



El Dorado County Emergency Services Authority

Special JPA Finance Committee Meeting

Tuesday, April 21, 2020 at 10:00am

DS/ED Fire Station #49, Downstairs Classroom, 501 Main Street, Diamond Springs, CA 95619

Teleconference: Dial In # 916-577-4811, PIN 67549

Attendees:

- CAL FIRE ECC AEU, Unit Chief Scott Lindgren
- CAL FIRE Cameron Park, Asst. Chief Sherry Moranz
- Diamond Springs Fire, Chief Bryan Ransdell, **Vice Chair**
- El Dorado County Fire, Chief Cordero
- El Dorado Hills Fire, Chief Maurice Johnson, **Chair**
- Garden Valley Fire, Chief Szczepanik
- Georgetown Fire, Chief Glenn Brown
- Mosquito Fire, Chief Eddie Dwyer
- Pioneer Fire, Chief Mark Matthews
- Rescue Fire, Deputy Chief Michael Lilienthal

Alternates:

- CAL FIRE ECC AEU, Assistant Chief Mike Blankenheim
- CAL FIRE Cameron Park, BC Jed Gaines
- Diamond Springs Fire, DC Ken Earle
- El Dorado County Fire, DC Paul Dutch
- El Dorado Hills Fire, John Giraudo, Board of Directors
- Garden Valley Fire, Battalion Chief Jon Michaelson
- No Alternate
- Mosquito Fire, Battalion Chief Dion Nugent
- Pioneer Fire, Battalion Chief Mike Stutts
- Rescue Fire, Deputy Chief Dustin Hall

Other Attendees:

Tony Corado, Interim JPA Executive Director
Christina Burroughs, Interim JPA Administrative Assistant
Lori Tuthill, Interim JPA Administrative Assistant
Jessica Braddock, El Dorado Hills Fire
Barbara Michel, Mosquito Fire
Trent Williams, El Dorado County Fire

1. Call to Order

Director Johnson called the meeting to order at 10:04 a.m.

2. Approval of Agenda

Director Cordero motioned to approve the agenda as presented. Director Brown seconded the motion, which carried unanimously.

3. Approval of Finance Meeting Minutes of April 13, 2020

Director Ransdell motioned to approve the minutes. Director Cordero seconded the motion, Mosquito Fire abstained, all others approved.

4. Old Business

None

5. New Business

None

6. Fiscal Items

6.1 Review 20/21 Preliminary Budget

Interim Director Corado gave a brief overview of the JPA Financial Status:

Federal Government has extended the deadline for COVID-19 Reimbursements.
We received three new remounts, we will begin to get them in service.
We have \$499,000 in reserves, we anticipate that we will be using that this fiscal year.
We will be asking the Board for approval for the \$40,000 needed for the remounts.
Medical supplies and vehicle maintenance has been our biggest issue – we need to STOP spending immediately. Fuel is the third category that will be an issue for the budget.
Preliminary Budget has been adjusted to balance the budget, but it is completely inaccurate and we will not make those numbers. We cannot change numbers to artificially create a budget.
Interim Director Corado provided an overview of the current Preliminary FY 20-21 JPA Operating Budget.

Director Johnson – we need to take a closer look at the medical supplies to see why we are so high. Did call volume go up, did costs go up from Life Assist, are we purchasing for the engines as well?

Discussion among agencies regarding the restocking of the ambulance supplies and engine supplies that are being used by the patients. Expiring medications could be an issue – those are getting charged back to the JPA.

Director Johnson made a recommendation for all agencies to take a deeper look at the medical supply orders and then we can discuss at the next meeting.

Director Lilienthal recommended we cross-reference the existing policies to see if we need to modify these, specifically the exchange program for expiring medications.

Director Johnson briefed the committee on his meeting with Sue Hennike from the County:
Recommendation was made that we piggy-back on some of the county contracts or with other agencies. Also look at Life Assist and possibly go out to RFP to see if we can get some better pricing.
Discussed opening up the contract with the County and we may be able to look at capital funding only, not operational. There may be \$100,000 available in CARES funding available to us as well.

Director Lilienthal recommended we get someone in this position immediately as a full-time director. Discussion by the committee with recommendations for a better package with long-term benefits.

Discussion by the committee regarding reducing services:
Options: Reduce an ambulance – either half-time or full black out
Reduce an ambulance in increments throughout the year
Percentage cut from each agencies contract

Noted that any ambulance that may be cut will increase the work-load/call volume for the other agencies. Cameron Park has been staffing 5 on their ambulances for the past year with a savings of \$10,000/year that will be given back to the JPA.

Dispatch services will be increasing as well.
ECC needs to take cuts as well if we are looking to take cuts.

Director Johnson motions to bring these recommendations to the board meeting tomorrow.

Recommendation to have a central place of approval (JPA Director) before making any purchases.

7. Adjournment

Director Ransdell motioned to adjourn the meeting at 11:06 a.m. Director Cordero seconded the motion, which carried unanimously.