



El Dorado County Emergency Services Authority

JPA Board of Directors Meeting Minutes

Wednesday, August 26, 2020 - 8:00 a.m.

EDHFD Employee Development Center, 4640 Golden Foothill Parkway, Suite 10

Zoom Meeting: ID: 990 4729 9225 Passcode: 365623

Pledge of Allegiance: Conducted

1. Call to Order/Introductions - Call to order at 8:07 a.m.

Board Attendees:

- | | |
|--|---|
| <input checked="" type="checkbox"/> CAL FIRE - Cameron Park Fire, Assistant Chief Sherry Moranz | <input type="checkbox"/> CAL FIRE Cameron Park, Battalion Chief Jed Gaines |
| <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Unit Chief Scott Lindgren | <input type="checkbox"/> CAL FIRE ECC AEU, Assistant Chief Brian Newman |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Bryan Ransdell, Vice Chair | <input type="checkbox"/> Diamond Springs Fire, Deputy Chief Ken Earle |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Tim Cordero | <input type="checkbox"/> El Dorado County Fire, Division Chief Paul Dutch |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Maurice "Mo" Johnson, Chair | <input checked="" type="checkbox"/> El Dorado Hills Fire, Board of Director John Giraudon |
| <input type="checkbox"/> Garden Valley Fire, Chief Linda Szczepanik | <input type="checkbox"/> Garden Valley Fire, Battalion Chief Jon Michaelson |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Glenn Brown | <input type="checkbox"/> Georgetown Fire, Assistant Chief Bob Bement |
| <input checked="" type="checkbox"/> Marshall Medical Center, Exec. Director Maia Schneider | <input type="checkbox"/> Marshall Medical Center, EMS Coordinator Michele Williams |
| <input type="checkbox"/> Mosquito Fire, Chief Jack Rosevear | <input type="checkbox"/> Mosquito Fire, Battalion Chief Dion Nugent |
| <input type="checkbox"/> Pioneer Fire, Chief Mark Matthews | <input type="checkbox"/> Pioneer Fire, Battalion Chief Mike Stutts |
| <input checked="" type="checkbox"/> Rescue Fire, Deputy Chief Mike Lilienthal | <input type="checkbox"/> Rescue Fire, Deputy Chief Dustin Hall |

Other Attendees:

Tony Corado, Interim JPA Executive Director
Christina Burroughs, Interim JPA Administrative Assistant
Lori Tuthill, Interim JPA Administrative Assistant
Cristy Jorgenson, El Dorado County, CAO Office
Jim Hartley, El Dorado Hills Fire Board of Directors
Battalion Chief Kalan Richards, Cameron Park Fire
Battalion Chief Mike Batham, Cal Fire ECC

Attendees on Zoom:

Chief Brown, Georgetown Fire
Assistant Chief Sherry Moranz, Cameron Park Fire
Maia Schneider, Marshall Medical Center
Sue Hennike, El Dorado County
Brian Veercamp, El Dorado County Board of Supervisor

2. Approval of Agenda

*Director Cordero motioned to approve the agenda as presented with a position swap of 8.1 and 9.1.
Director Lilienthal seconded the motion, which carried unanimously.*

3. Public Comments

None.

4. Consent Calendar

Director Cordero motioned to approve consent calendar item 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, and 4.7 as

presented. Director Ransdell seconded the motion, which carried unanimously.

5. Correspondence

None.

6. Reports – (Unavailable at this time)

Director Lilienthal asked why the JPA is not producing the following reports and is requesting that these reports start getting done. In section 4.2 of the contract it specifically states that these reports need to be done. Corado recommends we let the new Executive Director recreate these reports when they are in place. Discussion took place on which reports are needed and what the JPA can produce in the interim. Corado stated that the County is getting the reports needed. Director Johnson recommended we push this down to EMSOC to vet out.

6.1 Receive/File Statistics for March 2020

6.2 Review and Discuss Code 2 and Code 3 IFT Stats (Standing Board Item)

6.3 Update on Ambulance Deployment Model Review (Standing Board Item)

No report.

7. Old Business

7.1 Gurney Power Load Demo

Medic 85 gave the Board a demonstration on the new Gurney Power Load System.

7.2 CARES Act Grant Acceptance

Director Johnson gave a brief overview of the Agreement for Coronavirus Relief Funds. Discussion among the Board and the County took place. The Board thanks the County for the work on this project.

Director Lilienthal made a motion to enter in the subrecipient Agreement for the Coronavirus Relief Fund. Director Cordero seconded the motion, which carried unanimously.

7.3 Discuss and vote on AVL Project

Director Moranz gave the Board a brief overview of the AVL Cost Breakdown. There will be 133 licenses purchased and with the fees included the initial cost for each license is \$1033.49 with an annual maintenance cost of \$48.72 (Annual Server Maintenance) and \$75.00 (Radio Mobile Maintenance Fee) per unit. Director Johnson will clarify with the IT company regarding the cost of the server maintenance and exactly what they do for that fee. Chief Newman has the breakdown of each license and how many each agency has requested.

Director Lindgren made a motion to approve the purchase of 133 licenses giving the agencies the option of paying in full or following the two-year payment plan. Director Cordero seconded the motion, which carried unanimously.

7.4 Executive Director Recruitment Update

Director Lilienthal briefed the Board on the applicants and the dates for the interviews. First round of interviews is September 2nd and the second round with the full Board will be September 16th at a Special JPA Board meeting. Director Lilienthal requested that if anyone has any specific questions to ask the applicants to send them to him.

8. New Business

8.1 FY 20/21 Final Budget Adoption

Director Corado gave the Board an overview of the attached documents for the final budget adoption for FY 20/21.

Corado would like to clarify that the estimation for the dispatch contract is less than what the maximum contract amount states. Discussion occurred that Cal Fire dispatch costs routinely come in under budget. The Board would like this noted on the Final Budget document. The Board also

recommended the JPA have a quarterly update on the budget, so it is clear where the numbers are throughout the year. The JPA will look into identifying district dispatch reimbursement and CARES Act reimbursement and putting it in the revenue category. Corado briefed the Board on the fixed asset expenditures and requested recommendations from the Board. Director Lilienthal questioned if the JPA should try to save now on items that we have an opportunity to save since the JPA will be losing the \$500,000 from the County after this year. Director Cordero stated that if we hold off on the remounts that are on a rotating basis then we will be hit hard all at once. Director Johnson recommended we look at a modified Capital Replacement Plan. Director Lindgren recommended the JPA consider not spending the money in the gurney lift system. Director Ransdell recommended we meet with the County and have the discussion on losing the \$500,000. Meeting to be scheduled with the workgroup and the County to discuss the fixed asset allocation. Director Lilienthal asked for clarification on how the JPA will utilize the \$146,000 portion of CARES Act reimbursement money in the budget. Director Johnson recommended the topic be discussed at the next EMSOC meeting with the transporting agencies.

Director Lindgren made a motion to adopt the FY 20/21 final budget as presented with the following amendments: move the \$102,000 from the gurney lift system to reserves and make a note regarding the dispatch contract, and make a note that the salaries for the Executive Director and Administrative Assistant positions reflect ¾ of the year. Director Lilienthal seconded the motion, which carried unanimously.

8.2 Los Rios College EMT Contract

Interim Executive Director Corado briefed the Board on the request/contract from Los Rios. Director Johnson recommends the Board review this contract, get Chief Earle's recommendations, have legal look at it and bring back to the next BOD meeting.

9. Fiscal Items

9.1 FY 19/20 Budget Final Review

Director Corado gave the Board an overview of the attached documents of the final numbers for FY 19/20.

10. Closed Session: Pursuant to Government Code Section 54956.9 (a) – Pending Litigation.

The Board adjourned into Closed Session at 10:11a.m.

11. Public Report of Decision Made During Closed Session: - Pursuant to Government Code Section 5497.1 (a) (2).

The Board reconvened into Open Session at 10:27a.m.

Director Johnson read the statement regarding the settlement agreement:

“As a result of mediation by a neutral third party, the lawsuit has been dismissed, and the parties reached a settlement agreement, resolving this matter without admission of guilt by either party.

The parties have agreed to treat the terms of the agreement as confidential, except for the meeting the JPA's legal obligation to disclose the settlement amount, which is \$45,000. This settlement will have no impact on the JPA's general fund. The plaintiff is no longer employed by the JPA.

Consistent with our practice of refraining from comment on personal matters, the JPA has nothing further to say on this matter. The El Dorado County Emergency Services Authority is committed to protecting the privacy rights of our employees and providing a harassment-free work environment.”

12. Director Items

CAL FIRE ECC AEU: Chief Batham will be making rounds to each agency.

CAL FIRE Cameron Park: No report.

Diamond Springs / El Dorado Fire: Director Ransdell reported that Diamond is currently looking to hire.

El Dorado County Fire: Director Cordero reported that County is currently looking to hire.

El Dorado Hills Fire: Chief Johnson reported that EDHFD has a new Operations Support Tech starting in September.

Garden Valley Fire: No report.

Georgetown Fire: Director Brown reported that an email was sent out requesting some help up in Georgetown.

Marshall Medical Center: No report.

Mosquito Fire: No report.

Pioneer Fire: No report.

Rescue Fire: Director Johnson reported that they are finishing up some documents for the plan for service. Will be filing the Notice of Intent soon. Director Lilienthal reported that the sphere of influence update will be sent out to everyone. Working on an issue with Marshall Medical regarding COVID exposures, we are not in support of this and will be responding to this. Discussion took place regarding the process of COVID notifications. Request made to Marshall Medical to contact dispatch to generate notifications to the agencies. Director Lilienthal will work with Marshall Medical for final clarification of this process.

13. Good and Welfare

Director Lilienthal is asking for clarification on the new ePCR process that will begin on September 1, 2020. Discussion took place among the Board members regarding how we could improve this process.

14. Adjournment

Director Lilienthal motioned to adjourn the meeting at 10:30a.m. Director Cordero seconded the motion, which carried unanimously.