



# El Dorado County Emergency Services Authority

## JPA Board of Directors Meeting Minutes

Wednesday, April 22, 2020 - 8:00 a.m.

DS/ED Fire Station #49, Downstairs Classroom, 501 Main Street, Diamond Springs, CA 95619

**Teleconference: Dial In # 916-577-4811, PIN 67549**

**Pledge of Allegiance:** Conducted

### 1. Call to Order/Introductions - Call to order at 8:03 a.m.

#### Board Attendees:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> CAL FIRE - Cameron Park Fire, Asst. Chief <b>Sherry Moranz</b> | <input type="checkbox"/> Alternate Battalion Chief <b>Jed Gaines</b>               |
| <input type="checkbox"/> CAL FIRE ECC AEU, Unit Chief <b>Scott Lindgren</b>                        | <input type="checkbox"/> Alternate Assistant Chief <b>Mike Blankenheim</b>         |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief <b>Bryan Ransdell, Vice Chair</b>  | <input type="checkbox"/> Alternate Deputy Chief <b>Ken Earle</b>                   |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief <b>Tim Cordero</b>                | <input type="checkbox"/> Alternate Division Chief <b>Paul Dutch</b>                |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief <b>Maurice "Mo" Johnson, Chair</b> | <input checked="" type="checkbox"/> Alternate EDH Board of Dir. <b>John Giraud</b> |
| <input type="checkbox"/> Garden Valley Fire, Chief <b>Linda Szczepanik</b>                         | <input type="checkbox"/> Alternate Battalion Chief <b>Jon Michaelson</b>           |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief <b>Glenn Brown</b>                      | <input type="checkbox"/> No alternate  |
| <input checked="" type="checkbox"/> Mosquito Fire, Interim Chief <b>Mark Schwegler</b>             | <input type="checkbox"/> Alternate Battalion Chief <b>Dion Nugent</b>              |
| <input checked="" type="checkbox"/> Pioneer Fire, Chief <b>Mark Matthews</b>                       | <input type="checkbox"/> Alternate Battalion Chief <b>Mike Stutts</b>              |
| <input type="checkbox"/> Rescue Fire, Deputy Chief <b>Mike Lilienthal</b>                          | <input checked="" type="checkbox"/> Alternate Deputy Chief <b>Dustin Hall</b>      |
| <input checked="" type="checkbox"/> Marshall Medical Center, Exec. Dir. <b>Maia Schneider</b>      | <input type="checkbox"/> No alternate  |

#### Other Attendees:

Tony Corado, Interim JPA Executive Director  
Christina Burroughs, Interim JPA Administrative Assistant  
Lori Tuthill, Interim JPA Administrative Assistant  
Sue Hennike, El Dorado County, CAO Office  
Jose C. Henriquez, LAFCO  
Jim Hartley, El Dorado Hills Fire Board of Directors  
Assistant Chief Bob Bement, Garden Valley Fire  
Battalion Chief Dave Wood, Cal Fire

### 2. Approval of Agenda

Director Ransdell motioned to approve the agenda as presented. Director Cordero seconded the motion, which carried unanimously.

### 3. Public Comments

None.

### 4. Consent Calendar

Director Ransdell motioned to approve consent calendar item 4.1, 4.2 as presented. Director Hall seconded the motion, which carried unanimously.

## 5. Correspondence

None.

## 6. Committee Reports

### 6.1 EMSOC

Director Cordero reported on the EMSOC Committee Meeting.

### 6.2 Finance

Director Johnson gave the board an overview of the Special Finance Committee meetings taking place and noted that it will be discussed further in the agenda.

## 7. Reports – (Unavailable at this time)

### 7.1 Receive/File Statistics for March 2020

### 7.2 Review and Discuss Code 2 and Code 3 IFT Stats (Standing Board Item)

### 7.3 Update on Ambulance Deployment Model Review (Standing Board Item)

No report.

JPA Interim Director Tony Corado briefed everyone on the status and will resume pulling these reports next month.

## 8. Old Business

### 8.1 Interim Executive Director Recruitment

Director Johnson gave a brief overview of the unsuccessful last recruitment and the current situation at the JPA regarding the job duties being covered by Corado, Tuthill and Burroughs.

Director Cordero recommended we keep Corado in place for now until we can get this position filled. Corado recommended that we needed to create an employment package that is more attractive for the recruitment process. Also recommends there be a second person in the office as an administrative assistant.

## 9. New Business

### 9.1 Discuss Community Health Ad Hoc Committee

Discussion on Mobile Integrated Health Care and Community Medicine. Advance planning team in the EOC is something they are discussing. We should continue to have these conversations, but it is a lower priority at this time.

### 9.2 Discuss and Vote on transfer of \$40,000 from the 2018/2019 FY Reserve Account to Class 60 Fixed Assets

Corado gave an overview on the reason for this transfer as discussed in the Finance Committee Meeting.

Director Ransdell made a motion to approve the transfer of \$40,000 from the 2018/2019 FY Reserve Account to Class 60 Fixed Assets, Director Cordero seconded the motion, which carried unanimously.

## 10. Fiscal Items

### 10.1 Review YTD Revenue vs. Expenditure Report (Standing Board Item)

The Board reviewed the YTD revenue vs. expenditure report.

We are on track to be over budget around \$400,000.

The Board reviewed the options to reduce the costs.

Recommended that we put a stop spending order in place and all future purchases and maintenance costs (unless it is something that needs to be fixed to stay in service) be approved by the JPA.

Recommended that this information get filtered down via a memo going out to all agency Paramedics created by Interim JPA Executive Director Corado.

Recommended that the policies get reviewed by the Paramedics.

### 10.2 Review FY 20/21 Preliminary Budget

Corado gave an overview of the Preliminary Budget and provided an updated Preliminary Budget

Board discussion on the budget:

Capital replacement plan needed (Remounts/Gurneys)

Need to look at reducing the amount of Ambulances we have, we went from 21 to 20 with the plan to go down to 19 in FY 19/20. We need to look into reducing down even more. Board is asking for a recommendation from the EMSOC Committee on what that number can be and requested they look at the gurneys as well.

Director Corado stated that we cannot balance this budget until we make a decision on which of the three options will work the best for reducing costs:

Reduce an ambulance – either half-time or full black out

Reduce an ambulance in increments throughout the year

Percentage cut from each agencies contract

Brief discussion on the ECC contract with the JPA and how that would relate to these cost reduction options. Director Moranz gave the Board a brief overview of how the contract works. Director Ransdell stated that if the individual fire agencies cut a percentage then the ECC will need to as well. Director Moranz is unable to speak to that.

All items discussed regarding the budget will be taken back to the Finance Committee to be further researched.

Recommended by the Board to budget for FY20/21 two remounts this year as opposed to the proposed three remounts. Gurneys will be discussed further.

#### **11. Director Items**

CAL FIRE ECC AEU: No report.

CAL FIRE Cameron Park: No report.

Diamond Springs / El Dorado Fire: No report.

El Dorado County Fire: No report.

El Dorado Hills Fire: No report.

Garden Valley Fire: No report.

Georgetown Fire: JPA Work Group- need to set another meeting

Marshall Medical Center: COVID Update - Incident Command reduced number of meetings to 3x week.

Mosquito Fire: No report.

Pioneer Fire: No report.

Rescue Fire: No report.

#### **12. Good and Welfare**

Director Johnson – hard conversations and decisions have to be made to run the JPA, it is not personal, it is business. Participation is appreciated.

#### **13. Adjournment**

Director Cordero motioned to adjourn the meeting at 9:15a.m. Director Ransdell seconded the motion, which carried unanimously.