:00 a.m.  
El Dorado County Fire Protection District Fire Station 28 Conference Room  
3860 Ponderosa Dr. Shingle Springs, CA

### PLEDGE OF ALLEGIANCE

#### 1. CALL TO ORDER/INTRODUCTIONS-0900

### ROLL CALL

#### Board Attendees:

<input type="checkbox"/>	CAL FIRE - Cameron Park Fire, Assistant Chief Jeff Reyes
<input checked="" type="checkbox"/>	El Dorado County Fire, Division Chief Paul Dutch, <b>Chair</b>
<input checked="" type="checkbox"/>	El Dorado Hills Fire, Director of Finance Jessica Braddock
<input checked="" type="checkbox"/>	Georgetown Fire, Office Assistant Julie Medsger
<input type="checkbox"/>	Mosquito Fire, Fire Chief Jack Rosevear

Guests: N/A

#### Other Attendees:

Battalion Chief Kalan Richards, Cal Fire/Cameron Park Fire  
Cristy Jorgensen, Deputy Director, EDC ESA

#### 2. APPROVAL OF AGENDA

- *Jessica Braddock motioned to approve the agenda. Chief Dutch seconded the motion which carried unanimously.*

#### 3. NEW BUSINESS

##### 3.1 FY 22/23 Rev/Exp Review

- *Executive Director Jorgensen reported on current FY 22/23 Revenue vs. Expense Report. Waiting on final year end reports from the County to finalize report. Need invoices from all transport agencies to close out the year. Report shows anticipated amounts for all object codes.*

##### 3.2 Discussion on FY 22/23 Prelim EOY Balances

- *Finance Co. to make recommendations to the Board on what to do with any unspent funds from FY 22/23. To consider would be staffing of part-time unit. If Board decides to do this, funds will be needed for additional equipment for that unit to be in-service ready. Discussion on costs of staffing a 12-hour/part-time medic unit. Discussion on FY 23/24 contract language that allows for agencies to request additional funding from unspent FY 22/23 funds.*
- *Discussion on funding of additional unit. Option would be to pre-fund the unit with funds remaining from FY 22/23, but seek to fully fund the cost of the unit with existing savings in the current FY 23/24 budget. Potentially staff the unit as a pilot project for the remaining length of the contract.*
- *Discussion on contract overages. Contracts have not to exceed amount. If agencies can request contract overages, why have a not to exceed amount identified in the contract? JPA Staff is not committing to agencies that contract overages will be funded, but the agencies are requesting a guarantee that those overages will be reimbursed. Doesn't make for solid business practice.*
- *Discussion on Admin costs. Discussion on options for remaining funds. One option is to set those*

*unspent funds aside and if the JPA negotiates a new contract in 2025, agencies could then request access to those funds to cover contract overages or additional admin related expenses.*

### **3.3 CMS Audit**

- *Discussion on upcoming CMS Audit. Discussion on consistent cost allocation for fire districts. Committee agreed to use the percentage of EMS related calls of 79% to factor fire district cost towards supporting ground ambulance transport system. July's cost reports are due to the County by August 15<sup>th</sup>.*
- *Executive Director Jorgensen to send out CMS Cost Sheets and Tip Sheets/FAQs to members.*

*Next meeting scheduled for September 28, 2023 at 9am at EDC Fire Station 28.*

*Cal Fire/CP Fire reported that Chief Reyes will no longer be their rep. Nate Barcklay is their new rep and Chief Richards is the alternate.*

### **4. ADJOURNMENT: 10:02 a.m.**