



# El Dorado County Emergency Services Authority

## JPA Special Board of Directors Meeting Minutes

Wednesday, December 16, 2020 - 8:00 a.m.

<https://zoom.us/j/99850132302?pwd=d3NTaTZrZWVOTFFqaVowaEdJdHhXdz09>

Meeting ID: 998 5013 2302 Passcode: 846385

### PLEDGE OF ALLEGIANCE

#### 1. CALL TO ORDER/INTRODUCTIONS-0808

### ROLL CALL

#### Board Attendees:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> CAL FIRE - Cameron Park Fire, Assistant Chief Sherry Moranz    | <input checked="" type="checkbox"/> CAL FIRE Cameron Park, Battalion Chief Jed Gaines    |
| <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Battalion Chief Mike Batham                  | <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Assistant Chief Brian Newman       |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Bryan Ransdell, <b>Vice Chair</b>  | <input type="checkbox"/> Diamond Springs Fire, Deputy Chief Ken Earle                    |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Tim Cordero                       | <input type="checkbox"/> El Dorado County Fire, Division Chief Paul Dutch                |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Maurice "Mo" Johnson, <b>Chair</b> | <input checked="" type="checkbox"/> El Dorado Hills Fire, Board of Director John Girauda |
| <input type="checkbox"/> Garden Valley Fire, Chief Linda Szczepanik                                | <input type="checkbox"/> Garden Valley Fire, Battalion Chief Jon Michaelson              |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Glenn Brown                             | <input type="checkbox"/> Georgetown Fire, Assistant Chief Bob Bement                     |
| <input type="checkbox"/> Marshall Medical Center, Cynthia Rice                                     | <input type="checkbox"/> Marshall Medical Center, EMS Coordinator Michele Williams       |
| <input type="checkbox"/> Mosquito Fire, Chief Jack Rosevear  | <input type="checkbox"/> Mosquito Fire, Battalion Chief Dion Nugent                      |
| <input type="checkbox"/> Pioneer Fire, Chief Mark Matthews   | <input type="checkbox"/> Pioneer Fire, Battalion Chief Mike Stutts                       |
| <input checked="" type="checkbox"/> Rescue Fire, Deputy Chief Mike Lilienthal                      | <input checked="" type="checkbox"/> Rescue Fire, Deputy Chief Dustin Hall                |

#### Guests:

Bryce DeWitt-El Dorado Hills Fire CERT Program  
Terry Wallace-El Dorado Hills Fire CERT Program

#### Other Attendees:

Mike Blankenheim-Cal Fire ECC  
Jim Hartley-El Dorado Hills Fire  
Sue Hennike-El Dorado County  
Cristy Jorgensen-El Dorado County Emergency Services Authority  
Morgan Lugo-Mosquito Fire  
Brian Veerkamp-El Dorado County Emergency Services Authority  
Pat Williams

#### 2. APPROVAL OF AGENDA

*Director Brown motion approval of agenda. Director Ransdell seconded the motion which carried unanimously.*

#### 3. PUBLIC COMMENTS-None

#### 4. CORRESPONDENCE-None

#### 5. PRESENTATION ITEMS-TAKEN OUT OF AGENDA ORDER

5.1 EDH Fire CERT Presentation

- *Inspector Bryce DeWitt, Program Director for the El Dorado Hills Fire Department CERT Program provided a brief review of the CERT Program. They completed their first CERT academy and are working on their next class. The program is looking for a CERT response vehicle similar to what other agency programs use, for example Folsom Fire donated an ambulance to the Folsom Fire CERT program. The vehicle would be used as a deployment vehicle for the CERT Program to respond to community events, or local response events. Metro Fire CERT also has a deployment vehicle.*
- *Terry Wallace, a current CERT member discussed how valuable an ambulance would be to the program.*
- *EDH Fire CERT would like to have additional conversations on utilizing one of the JPA Medic Units that may be scheduled for surplus. Would like the topic added to a future Board meeting for consideration.*

## **6. REPORTS-TAKEN OUT OF AGENDA ORDER**

### **6.1 Executive Director Report**

- *Executive Director Veerkamp reported that he is now able to spend more time at the JPA with the conclusion of his Board of Supervisor duties.*
- *Reviewing the Medic Replacement Plan. Special thank you to Chief Cordero and Braden Stirling from El Dorado County Fire on managing the ambulance fleet.*
- *Reviewed the Insurance Renewal policy and identified that a surplus unit was still listed on the policy. Removed that from the policy at a cost savings of \$768 per policy renewal year.*
- *Working on updating the vendor accounts with current points of contact and email addresses.*
- *Currently reviewing the Fiscal Year 20/21 Budget and beginning development on the Fiscal year 21/22 budget.*
- *Reviewing the current policy manual and will be brining a staff report to the next Board Meeting on updating the Policy Manual.*
- *Received a past due invoice for the MedNet Repeater Site Lease payment. State law requires the MedNet Program and can only be changed with legislation. The past due invoice has been processed for payment and the billing information has been updated with DGS.*
- *Conducting on-site inspections of the medic units during Quarter 1 of 2021. Working on updating inventory lists and verifying items on the rigs.*
- *Conducting a comprehensive review of the Master Contract.*
- *Conducting a comprehensive review of the ALS Ambulance Agreements and will be reminding agencies of reporting requirements listed in the contracts.*
- *Conducting a comprehensive review of the ALS Engine Agreements. County took over management of those agreements in 2018.*
- *Developing a Controlled Substance Plan and will be seeking input.*
- *Developing CQI Plan and will be seeking input.*
- *Looking into System Status Management and System Enhancement ideas.*

## **7. ACTION ITEMS**

### **7.1 CARES Act Funding**

*Reported out on the CARES Act purchased and allocation of remaining funds.*

#### **7.1.1 LUCAS Compression Devices**

- *Deputy Director Jorgensen reported that the Stryker LUCAS Devices were purchased under a cooperative purchasing agreement with SAVIK. Devices will be configured in conjunction with Stryker representatives. Each agency identified trainers to implement the devices in their respective agency.*

*Director Johnson motioned to approve the purchase of the LUCAS Compression Devices. Director Cordero seconded the motion which carried unanimously.*

#### **7.1.2 Video Laryngoscopes**

- Deputy Director Jorgensen reviewed the staff report. Attended a product demo conducted by Teleflex. Based on crew feedback, recommendation is to purchase the disposable devices. Teleflex was also the lowest quote for the purchase. Some discussion on the number of blades being ordered and the difference between the disposable and non versions of the product.

Director Hall motioned to approve Informal Bid Award to Teleflex for Video Laryngoscopes. Director Moranz seconded the motion which carried unanimously.

#### 7.1.3 Zoom Conference Room

- Deputy Director Jorgensen reported that the proposed cost of the Zoom Classroom came in much higher than the anticipated CARES Act funds cost. The JPA did purchase a Zoom subscription. Much discussion on the cost of the project versus the benefit of the project.
- Director Veerkamp had conversations with the County CAO's office on possibly utilizing one of their conference rooms for future meetings.
- Director Johnson discussed the cost of the EDH Fire Zoom Rooms. That cost came in much higher than originally projected and required close management of project implementation.
- Board gave direction to not move forward with the Zoom Classroom. Those budgeted funds will be allocated towards alternative COVID related expenses.

Director Johnson motioned to deny the fund allocation toward Zoom Conference Room Equipment. Director Cordero seconded the motion which carried unanimously.

#### 7.1.4 COVID-19 Response Related Expenses

- Deputy Director Jorgensen reviewed the list of CARES Act allocated expenses that the JPA has incurred. Also reviewed the list of transport agency COVID related personnel expenses. Member agencies provided a list of desired COVID related supplies for consideration.
- Director Moranz provided clarification on the list of items requested by Cameron Park Fire. Discussion on the request for MMRs. Agreed not to use the funds for the purchase of MMRs.
- Director Brown discussed the reimbursement requested by Georgetown Fire. Those funds were already spent on PPE and disinfectant related supplies but were not reimbursed by the EOC.

Director Cordero motioned to approve fund allocation towards EDC ESA COVID-19 Response Related Expenses. Director Brown seconded the motion which carried unanimously.

Director Johnson motioned to approve the recommendation for expenditures towards member agency COVID-19 related response expenses with the exception of the MMR's by Cameron Park Fire. Director Brown seconded the motion which carried unanimously.

## 8. CLOSED SESSION

8.1 Pursuant to Government Code Section 54956.9 (b): Anticipated exposure to litigation.

## 9. PUBLIC REPORT OF DECISION MADE DURING CLOSED SESSION-PURSUANT TO GOVERNMENT CODE SECTION 54956.9 (b): Anticipated Exposure to Litigation

Director Johnson reported that the Board met on several topics. No specific action was taken. The Board is recommended the creation of an Ad HOC Committee on the Controlled Substance Program.

## 10. BOARD OF DIRECTORS QUESTIONS & COMMENTS

CAL FIRE ECC AEU: Chief Mike Blankenheim is the new Director. Seeing more COVID related calls. EIDS notifications on 2 call types: sick and shortness of breath. At the mercy of the reporting party for the information.

CAL FIRE Cameron Park: COVID testing has increased. Requested that when Marshall is making notifications on a COVID+ patient, notification needs to be made to the ECC. Marshall is doing a great job on contacting the agencies but that information doesn't always get shared with the system as a

*whole. The ECC can ensure the system is made aware for future contacts.*

Diamond Springs / El Dorado Fire: *Working on the Cal OSHA COVID Response Plan.*

El Dorado County Fire: *Working on the Cal OSHA COVID Response Plan. 4 EMT's upgraded to Paramedic.*

El Dorado Hills Fire: *Working on updating the COVID Response Plan with the new Cal OSHA requirements. Working on a Fire Marshal recruitment.*

Garden Valley Fire: *No report*

Georgetown Fire: *Prior to last weekend GEO had no COVID cases. Now they have 8 cases. EIDs and COVID up dramatically. GEO is deconning units after every transport now to keep people safe. Even 1 exposure or quarantine would drastically affect the entire department. It was reported that the Cradlepoints are out of date and will need to be upgraded at a cost of \$2500 per medic. The JPA will need to budget for that. GEO submitted a COVID FEMA grant for a powerload gurney. Waiting to hear on the status of that request.*

Marshall Medical Center: *No report.*

Mosquito Fire: *Working with GEO and GVF on shared resources. Updating COVID policy.*

Pioneer Fire: *No report.*

Rescue Fire: *Special thanks to Captain Warman on the work he did on the AFG Grants. Kaiser Roseville has been contacting Chief Hall directly on all County COVID+ patients. Chief Hall has been in turn notifying the respective agencies. It's been mostly calls run by CP Fire and EDH Fire.*

## **11. GOOD AND WELFARE**

*Chief Hall thanked Cristy and Brian for all of the work that has been done. There has been tremendous movement at the JPA and the Board made a good decision in hiring them.*

*Chief Johnson welcomed Chief Blankenheim. Reported that the JPA is doing an amazing job. The strength of a system depends on the strength of the group working together.*

## **12. ADJOURNMENT-1040**