



El Dorado County Emergency Services Authority

JPA Systems Status Management Committee Meeting

Wednesday, April 17, 2019 – 9:00 a.m.

DS/ED Fire Station #49, Classroom, 501 Main Street, Diamond Springs, CA 95619

MINUTES

The meeting was called to order at 9:00 a.m.

Attendees:

- | | |
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| <input checked="" type="checkbox"/> CAL FIRE ECC AEU, BC Brian Newman | <input checked="" type="checkbox"/> Alternate Unit Chief Scott Lindgren |
| <input type="checkbox"/> CAL FIRE Cameron Park Fire, BC Jed Gaines | <input checked="" type="checkbox"/> Alternate Div. Chief Sherry Moranz |
| <input type="checkbox"/> Diamond Springs Fire, Deputy Chief Ken Earle | <input type="checkbox"/> Alternate Chief Bryan Ransdell |
| <input checked="" type="checkbox"/> El Dorado County Fire, Div. Chief Tim Cordero, Chair | <input checked="" type="checkbox"/> Alternate Interim Chief Lloyd Ogan |
| <input checked="" type="checkbox"/> El Dorado Hills, Deputy Chief Mike Lilienthal, Vice Chair | No Alternate |
| <input type="checkbox"/> Garden Valley Fire, Chief Clive Savacool | <input checked="" type="checkbox"/> Alternate BC Jon Michaelson |
| <input type="checkbox"/> Rescue Fire, BC Dave Brady | No Alternate |
| <input checked="" type="checkbox"/> Georgetown Fire, Asst. Chief Mike Blankenheim (CAL FIRE) | <input type="checkbox"/> Alternate BC Dave Wood |
| <input type="checkbox"/> Marshall Medical Center, Maia Schneider | <input checked="" type="checkbox"/> Alternate Michele Williams |
| <input checked="" type="checkbox"/> Mosquito Fire, Chief Eddie Dwyer | <input type="checkbox"/> Alternate BC Dion Nugent |
| <input type="checkbox"/> Pioneer Fire, Chief Mark Matthews | No Alternate |
| <input checked="" type="checkbox"/> JPA Representative, Sherrie Kelley | |

Guests:

None

Other Attendees:

Captain Jacob Poganski, El Dorado County Fire

1. Approval of Agenda

Ms. Williams requested to add Critical Care Transports/Returning RN to Hospital under New Business as Item 5.2.

Director Dwyer motioned to approve the agenda with the change noted above. Director Lilienthal seconded the motion, which carried unanimously.

2. Approval of the System Status Management Committee Minutes of March 20, 2019

Director Lilienthal motioned to approve the minutes as presented. Director Newman seconded the motion, which carried unanimously.

3. Training

No report.

4. Old Business

4.1 Discuss and Vote on Level of Reserve/Back Up Units

Topic deferred to the May meeting.

4.2 Discuss and Vote on Revised System Status Management Policy

As outlined in the master contract with the County, the policy has been revised for IFTs to indicate that they must originate and terminate within El Dorado County.

Marshall has concerns regarding contracting with an outside vendor, as only AMR is properly permitted with EMSA.

The committee discussed the following:

- The JPA does not have the money to fund a transport unit.
- Consider having Marshall contract with the JPA for IFTs.
- Update the policy to include CCT transfers and Code 3 definition under section XI Patient Transfers, item A1a. The Code 3 definition should also be added under section III Definitions.
- Request that EMSA add a Code 2 and Code 3 check box on the PCR form.
- A better breakdown of IFTs is needed (i.e., how many out of county, what facilities, time, etc.)

Director Michaelson motioned to have the JPA Board approve the revised System Status Management policy with the change to include CCT transfers and defining Code 3. Director Moranz seconded the motion, which carried unanimously.

4.3 Evaluate and Vote on JPA Board Membership Structure

The JPA requested feedback on the current JPA Board membership structure and whether any changes should be considered.

The committee discussed the following:

- ECF has four ambulances, but only one vote, therefore decisions can have a greater impact on their agency than others. ECF recommends a weighted voting structure.
- Marshall's membership on the Board is a concern.
- Vendors, like the ECC and non-transporting agencies should not have voting rights.
- Board decisions impact the transporting agencies, therefore operating and financial decision should not be made by agencies that do not provide the service.
- The Board will lose the perspective of the non-transporting agencies if they are not part of the Board.
- All agencies are stakeholders and should have voting rights.
- A weighted voting structure would be more appropriate vs. removing non-transporting agencies.

Director Lilienthal motioned to have the JPA Board remove Marshall Medical Center as a member agency of the JPA. Director Moranz seconded the motion, which carried unanimously.

4.4 Review and Vote on Incident Summary Report Format Revisions

Director Lindgren motioned to approve the revised format of the Incident Summary Report. Director Newman seconded the motion, which carried unanimously.

4.5 PAPR / PPE Rollout

The PAPR / PPE rollout to the districts will begin the week of April 29.

5. **New Business**

5.1 Response Time Reports March 2019

The committee reviewed the February response time statistics.

5.2 Critical Care Transports/Returning RN to Hospital

Ms. Williams advised of an incident that occurred in March where the RN was not returned to

the hospital due to the medic unit responding to another call. This resulted in the RN not returning to the hospital for five (5) hours.

The committee agreed to educate their staff that, should this occur in the future, that the medic unit should contact the ECC to have a Chief Officer dispatched to pick up the nurse.

6. Committee Reports

6.1 ePCR Working Group

No report.

6.2 MAC Committee

The correct destination and address must be entered into the PCR.

6.3 Ambulance Spec Committee

No report.

6.4 Equipment and Supply Committee

No report.

6.5 Technology

No report.

7. Standing Items

7.1 Upcoming Events

The committee reviewed the upcoming holiday/events calendar.

8. Good and Welfare

No report.

9. Adjournment

Director Lilienthal motioned to adjourn the meeting at 11:13 a.m. Director Michaelson seconded the motion, which carried unanimously.