



El Dorado County Emergency Services Authority

JPA Board of Directors Meeting Minutes

Wednesday, August 28, 2019 - 8:00 a.m.
Diamond Springs Fire, 501 Main Street, Diamond Springs, CA 95619

Pledge of Allegiance: Conducted

1. Call to Order/Introductions - Call to order at 8:00 a.m.

Board Attendees:

- | | |
|---|---|
| <input checked="" type="checkbox"/> CAL FIRE - Cameron Park Fire, Div. Chief Sherry Moranz | <input type="checkbox"/> Alternate Battalion Chief Jed Gaines |
| <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Unit Chief Scott Lindgren, Chair | <input checked="" type="checkbox"/> Alternate Battalion Chief Brian Newman |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Bryan Ransdell | <input checked="" type="checkbox"/> Alternate Deputy Chief Ken Earle |
| <input checked="" type="checkbox"/> El Dorado County Fire, Interim Chief Lloyd Ogan | <input checked="" type="checkbox"/> Alternate Division Chief Tim Cordero |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Maurice Johnson | <input type="checkbox"/> Alternate EDH Board of Dir., John Giraudo |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chief Clive Savacool, Vice Chair | <input type="checkbox"/> Alternate Battalion Chief Jon Michaelson |
| <input checked="" type="checkbox"/> Georgetown Fire, Asst. Chief Mike Blankenheim (CAL FIRE) | <input checked="" type="checkbox"/> Alternate Battalion Chief Dave Wood |
| <input type="checkbox"/> Mosquito Fire, Chief Eddie Dwyer | <input type="checkbox"/> Alternate Battalion Chief Dion Nugent |
| <input type="checkbox"/> Pioneer Fire, Chief Mark Matthews | <input checked="" type="checkbox"/> Alternate Captain Greg Morford |
| <input checked="" type="checkbox"/> Rescue Fire, Deputy Chief Mike Lilienthal | <input checked="" type="checkbox"/> Alternate Deputy Chief Dustin Hall |
| <input checked="" type="checkbox"/> Marshall Medical Center, Exec. Dir. Maia Schneider | |
| <input checked="" type="checkbox"/> JPA Representative Sherrie Kelley | |

Guests:

- Doug Alliston, Murphy Campbell Alliston Quinn
- Pat Williams, Diamond Springs Fire Board of Directors
- Michelle Patterson, El Dorado County EMSA
- Sue Hennike, El Dorado County Deputy CAO
- Don Ashton, El Dorado County CAO
- Brian Veerkamp, El Dorado County Board of Supervisors

Other Attendees:

- Division Chief Paul Dutch, El Dorado County Fire

2. Approval of Agenda

The wording on Item 9.5 needs to be changed from "Based on Keeping Class 30 Process at the District Level" to "Based on Keeping the Fixed Rate Contract in Place."

Director Johnson motioned to approve the agenda with the change noted above. Director Savacool seconded the motion, which carried unanimously.

3. Public Comments

None.

4. Legal

4.1 Review and Discuss Legal Opinion Concerning Marshall Medical Center's Membership on the JPA Board

Doug Alliston from Murphy, Campbell, Alliston, and Quinn, reviewed his legal opinion with the Board concerning Marshall Medical Center's membership. All past decisions and votes by the JPA Board

were found to be legal and Marshall Medical Center's membership on the Board is valid.

5. Consent Calendar

Director Johnson motioned to approve consent calendar items 5.1, 5.2, 5.3 and 5.4 as presented. Director Lilienthal seconded the motion, which carried unanimously.

6. Correspondence

6.1 Review and Discuss Letter from El Dorado County's Chief Administrative Officer

The County's Chief Administrative Officer, based on concerns that the JPA is not employing sufficient safeguards to ensure that once CSA 7 ambulance funding is disbursed to its member agencies, that funding will not be comingled with other funds and used to subsidize other district operations, is requested a full accounting of each transporting district's ambulance expenditures no later than September 30.

7. Reports

7.1 Receive/File Statistics for July 2019

Director Lindgren provided an overview of the statistics for the July response time reports.

7.2 Review and Discuss Code 2 and Code 3 IFT's (Standing Board Item)

Total Code 2 IFTs = 87

IFTs terminating outside of El Dorado County 58

IFTs terminating outside of Sacramento/Placer County 29

Total Code 3 IFTs 2

IFTs terminating outside of El Dorado County 1

IFTs terminating outside of Sacramento/Placer County 1

Director Lindgren recommending discussing when the JPA plans to stop performing the out of county IFTs. Director Johnson recommending tracking the data for a while before holding discussions on halting the out of county IFTs.

Director Savacool motioned to add the out of county IFT discussion to the December Board agenda. Director Johnson seconded the motion, which carried unanimously.

8. Old Business

None

9. New Business

9.1 Review and Vote on Whistleblower Policy

Director Lilienthal motioned to approve the Whistleblower Policy as presented. Director Johnson seconded the motion, which carried unanimously.

9.2 Review and Vote on FY 19-20 Remounts (VINS 1173, 7468 & 0500) and Sale of VIN 6555 to Arrow Manufacturing

Director Johnson motioned to approve the remount of VINS 1173, 7468 and 0500 and the sale of VIN 6555 in FY 19-20. Director Lilienthal seconded the motion, which carried unanimously.

9.3 Discuss and Vote on Moving all Class 30 Processing to the JPA (Roll Call Vote)

Director Moranz motioned to have the transporting districts revert back to paying on actuals through the JPA with no cap, as it was done prior to the fixed rate contract. Director Blankenheim seconded the motion.

Director Moranz revised the motion to include a cap at \$1,150,000 per ambulance on an annual basis. Director Blankenheim seconded the motion.

The Board discussed the need for the transporting districts to come to a consensus on how to bill for Class 30 expenses and how surplus funds shall be handled. The consensus was to not move forward on any action until the results of the Finance Committee workshop/Ad Hoc meetings were presented.

9.4 Review and Vote on Revised ALS Ambulance Agreement – Based on Approval to Move Class 30 Processing Back to JPA (Roll Call Vote)

Item is no longer valid, as Item 9.3 did not pass.

9.5 Review and Vote on Revised ALS Ambulance Agreement – Based on Keeping Fixed Rate Contract in Place (Roll Call Vote)

Director Johnson motioned to remove Items 3 and 6 (listed below) from Appendix B - Compensation for Services in the proposed ALS Ambulance Agreement. Director Lilienthal seconded the motion, which carried unanimously.

3. The Contractor agrees that all compensation provided by the JPA will only be utilized for the sole purpose of ambulance transport services, per the JPA's Master Contract with El Dorado County.

6. The Contractor agrees to return all compensation not utilized within a fiscal year to the JPA. All excess compensation shall be returned to the JPA on a quarterly basis, with the fiscal year Q4 funds being submitted to the JPA no later than October 1. The Contractor also agrees that all compensation returned to the JPA will be placed in a special index fund (escrow account) and that any request for use of the funds by the JPA or any Contractor shall only occur with the approval of the JPA Board of Directors.

9.6 Nominate and Vote on JPA Representative(s) for the EDC Mental Health Coalition

Director Johnson volunteered to participate on the EDC Mental Health Coalition.

Director Savacool motioned to nominate Director Johnson as the JPA representative for the EDC Mental Health Coalition. Director Schneider seconded the motion, which carried unanimously.

9.7 Update on Ambulance Deployment Model Review

The System Status Management Committee is reviewing the current JPA deployment model at their meeting and will update the Board on a regular basis as to their findings.

10. Fiscal Items

10.1 Review Preliminary FY 18-19 Year End Revenue vs. Expenditure Report

The Board reviewed the preliminary FY 18-19 year-end revenue vs. expenditure report which shows a balance of \$207,764 in the operating budget and \$111,741 in the capital asset/reserve budget.

10.2 Review FY 19-20 Revenue vs. Expenditure Report (Standing Board Item)

The Board reviewed the YTD revenue vs. expenditure report.

10.3 Review and Approve Draft FY 17-18 JPA Audited Financials Report

Director Johnson motioned to approve the draft FY 17-18 JPA audited financials as presented. Director Savacool seconded the motion, which carried unanimously.

11. Director Items

CAL FIRE ECC AEU: Discussed potentially reverting back to monthly JPA meetings if the Fire Chiefs

Association does not start meeting every other month.

CAL FIRE Cameron Park: No report.

Diamond Springs / El Dorado Fire: No report.

El Dorado County Fire: No report.

El Dorado Hills Fire: No report.

Garden Valley Fire: Laying off half of current staff so ALS response will decrease on the divide.

Georgetown Fire: No report.

Marshall Medical Center: No report.

Mosquito Fire: No report.

Pioneer Fire: No report.

Rescue Fire: No report.

12. Good and Welfare

None.

The Board adjourned into Closed Session at 10:30 a.m.

13. Closed Session

13.1 Pursuant to Government Code Section 54957 (b) (1) – Public Employee Contract – Executive Assistant / Interim Executive Director

The Board reconvened into Open Session at 10:47 a.m.

14. Public Report of Decisions Make During Closed Session

14.1 Pursuant to Government Code Section 54957.1 (a) (5) – Public Employee Contract – Executive Assistant / Interim Executive Director

The Board offered Ms. Kelley an Interim Director contract valid through August 31, 2020, which she accepted. Additionally, the Board approved the hiring of an additional part-time JPA staff member.

15. Adjournment

Director Johnson motioned to adjourn the meeting at 10:49 a.m. Director Lilienthal seconded the motion, which carried unanimously.