



El Dorado County Emergency Services Authority

JPA Board of Directors Meeting Minutes

Wednesday, June 03, 2020 - 8:00 a.m.

**EDHFD Employee Development Center, 4640 Golden Foothill Parkway, Suite 10
or Teleconference: Dial In # 916-577-4811, PIN 67549**

Pledge of Allegiance: Conducted

1. Call to Order/Introductions - Call to order at 8:11 a.m.

Board Attendees:

- | | |
|--|---|
| <input checked="" type="checkbox"/> CAL FIRE - Cameron Park Fire, Assistant Chief Sherry Moranz | <input type="checkbox"/> CAL FIRE Cameron Park, Battalion Chief Jed Gaines |
| <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Unit Chief Scott Lindgren | <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Assistant Chief Brian Newman |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Bryan Ransdell, Vice Chair | <input type="checkbox"/> Diamond Springs Fire, Deputy Chief Ken Earle |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Tim Cordero | <input checked="" type="checkbox"/> El Dorado County Fire, Division Chief Paul Dutch |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Maurice "Mo" Johnson, Chair | <input checked="" type="checkbox"/> El Dorado Hills Fire, Board of Director John Giraud |
| <input type="checkbox"/> Garden Valley Fire, Chief Linda Szczepanik | <input type="checkbox"/> Garden Valley Fire, Battalion Chief Jon Michaelson |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Glenn Brown | <input type="checkbox"/> Georgetown Fire, Assistant Chief Bob Bement |
| <input checked="" type="checkbox"/> Marshall Medical Center, Exec. Director Maia Schneider | <input type="checkbox"/> Marshall Medical Center, EMS Coordinator Michele Williams |
| <input type="checkbox"/> Mosquito Fire, Interim Chief Mark Schwegler | <input type="checkbox"/> Mosquito Fire, Battalion Chief Dion Nugent |
| <input checked="" type="checkbox"/> Pioneer Fire, Chief Mark Matthews | <input type="checkbox"/> Pioneer Fire, Battalion Chief Mike Stutts |
| <input type="checkbox"/> Rescue Fire, Deputy Chief Mike Lilienthal | <input type="checkbox"/> Rescue Fire, Deputy Chief Dustin Hall |

Guest:

Mike Kaslin, Program Director, REACH

Other Attendees:

Tony Corado, Interim JPA Executive Director
Christina Burroughs, Interim JPA Administrative Assistant
Lori Tuthill, Interim JPA Administrative Assistant
Trent Williams, El Dorado County Fire
Robert Combs, Community Member
Jim Hartley, El Dorado Hills Board of Director
Jessica Braddock, El Dorado Hills Finance Director
Barbara Mikels, Mosquito Fire

2. Approval of Agenda

Director Lindgren motioned to approve the agenda with an addition to the agenda by Director Lindgren of 5.6 AVL. Director Ransdell seconded the motion, which carried unanimously.

3. Public Comments

None.

4. Consent Calendar

Director Cordero motioned to approve consent calendar item 4.1, 4.2, 4.3 and 4.4 as presented. Director Lindgren seconded the motion, which carried unanimously.

5. Old Business

5.1 Ground Transport Agreement – REACH

Representative from REACH, Mike Kaslin, presented the Board with a brief overview of the REACH program and how it works in our districts. Discussion regarding the billing, how agencies get billed and why. The question arose as to who is responsible for covering these bills. Board recommends that the Chair and the Executive Director along with Mike Kaslin meet with the County regarding this issue.

5.2 Review and approve the Personnel Committee's recommendation(s) related to the recruitment process and timeline for Executive Director and Executive Assistant

Director Schneider gave the Board a brief overview of the three different options in regards to hiring an Executive Director and an Administrative Assistant (full-time v. part-time). The attachment shows the different scenarios with their respective salary schedules. The Personnel Committee is asking the Board to choose an option so they can move forward with the recruitment. Director Cordero requested input from the current interim JPA Executive Director and Administrative Assistants. Director Ransdell would recommend this go back to the Personnel Committee so there can be a discussion with the current Interim Director/Administrative Assistants.

5.3 Approve the Personnel Committee to review applicants and hire a temporary Administrative Assistant from a Temporary Agency including, but not limited to, Blue Ribbon Personnel Services

The Board does not recommend bringing in a temporary Administrative Assistant at this time.

5.4 Review and Approve Temporary Appointment of Interim JPA Director Tony Corado and Terms of Agreement with Diamond Springs Fire Department

Director Johnson briefed the Board on the result from speaking to legal on this matter (attachment in packet). Legal recommended the JPA have a contract with Diamond for the use of Interim JPA Director Tony Corado.

Director Cordero made a motion to draw up a contract with Diamond for use of Interim JPA Director Tony Corado. Director Moranz seconded the motion, which carried unanimously.

5.5 Review and Approve FY 20/21 Preliminary Budget

Corado gave the Board an overview of the FY 20/21 Preliminary Budget. At this time, we are still anticipating being over budget by \$100,000 for FY 19/20. Most significant change from the last meeting is a change in the ambulance inflation rate. This rate was not being calculated correctly.

5.6 AVL

Lengthy discussion took place regarding the current situation with the AVL Licenses and the cost associated with them for each agency. The Board recommends we reach out to each agency and find out how many licenses are being requested by each agency and then finance will determine the exact cost to the JPA and each agency.

6. New Business

6.1 Committee Assignment Discussion

Director Corado recommends the JPA only have the EMSOC Committee as a standing committee, but no longer have the Finance Committee meetings. It was determined that in order to comply with the Brown Act there cannot be more than 5 directors as representatives in each committee so there is not a Quorum formed. Due to the fact that the JPA does have more than 5 Board members in each committee we must post agendas and minutes to comply with the Brown Act.

Chief Johnson made a motion to have the EMSOC Committee Meetings continue as a Standing Committee with less than five BOD representatives on that committee, discontinue the Finance Committee meetings and keep the BOD meetings as is. Director Lindgren seconded the motion, which carried unanimously.

Director Lindgren made a motion that the five transporting agencies will be the EMSOC Committee Members: Cordero, Ransdell, Johnson, Moranz, and Brown. Director Moranz seconded the motion, which carried unanimously.

6.2 Approval for Paramedic Internship with the El Dorado Hills Fire Department

El Dorado Hills Fire Department has requested to have a Paramedic Internship. A brief discussion took place regarding the JPA policy on Paramedic Internships.

Corado will do more research on this and bring it back to the Board.

6.3 Proposed Chapter 13 EMS System Regulations

Brief update on the proposed Chapter 13 EMS System Regulations. Director Brown recommends the Board keeps this on their radar and that all agencies send out the letter of support.

7. Adjournment

Meeting was adjourned at 10:53 a.m.