



El Dorado County Emergency Services Authority

JPA Emergency Medical Services Operations Committee (EMSOC) Meeting

Wednesday, January 20, 2021 – 9:00 a.m.

<https://zoom.us/j/97303394819?pwd=WThmMVFPcm53R0cvcHdoVjdzOTY3UT09>

Meeting ID: 973 0339 4819 Passcode: 398643

MINUTES

Meeting called to order at 9:03 am by Director Cordero.

Attendees:

- | | |
|---|--|
| <input checked="" type="checkbox"/> CAL FIRE Cameron Park, Assistant Chief Sherry Moranz | <input checked="" type="checkbox"/> CAL FIRE Cameron Park, Battalion Chief Jed Gaines |
| <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Battalion Chief Mike Batham | <input type="checkbox"/> CAL FIRE ECC AEU, Unit Chief Mike Blankenheim |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Bryan Ransdell | <input checked="" type="checkbox"/> Diamond Springs Fire, Deputy Chief Ken Earle |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Tim Cordero, Chair | <input checked="" type="checkbox"/> El Dorado County Fire, Division Chief Trent Williams |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Deputy Chief Dustin Hall, Vice Chair | <input type="checkbox"/> El Dorado Hills Fire, Chief Maurice "Mo" Johnson |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chief Linda Szczepanik | <input type="checkbox"/> Garden Valley Fire, Battalion Chief Jon Michaelson |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Glenn Brown | <input type="checkbox"/> Georgetown Fire, Bob Bement |
| <input type="checkbox"/> Marshall Medical Center, EMS Coordinator Michele Williams | <input type="checkbox"/> Marshall Medical Center, Jackie Richardson |
| <input type="checkbox"/> Mosquito Fire, Chief Jack Rosevear | <input type="checkbox"/> Mosquito Fire, Battalion Chief Dion Nugent |
| <input type="checkbox"/> Pioneer Fire, Chief Mark Matthews | <input type="checkbox"/> Pioneer Fire, Battalion Chief Mike Stutts |
| <input type="checkbox"/> Rescue Fire, Deputy Chief Mike Lilienthal | No Alternate |

Guests: None

Other Attendees:

Paul Dutch, Division Chief, El Dorado County Fire
Cristy Jorgensen, Deputy Director EDC ESA
Brian Newman, Assistant Chief Cal Fire
Brian Veerkamp, Executive Director EDC ESA

1. Approval of Agenda

First: Chief Hall
Second: Chief Gaines
Committee Action: Agenda Approved

2. Approval of EMSOC Meeting Minutes – 11/18/2020 Meeting

First: Chief Gaines
Second: Chief Brown
Committee Action: Minutes Approved

3. Training Update

3.1 AHA Training Site

- At the November 18, 2020 EMSOC meeting staff presented a proposal for the JPA to partner with Marshall to become an AHA Training Site. The committee asked for time to go back to their respective agencies and survey their personnel on interest in this concept.

- Several agencies did reply back to JPA staff that they had interest in their agency and identified potential AHA Instructors.
- Chief Hall asked for cost information. Staff stated that the JPA has submitted in for a grant to cover the cost of new equipment but won't know the results of that grant for several months. Several agencies currently have suitable equipment that could support the training during the initial start-up. Cost conversations with Marshall have not occurred yet. The JPA could budget for equipment costs in next year's budget process if needed. There will be an initial cost in purchasing new provider manuals and the cost of cards, but beyond that staff will need to research.
- JPA staff asked for direction and approval from the committee to continue the conversations with Marshall on the concept.
- The committee approved of the concept and gave direction to JPA staff to have additional conversations with Marshall.

3.2 Instructional Services Agreement

- JPA staff presented the idea of an Instructional Services Agreement also known as an ISA.
- An ISA is an agreement between an agency and a college to provide college credit for training hours including in-service training and/or registered college classes. Each hour of training has a dollar value associated with it. At regular intervals, those hours are collected, college credit is issued, and funds are reimbursed to the agency for the training hours documented.
- Several community colleges in the area have ISA's with other public safety entities but due to budget changes with the State Chancellor's Office they are unable to execute new ISA's with agencies.
- JPA staff discussed an alternative concept which is an ISA partnership with Industrial Emergency Council (IEC), a non-profit training company that has an ISA with Palo Verde Community College. They are willing to partner with new agencies on ISA's and will not lock agencies into a long contract term.
- Currently GEO, GVF and MOS have active agreements in place with IEC.
- Discussion on if the JPA could manage the ISA for all of the agencies under an umbrella contract. Questions on how each agency would be allocated training funds if the JPA managed the agreement.
- Request to have IEC present at the February meeting. JPA staff will coordinate with IEC Staff for a presentation at the February EMSOC meeting on their In-Service Training Program and ISAs.

Committee Action: Received Update

4. Old Business

4.1 SWAT Medic Unit Standby

- Chief Cordero reported that no follow up meeting has been scheduled. Recommended removal of this item as a standing Old Business Item. If issues arise, it can be added back to the agenda.

4.2 AVL Update

- Chief Moranz reported that the JPA will assume reporting on this item moving forward.
- JPA Staff met with Chief Moranz for an information download on the AVL Program.
- JPA Staff met with Ron Lyons from Radio Mobile for an information download on the AVL Development.
- JPA Staff met with Chief Wood on an information AVL download.
- Reports are that the app is near development completion. JPA and Radio Mobile need to work together on an itemized checklist of app development completion to have a documented end point to the program.
- Radio Mobile is proposing a cost change to the AVL Mobile App. Previous pricing was an initial \$500 license fee with an annual \$75 maintenance fee. The new pricing structure is a

\$300 per year per license support fee. This new fee structure would include updates as the app continues to develop and be modified where the \$75 annual maintenance fee would only support that specific version of the app when purchased.

- Discussion on the price change and how that may affect Districts that intended to purchase bulk licenses.
- JPA Staff will continue to engage with Radio Mobile on the app development check list and the pricing structure and report back to the committee.
- Discussion on relocating the server from EDH Fire to the JPA Office now that there is a consistent presence at the JPA Office.

4.3 EMS Documentation

- Chief Hall reported that this AdHOC Committee is currently waiting for the LEMSA to finish the draft ePCR Policy for review by the providers. The AdHOC does not have plans to meet again until that policy draft has been sent out. The AdHOC is still waiting for the LEMSA to open the closed call rules within Image Trend.

4.4 Out of County IFTs & Refusal of Service

- JPA Staff edited the System Status Management Policy to reflect approved changes that were adopted at the June 2020 Board of Director's Meeting but had not yet been reflected in the actual policy. Staff will be working with ECC on implementing these changes and the edited policy will go to the February 2021 Board Meeting for final adoption.
- JPA Staff and the LEMSA worked with Marshall Hospital and the area SNF's and ALF's to better document physician requested patient transfers. Physician's will not notify Marshall as base hospital to inform them of the order and notify the ECC of the order. That information can more readily be made available to responding crews during the transport request.
- JPA Staff will have conversations with the Marshall Hospital Foundation about alternative transportation solutions when discharging patients from the hospital.

4.5 Final CARES Act Report

- JPA Staff presented the final CARES Act report to document how the funds were allocated.

4.6 Controlled Substance Plan DRAFT

- Staff presented the DRAFT Controlled Substance Plan for review.
- A Narcotics AdHOC Committee has been established with Chief Johnson, Chief Hall, and Chief Brown as members. While the group has not met yet, they have reviewed the document. There is still more work to be done on the plan before adoption.
- Executive Director Veerkamp reminded the committee to continue to use their current policy and procedure for tracking of Controlled Substances while this new plan is being developed.
- Chief Hall recommended that each agency look at their current practice of disposing of expired medications. He recommends implementing an immediate interim policy of no waste with expired medication and having crews turn those vials in for disposal instead.
- JPA Staff will facilitate with Robinson's Pharmacy on returning expired medications to them for disposal.

4.7 CQI Plan 2021 DRAFT

4.7.1 Re-establish CQI Committee

- JPA Staff presented the DRAFT CQI Plan for review and requested re-establishment of the CQI Committee.
- The request is that each agency identify one or two individuals that will sit on this committee and let JPA Staff know who they are. JPA Staff will then schedule CQI Committee meetings to review the proposed plan and develop a list of data points to follow during the 2021 calendar year.
- The LEMSA has hired a new EMS Supervisor who will assume CQI responsibility. Anticipate changes to the required data reporting from the LEMSA as the new Sup settles into his role.
- Chief Hall recommended that AMA's and Narcotics Administration be added to the list of audit criteria for the JPA's CQI Plan.

5. New Business

5.1 Response Reports: November & December 2020

5.1.1 Incident Summary Report

5.1.2 Mutual Aid

5.1.3 Move Up & Cover

5.1.4 IFTs

- Review the response reports. JPA Staff made some changes to the reporting features to provide data into the system overall.
- Executive Director Veerkamp requested the establishment of a System Enhancement AdHOC to look deeper into deployment model, response framework and other potential pilot programs to enhance the system.

5.2 Part-time IFT Rig Analysis

- Reviewed the Resource Activity Report for Medic 249 which ran as a half time transport car from January 2-4, 2021.
- Special thank you to Diamond Springs Fire and Chief Ransdell for supporting the rig and providing all of the personnel for staffing the rig during this timeframe.
- Chief Hall gave a special thank you as well to Diamond Springs Fire for all of their support with the unit.
- Discussed the 12-hour shifts and 16 total calls led by this car during the timeframe. 7 of the calls were transfers from Marshall.
- Overall satisfaction with the program. Seemed to alleviate some of the impact that the system was having during this time.
- Chief Earle reported that the crews were very supportive of the plan.
- Additional discussion on system status management. The system is often seeing Level 2 and 3. Chief Batham reported that the ECC is updating the paging notification structure. The ECC Duty Chief's use a lot of discretion when evaluating the system and response Levels.
- Extended wall times and time to disinfect units in between patients affecting the system overall.
- Chief Gaines discussed to concept of temporarily down staffing an engine to upstaff a medic when the system gets down to a Level 2 or 1. Additional discussion on this concept: identified medic units would have to be turn key with all of the required equipment and supplies ready to go so the unit is deploy ready.
- The committee would like further discussion on this idea and developing an updated surge plan. Would like conversation moved to the System Enhancement AdHOC for future discussion. The System Status Management Policy would the need updated language for the ECC to reference and implement.

5.3 Medic Unit Replacement Plan

- Chief Cordero discussed that with the addition on new equipment such as the PAPRs and the LUCAS Devices on the medic units, configuration of storage needs to be considered. Most of the fleet are the wheeled coach boxes. There are 2 MedTec boxes that are both currently in for remount. M49 and M85 both have units from Arrow that are the larger style MedTecs. May need to consider larger compartments.
- Reminder that the driver's side main compartment holds the inverters. It is important that these have clearance around them to prevent overheating.
- Chief Hall will reach out to EDH Fire providers to get feedback on compartment configuration and report back to the group.

5.4 AFG Cardiac Monitor Purchase

- Captain Warman from Rescue Fire is overseeing the AFG Monitor purchase. He will be sending an information email to the participating agencies and is asking for 1 point of contact to work with on a committee overseeing the purchase.

- All monitors need to be purchased and received by the August 21, 2021 grant deadline.
- Demo days are being scheduled with potential vendors. Additionally, a request will be made to vendors to provide 2 monitors each for the crews to evaluate.
- The committee would like to use EMSOC to provide updates on the evaluation and purchasing process.
- Chief Hall asked for the participating agencies to send him their point of contact for the committee.
- Chief Gaines requested that if possible, the purchase be completed by the close of the fiscal year to stay within budgeting parameters.

5.5 Inventory Audit

- JPA Staff send out an email request at the beginning of January to each agency Fire Chief with a list of current inventory items. Staff is working on updating the JPA Master Inventory List and is asking for the lists to be submitted to the JPA by the end of January.
- JPA Staff intends to present a Master Inventory Staff Report at the February Board of Directors Meeting and write off items that are no longer used or able to be located and surplus out items that are no longer in service.

5.6 Onsite Medic Inspections

- JPA Staff is scheduling on site inspections of each medic unit. The purpose of these inspections is for staff to see first-hand the medic units, configuration and equipment assigned to the units. Staff is auditing internal records and working to update records as needed including assigned WEX Cards and where each rig is currently located. Staff is hoping to complete all on site inspections by the end of Quarter 1 of 2021.

5.7 Personnel Rosters

- JPA staff sent out a request to agency Fire Chief's for current personnel rosters. Staff is updating the user list in NarcsBox and ImageTrend. Staff requested that rosters be submitted in by the end of January 2021.

6. Committee Reports

6.1 ePCR Working Group

- The update was made during Old Business: EMS Documentation.

6.2 MAC Committee

- The LEMSA MAC Committee met on January 13, 2021.
- Reviewed Hemorrhage Control Adult/Pediatric Protocol and Pain Management Protocol.
- LEMSA has re-established the CQI Committee.
- Chief Earle will be reviewing the TXA Protocol and IV Tylenol Protocol in preparation for upcoming MAC meetings.

6.3 Ambulance Spec Committee

- 2 medic units were sent back to Arrow last week for remount. Anticipate return in May of 2021.
- Reviewing next gen boxes and getting feedback from EDH Fire and DS Fire

6.4 Equipment and Supply Committee

6.4.1 AVL License Cost Revision/Implementation

- Update was covered under Old Business: AVL Update.
- Recommendation to remove this item as a Committee Report moving forward.

6.4.2 PPE Inventory

- Discussion on order request for gurney shoulder straps.
- Committee had discussed this topic a year ago and left the choice to each individual provider.
- If the item is not being used consistently by all the medic units as an EMS System, then the purchase will not be approved.

6.5 Technology Committee

- No report.

7 Standing Items

7.1 Upcoming Events

- Reviewed upcoming calendar of events.
- Reminder to the committee of EMS Week.
- JPA Staff looking for recommendations on outstanding calls, saves or service above and beyond to recognize providers for.
- Intent to present to the County Board of Supervisors.
- Would like to recognize providers in the system as much as possible.
- COVID Vaccination clinics are being scheduled around the County. Red Hawk and the Fairgrounds are being considered as additional mass vaccination sites. Request has been made to have dedicated medics at the sites for potential allergic reactions. While support is there, pulling a medic unit from the system to dedicate service to these clinics places a significant burden on the system overall. More in support of hard cover over an area. Staff is working with Marshall, Public Health and the EOC to try to get as much notice as possible on these clinics to be able to pre-plan medic support.
- January 22, 2021 at 2pm is the dedication of the Eagle at the Public Safety Center.
- Chief Brown is working with GEO's BOD on recognition of the 40-year anniversary of the Medic Unit to GEO.

7.2 Review Code 2 and Code 3 IFTs

- Recommendation to remove this item from standing items.

7.3 Discuss Ambulance Deployment Model

- Recommendation to move this item into the new System Enhancement AdHOC for future discussion.

8. Good and Welfare

- Executive Director Veerkamp reminded the committee of the Mosquito Road construction and road closures.
- Executive Director Veerkamp met Guy Valente, the new LEMSA EMS Supervisor. Looking forward to working with him.
- Executive Director Veerkamp has discussions with Eileen on provider certifications and recertifications. Eileen will be providing JPA Staff a recurring report with expiration dates listed to assist the JPA with contract compliance.
- Chief Earle has been conducting COVID related tag reviews. Reminder to providers to be thorough with source control documentation. Reminder to providers to use the P100 or PAPR when performing aerosolized procedures in the medic unit. Will be reviewing use of Medical Miranda on Code 4's. Reminder to providers to appropriately document lung sounds on respiratory calls.
- Chief Cordero discussed the operational change to Station 21. Utilized social media platforms to inform the community on the station changes, and also clarify mis information on the medic remount process.
- Executive Director Veerkamp thanked the committee and the crews for all the work being done during the COVID pandemic. Cases seem to be decreasing in the community which is hopefully a positive sign.

9. Adjournment: 1050.