



El Dorado County Emergency Services Authority

Special JPA Finance Committee Meeting

Monday, April 13, 2020 – 10:30 a.m.

Teleconference: Dial In # 916-577-4811, PIN 67549

Attendees:

- CAL FIRE ECC AEU, Unit Chief Lindgren
- CAL FIRE Cameron Park, DC Sherry Moranz
- Diamond Springs Fire, Chief Bryan Ransdell, **Vice Chair**
- El Dorado County Fire, Chief Cordero
- El Dorado Hills Fire, Chief Maurice Johnson, **Chair**
- Garden Valley Fire, Chief Clive Savacool
- Georgetown Fire, Chief Glenn Brown
- Mosquito Fire, Chief Eddie Dwyer
- Pioneer Fire, Chief Mark Matthews
- Rescue Fire, Deputy Chief Michael Lilienthal
- JPA Representative, Tony Corado

Alternates:

- CAL FIRE ECC AEU, Assistant Chief Mike Blankenheim
- CAL FIRE Cameron Park, BC Jed Gaines
- Diamond Springs Fire, DC Ken Earle
- El Dorado County Fire, DC Paul Dutch
- El Dorado Hills Fire, John Giraudo, Board of Directors
- Garden Valley Fire, Battalion Chief Jon Michaelson
- No Alternate
- Mosquito Fire, Battalion Chief Dion Nugent
- Pioneer Fire, Battalion Chief Mike Stutts
- Rescue Fire, Deputy Chief Dustin Hall

Guests:

None

Other Attendees:

Jessica Braddock, El Dorado Hills Fire Department
Lori Tuthill, Diamond Springs Fire Department
Mike Campbell, El Dorado County Fire

1. Call to Order

Director Johnson called the meeting to order at 10:31 a.m.

2. Approval of Agenda

Director Ransdell motioned to approve the agenda as presented. Director Cordero seconded the motion, which carried unanimously.

3. Approval of Finance Meeting Minutes of February 13, 2020

Director Ransdell motioned to approve the minutes. Director Lilienthal seconded the motion, which carried unanimously.

4. Old Business

None.

5. New Business

5.1 Transfer \$40,000 from the 2018/2019 Fiscal Year Reserve Account to Class 60 Fixed Assets

JPA Interim Director Corado gave a brief analysis of the current JPA budget deficit. The JPA currently has \$500,000 in the reserve account. We are anticipating that we will be over budget due to the cost of the three new remounts. JPA Interim Director Corado gave the recommendation to transfer the \$40,000 needed from the reserve account for the remounts.

The committee discussed the reasons for the overage.

Chief Lilienthal asked if the JPA was submitting receipts to OES regarding extra costs incurred due to COVID-19. The JPA will be looking into this.

JPA Interim Director Corado briefed everyone on the \$500,000 for fixed assets that we will be losing from the county in 2021.

JPA Interim Director Corado stated that this will need to be approved by the entire board and will research if this needs to be a resolution or can be done by the voting majority.

Director Lindgren motioned to ask the JPA Board of Directors to approve the transfer of \$40,000 from the 2018/2019 fiscal year reserve account to Class 60 fixed assets. Director Lilienthal seconded the motion, which carried unanimously.

6. Fiscal Items

6.1 Review TYD JPA Revenue vs. Expenditure Report (Standing Finance Item)

JPA Interim Director Corado gave a brief overview of the attached YTD revenue vs. expenditure report and projections for the rest of the year. Predicted that we will be over budget by a little over \$400,000. We should save some money in salaries at this time. The problem is that we are running over in maintenance, medical supplies, and fuel, these are the three critical items that we are anticipating will put us over budget this year.

The committee reviewed the YTD revenue vs. expenditure report.

Director Lilienthal stated that we need to look at all the agencies to see what they are billing the JPA for at this time. We should only be billing the JPA for the medical supplies being used on the ambulance, not the engines. We need to look at why we are so over budget on the medical supplies.

6.2 Review FY 20/21 Preliminary Budget

JPA Interim Director Corado stated that the preliminary budget that is included in this packet was created by the last JPA Director, this is a very rough preliminary budget that we need to look at more closely, especially for the three main categories of maintenance, medical supplies, and fuel.

June 1st is the deadline for the preliminary budget.

The committee recommended we meet weekly to finalize the FY 20/21/budget.

JPA Interim Director Corado recommended that need to start to discuss the direction of the JPA Director and what we will be doing for staffing in the future.

Chief Lilienthal recommended to put a committee together to look at how we can look at the managing the expenses if we can't reduce the cost.

Brown recommended we do not hold Monday/Wednesday/Friday meetings in order to avoid conflict due to the County COVID-19 updates.

7. Adjournment

Director Ransdell motioned to adjourn the meeting at 11:03 a.m. Director Moranz seconded the motion, which carried unanimously.