



El Dorado County Emergency Services Authority

JPA Board of Directors Meeting Minutes

Wednesday, October 28, 2020 - 8:00 a.m.

DS/ED Fire Station #49, Downstairs Classroom, 501 Main Street, Diamond Springs, CA 95619

Zoom Meeting ID: 839 2773 9125 Passcode: 735464

CALL TO ORDER

Meeting called to order at 0800.

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Attendees:

- | | |
|--|--|
| <input checked="" type="checkbox"/> CAL FIRE - Cameron Park Fire, Assistant Chief Sherry Moranz | <input type="checkbox"/> CAL FIRE Cameron Park, Battalion Chief Jed Gaines |
| <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Unit Chief Scott Lindgren | <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Assistant Chief Brian Newman |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Bryan Ransdell, Vice Chair | <input checked="" type="checkbox"/> Diamond Springs Fire, Deputy Chief Ken Earle |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Tim Cordero | <input checked="" type="checkbox"/> El Dorado County Fire, Division Chief Paul Dutch |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Maurice "Mo" Johnson, Chair | <input checked="" type="checkbox"/> El Dorado Hills Fire, Board of Director John Giraudo |
| <input type="checkbox"/> Garden Valley Fire, Chief Linda Szczepanik | <input type="checkbox"/> Garden Valley Fire, Battalion Chief Jon Michaelson |
| <input type="checkbox"/> Georgetown Fire, Chief Glenn Brown | <input checked="" type="checkbox"/> Georgetown Fire, Assistant Chief Bob Bement |
| <input checked="" type="checkbox"/> Marshall Medical Center, Cynthia Rice | <input type="checkbox"/> Marshall Medical Center, EMS Coordinator Michele Williams |
| <input checked="" type="checkbox"/> Mosquito Fire, Chief Jack Rosevear | <input type="checkbox"/> Mosquito Fire, Battalion Chief Dion Nugent |
| <input type="checkbox"/> Pioneer Fire, Chief Mark Matthews | <input checked="" type="checkbox"/> Pioneer Fire, Battalion Chief Mike Stutts |
| <input checked="" type="checkbox"/> Rescue Fire, Deputy Chief Mike Lilienthal | <input checked="" type="checkbox"/> Rescue Fire, Deputy Chief Dustin Hall |

Guests:

Other Attendees:

Cristy Jorgensen, EDC ESA Deputy Director
Christina Burroughs, El Dorado Hills Fire Department
Jim Hartley, El Dorado Hills Fire Department
Sue Hennike, El Dorado County
Ron Phillips, El Dorado Hills Fire Department
Dave Wood, Cal Fire
Trent Williams, El Dorado County Fire
Mike Batham, Cal Fire ECC

Meeting Recessed at 0801 for discussion on El Dorado County Vegetation Management Program Special Topic. Meeting Resumed at 0824.

1. APPROVAL OF AGENDA

Director Cordero motioned to approve the agenda as presented. Director Lilienthal seconded the motion, which carried unanimously.

2. PUBLIC COMMENTS

None.

3. CONSENT CALENDAR

3.1 Approval of Action Summaries

- JPA EMOSC Committee Meeting Minutes of September 16, 2020
 - *Chief Cordero requested correction to meeting minutes showing Chief Hall replacing Chief Lilienthal as the Co-Chair, not Chief Ransdell.*
- JPA Board Meeting Minutes of August 26, 2020
- Special JPA Board Meeting Minutes of September 23, 2020
- Special JPA Board Meeting Minutes of September 30, 2020
- Approval of September 2020 Accounts Payable Claims

3.2 Fiscal Document/County of El Dorado Signature List

Director Cordero motioned to approve consent calendar as presented. Director Ransdell seconded the motion, which carried unanimously.

4. CORRESPONDENCE

None.

5. REPORTS

5.1 Executive Director Report

Deputy Director Jorgensen reported to the group the focus of the Executive Director and Deputy Director during the first three weeks in new positions.

- *Staff is prioritizing duties and have met with key companies that are partnered with the JPA.*
- *Staff is looking into website compliance with current ADA regulations.*
- *Staff is looking into expanding training operations and opportunities.*
- *A distribution list has been put together specific to regional EMS news.*
- *Staff created a Facebook page for the JPA #WestSlopeJPA. Staff is requesting agencies share news that they want shared via social media.*
- *Staff created a Quickbooks account to manage the JPA finances internally and created project accounts to track expenses associated with the individual medic units.*

5.2 Response Statistics for September 2020

5.2.1 Medical Response Times

5.2.2 Mutual Aid

5.2.3 Move Ups & Covers

5.2.4 IFTs

Deputy Director Jorgensen reported September 2020 Response statistics.

5.3 Code 2 and Code 3 IFTs Stats (Standing Board Item)

Director Cordero reported to the Board. Keep as a standing Board Item.

5.4 Ambulance Deployment Model Review (Standing Board Item)

Director Cordero reported to the Board. Discussion on move-up and covers specifically Medic 61 moving down to 74. Analyzing call response from this location.

5.5 CARES Act Update

Director Lilienthal reported on the uses of the money and how to track it.

- *Chest Compression devices have been ordered.*
- *Video Laryngoscopes are being evaluated. Teleflex will be performing a device demo this month. There are several different models, one being fully disposable and one being semi-disposable. Large cost difference between the two models.*
- *Deputy Director Jorgensen discussed allocating a portion of the funds towards cloud-based storage and cell phones.*
- *The Board needs to determine how to allocate the funds.*

- Director Johnson thanked Chief Lilienthal on the work he has done on this project.
- Sue Hennike addressed the group on CARES related information that has come in from the State. There is a 90-day grace period after December 30th to pay bills for items that are backordered due to COVID related supply and demand issues. Documents must show that the items were ordered by the spending deadline but not yet received. The County used a portion of the funds to apply towards direct cost on ambulance staffing. CARES Act funding cannot be used to cover lost revenue however can be applied towards the cost of quarantine related expenses such as overtime coverage behind an employee that is out on COVID related leave.

5.6 AVL Implementation

Director Moranz updated the Board on implementing AVLs with the final numbers on the amount of licensees requested. Chief Wood is working directly with Radio Mobile. Chief Wood updated the Board on the app and how it has been working. If connection is lost, the route will not go away as in the past. Connectivity needs to be stabilized in order to move forward and there are still many disconnecting/reconnecting issues. The server is currently located at the El Dorado Hills Fire Department. There is discussion on moving the server to the JPA. Director Johnson recommends that we keep the server at EDH Fire because there is 24-hour access to that server room. Chief Moranz recommended that once the project launches, the JPA will assume responsibility for managing the program.

Director Lilienthal made a motion to receive and file all reports. Director Cordero seconded the motion, which carried unanimously.

6. ACTION ITEMS

6.1 ANNUAL ELECTION OF BOARD OFFICERS

Director Lindgren nominated Director Johnson to remain as the Board Chair. Nomination seconded by Director Rosevear.

Director Johnson accepted the nomination.

Vote took place- all in favor.

Director Lindgren nominated Director Ransdell as the co-chair. Nomination seconded by Director Moranz.

Director Ransdell accepts this nomination.

Vote took place-all in favor.

6.2 Fleet Maintenance/Surplus Report

Deputy Director Jorgensen referred to the Board packet on the recommendations.

Director Lindgren made a motion to support the recommendation. Director Lilienthal seconded the motion, which carried unanimously.

7. Fiscal Items

7.1 FY 20/21 Budget Update

Deputy Director Jorgensen updated the Board on the budget line items. Maintenance tracking sheets for each rig will be coming soon.

Director Moranz requested information on the \$40,000 that was given back to the JPA from Cameron Park Fire. Recommendation that there should be a reserve account set aside to better track this money and discussion took place on how these funds will be spent.

Deputy Director Jorgensen will look into this more and report back.

8. Director Items -TAKEN OUT OF AGENDA ORDER

CAL FIRE ECC AEU: Chief Newman reported that Chief Batham is the new ECC representative. Staffing levels at the ECC look good. It was a busy fire season.

CAL FIRE Cameron Park: Director Moranz reported on the Abbott 15-minute COVID-19 test that is now available to the department.

Chief Earle informed the Board that there will be another training on COVID testing coming up and

anyone is welcome to attend.

Diamond Springs / El Dorado Fire: Director Ransdell reported that he received a soft grievance from some of the crews that the Marshall Hospital medic room is being shared with Crisis workers and they are turning off the radio. Director Ransdell recommended that the medics go back to having their own room. Director Rice will be looking into this.

El Dorado County Fire: Director Cordero appreciates all the work on the CARES Act. County Fire has a few new firefighters.

El Dorado Hills Fire: Director Johnson reported that the new Training Center is going out for RFP. EDH Fire has approved a new Type 1 Pierce. The Rescue Fire annexation notice of intent will be filed soon.

Garden Valley Fire: No representative present.

Georgetown Fire: Georgetown Fire reported the loss of one of their longtime firefighters, Bob Ritchie. .

Marshall Medical Center: Director Rice reported that on November 1 Marshall will be doing combination Flu/COVID testing. They are experiencing a national shortage on disposable gowns due to supply chain issues. Cameron Park Fire requested the antibody testing for their employees. Also provided some feedback regarding COVID-19 transport calls which is working much better and the process being used in contacting ECC staff when there is a COVID+ patient. ECC notifies the agencies.

Mosquito Fire: Director Rosevear reported that two personnel are finishing up medic school and one is getting ready to start. All are supported by grants.

Pioneer Fire: Chief Stutts reported that they have a new firefighter scheduled to start in the next month.

Rescue Fire: Nothing to report.

9. Good and Welfare -TAKEN OUT OF AGENDA ORDER

- Sue Hennike reviewed the provided County year-end report to the Board. The LEMSA will be hiring a couple of positions due to staffing vacancies. Aryon Nielsen resigned and they are looking into getting that position filled as well.
- Deputy Director Jorgensen reviewed the coming meeting dates for December and 2021. Recommended to cancel the December 23rd Board meeting and have a Special Board meeting on December 16th in place of the EMSOC meeting scheduled for that date.

10. CLOSED SESSION

10.1 Pursuant to Government Code Section 54957-PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Executive Director

10.2 Pursuant to Government Code Section 54957-PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Deputy Director

11. PUBLIC REPORT OF DECISION MADE DURING CLOSED SESSION-

The Board reconvened into Open Session at 1024.

11.1 Public Report Pursuant to Government Code Section 54957-PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Executive Director

11.2 Public Report Pursuant to Government Code Section 54957-PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Deputy Director

The Board reported that goals have been established for both positions to be included in the annual performance process.

12. Adjournment

Meeting adjourned at 1026.