



El Dorado County Emergency Services Authority

Special Finance Committee Meeting

Thursday, February 13 – 9:00 a.m.

DS/ED Fire Station #49, Downstairs Classroom, 501 Main Street, Diamond Springs, CA 95619

Attendees:

- CAL FIRE ECC AEU, Unit Chief Scott Lindgren
- CAL FIRE Cameron Park, Division Chief Sherry Moranz
- Diamond Springs Fire, Chief Bryan Ransdell
- El Dorado County Fire, Division Chief Paul Dutch
- El Dorado Hills Fire, Chief Maurice Johnson, **Chair**
- Garden Valley Fire, Chief Clive Savacool
- Georgetown Fire, Chief Glenn Brown
- Marshall Medical Center, Exec. Dir. Maia Schneider
- Mosquito Fire, Chief Eddie Dwyer
- Pioneer Fire, Chief Mark Matthews
- Rescue Fire, Deputy Chief Michael Lilienthal
- JPA Representative, Sherrie Kelley

Alternates:

- CAL FIRE ECC AEU, Assistant Chief Mike Blankenheim
- CAL FIRE Cameron Park, Battalion Chief Jed Gaines
- Diamond Springs Fire, Deputy Chief Ken Earle
- El Dorado County Fire, Chief Tim Cordero, **Vice Chair**
- El Dorado Hills Fire Board of Directors, John Giraud
- Garden Valley Fire, Battalion Chief Jon Michaelson
- No Alternate
- No Alternate
- Mosquito Fire, Battalion Chief Dion Nugent
- Pioneer Fire, Battalion Chief Mike Stutts
- Rescue Fire, Deputy Chief Dustin Hall

Guests:

None

Other Attendees:

Captain Jacob Poganski, El Dorado County Fire
Engineer/Paramedic Mike Campbell, El Dorado County Fire

1. Call to Order

Director Johnson called the meeting to order at 9:04 a.m.

2. Approval of Agenda

Director Blankenheim motioned to approve the agenda as presented. Director Ransdell seconded the motion, which carried unanimously.

3. Old Business

None.

4. New Business

4.1 Discuss and Vote on JPA Finance Committee Membership Structure

Many years ago, the JPA attempted to establish a set membership structure for the Finance Committee, but unfortunately there were numerous meetings where a quorum was not met due to members or their alternate not being present. The JPA then reverted back to a structure where all Board members were invited to participate in an effort to ensure a quorum was met at meetings. Since meeting participation has been steady, the JPA is soliciting feedback regarding whether a set membership structure should be created.

The committee agreed that no changes should be made to the membership structure and that the current process of having all Board members invited to attend the Finance Committee meeting should be maintained.

- 4.2 Review YTD JPA Revenue vs. Expenditure Report and Discuss Future Budgetary Concerns
The Committee reviewed to YTD revenue vs. expenditure report and discussed future budgetary concerns that included increased dispatch costs, the Ambulance Inflation Factor, vehicle repair costs, gurney replacement costs and remount/new ambulance purchases.

Discussion topics included:

- Currently the projection for year-end FY 19-20 is a deficit of \$511,780.
- The JPA needs to go out to RFP for medical supplies.
- Assign a committee to speak to the county regarding fixed assets/addendum to the contract.
- There have been significant increases in vehicle repair costs and medical supplies.
- The Ambulance Inflation Factor is not a set amount and will vary each fiscal year.

Director Lilienthal motioned to have the JPA Board of Directors create a work group to discuss JPA fixed asset purchases after FY 20-21 with county representatives. Director Dutch seconded the motion, which carried unanimously.

- 4.3 Review Preliminary FY 20-21 JPA Budget

The preliminary FY 20-21 JPA budget was discussed. The current projection for FY 20-21 is a deficit in the operating budget of \$195,090.83. The fixed asset budget projection is currently under budget at \$10,000.

The JPA was requested to add the cost of replacement gurneys into the FY 20-21 projected budget. With the addition of two gurneys (\$42,000) to the fixed asset budget, the projection is now at a deficit of \$32,000 for the FY.

- 4.4 Discuss and Vote on Executive Director Recruitment Budget

The JPA Personnel Committee is recommending that the Finance Committee approve a \$3,000 budget to cover travel expenses for up to three candidates for the final round of interviews for the Executive Director position. The committee discussed concerns regarding the JPA's budget projections for the remainder of FY 19-20 and felt that a travel budget of \$3,000 was too high.

Director Lilienthal motioned to have the JPA Board of Directors approve a travel budget of \$1,000 for the Executive Director recruitment. Director Johnson seconded the motion, which carried unanimously.

The revised budget will be as follow:

Recruitment:	\$2,500
Travel:	\$1,000
Legal Review:	<u>As Needed</u>
TOTAL	\$3,500

- 4.5 Discuss and Vote on Executive Director Compensation

Based on the JPA's budget projections for the remainder of FY 19-20 and for FY 20-21, the committee discussed concerns about increasing the salary for the Executive Director position at this time.

Director Lilienthal motioned to table the discussion regarding an increase in the Executive Director's compensation until a future date. Director Ransdell seconded the motion, which carried unanimously.

5. **Adjournment**

Director Lilienthal motioned to adjourn the meeting at 10:15 a.m. Director Blankenheim seconded the motion, which carried unanimously.