



El Dorado County Emergency Services Authority

JPA Board of Directors Meeting Minutes

Wednesday, February 27, 2019 - 8:00 a.m.
Diamond Springs Fire, 501 Main Street, Diamond Springs, CA 95619

Pledge of Allegiance: Conducted

1. Call to Order/Roll Call/Introductions - Call to order at 8:00 a.m.

Board Attendees:

- | | |
|---|---|
| <input checked="" type="checkbox"/> CAL FIRE - Cameron Park Fire, Div. Chief Sherry Moranz | <input checked="" type="checkbox"/> Alternate Battalion Chief Jed Gaines |
| <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Unit Chief Scott Lindgren, Chair | <input type="checkbox"/> Alternate Asst. Chief Mike Blankenheim |
| <input type="checkbox"/> Diamond Springs Fire, Chief Bryan Ransdell | <input type="checkbox"/> Alternate Deputy Chief Ken Earle |
| <input checked="" type="checkbox"/> El Dorado County Fire, Interim Chief Lloyd Ogan | <input checked="" type="checkbox"/> Alternate Division Chief Tim Cordero |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Maurice Johnson | <input checked="" type="checkbox"/> Alternate Deputy Chief Mike Lilienthal |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chief Clive Savacool, Vice Chair | <input checked="" type="checkbox"/> Alternate Assistant Chief Bob Bement |
| <input checked="" type="checkbox"/> Georgetown Fire, Assistant Chief Mike Webb (CAL FIRE) | <input type="checkbox"/> Alternate Battalion Chief Bob Counts |
| <input checked="" type="checkbox"/> Mosquito Fire, Chief Eddie Dwyer | No Alternate |
| <input type="checkbox"/> Pioneer Fire, Chief Mark Matthews | <input type="checkbox"/> Alternate Captain Greg Morford |
| <input checked="" type="checkbox"/> Rescue Fire, Deputy Chief Tom Keating | <input type="checkbox"/> Alternate Deputy Chief Dave Brady |
| <input checked="" type="checkbox"/> Marshall Medical Center, Exec. Dir. Maia Schneider | |
| <input checked="" type="checkbox"/> JPA Representative Sherrie Kelley | |

Guests:

- José C. Henríquez, LAFCO
- Rich Todd, EMSA
- Sue Hennike, El Dorado County
- John Giraud, El Dorado Hills Fire Board of Directors
- Jim Hartley, El Dorado Hills Fire Board of Directors
- Pat Williams, Diamond Springs Fire Board of Directors

Other Attendees:

- Battalion Chief Dave Wood, CAL FIRE ECC AEU

2. Approval of Agenda

Director Keating motioned to approve the agenda as presented. Director Johnson seconded the motion, which carried unanimously.

3. Closed Session: Pursuant to Government Code Section 54954.5 (e) – Public Employee Performance Evaluation and Contract – Interim Executive Director

The Board adjourned into Closed Session at 8:02 a.m. and reconvened into regular session at 8:22 a.m.

The Board offered Ms. Kelley a one-year extension on the Interim Executive Director contract then a four-year contract in her previous position, which she accepted. During the next year the JPA will contract with a consulting firm to determine the administrative and financial needs of the JPA and how to proceed forward.

Director Savacool motioned to extend Ms. Kelley's Interim Executive Director contract for one-year and then provide a four-year contract in her previous position. Director Dwyer seconded the motion, which carried unanimously.

Directors Savacool and Moranz will work on revising both contracts in order to outline clear expectations. The contracts will be reviewed by the Board at the April meeting during Closed Session.

4. Public Comments

None.

5. Consent Calendar

Director Johnson motioned to approve consent calendar items 5.1, 5.2 and 5.3 as presented. Director Schneider seconded the motion, which carried unanimously.

6. Correspondence

None.

7. Reports

7.1 Receive/File Statistics for January 2019

Director Lindgren provided an overview of the statistics for the January response time reports.

The Board requested that the System Status Management Committee review the Incident Summary Report and determine if any changes can be made to make the report more legible.

7.2 Receive/File Updated Call Volume Report

The Board reviewed the updated call volume report and discussed the increases in medical calls, IFTs and move and covers from 2013 to present.

8. Old Business

8.1 Review Upcoming Holiday/Event Calendar

The Board reviewed the holiday/event calendar. Director Savacool requested to add the June 6 – 9 Wakamatsu Festival to the calendar.

8.2 Discuss Status of CSA 3 RFP

- Cal Tahoe JPA was awarded the CSA 3 RFP. The Board of Supervisors are scheduled for the final approval vote on March 12.
- Cal Tahoe JPA will operate the same number of medic units (3.5).
- Currently Cal Tahoe JPA dedicates their half time medic unit for IFTs.
 - The JPA could subcontract with Cal Tahoe JPA to condense the IFTs. The cost for this service would be approximately \$325,000 annually and the JPA would provide the ambulance.
 - The Board requested that the System Status Management Committee discuss and/or create a workgroup to determine what is in the best interest of the JPA related to IFTs.

8.3 Review and Vote on Revised System Status Management Policy

After further review of the policy, additional changes were made to update incorrect information and terminology in the policy.

Director Savacool motioned to approve the revised policy as presented. Director Ogan seconded the motion, which carried unanimously.

8.4 Provide Update on Gurney Fleet – EMSAR Preventative Maintenance

Director Cordero advised that EMSAR provided the annual preventative maintenance on the gurney fleet and stated that the fleet is in good operating condition. The JPA will continue to contract with

EMSAR for annual preventative maintenance services.

9. New Business

9.1 Discuss and Vote on Fleet Status Level

The Systems Status Management Committee recommended that the JPA vehicle fleet be reduced from 19 to 21. Since the half-time car will not be implemented, the recommendation is to decrease to 19. If approved by the Board, the JPA will contact Arrow Manufacturing to determine the value of the units.

The Board consensus was to maintain 21 medic unit at this time until further investigation into how to manage IFTs is decided.

Due to the Board's decision to maintain 21 vs. 19 medic units, the previously approved System Status Management policy will be changed back to reflect 21 medic units.

9.2 Review and Vote on Mandated Suspicious Injury Report Policy

To ensure compliance with Assembly Bill 1973, the JPA is implementing the Mandated Suspicious Injury Report Policy, which requires all Paramedics and EMTs who have knowledge of or observe a patient who the practitioner knows or reasonable suspects has suffered from a wound or injury inflicted by specific types of conduct to report the incident to the local law enforcement agency.

Director Savacool motioned to approve the Mandated Suspicious Injury Report policy as submitted. Director Johnson seconded the motion, which carried unanimously.

9.3 Discuss and Vote on Recommendation from SSMC Regarding AVL Equipment

Discussion tabled to the April meeting.

9.4 Discuss Age Restricted Housing Fee

Director Keating stated that he spoke with Auditor-Controller, Joe Harn, who questioned why the JPA has never requested a fee to be placed on age restricted housing.

Ms. Hennike stated that if it is a fee for service then no voter approval is needed, however, if it is a general tax or assessment then it will require voter approval. If it is a fee, then it would have to be utilized for fire-based ambulance transport and not CSA 7.

Ms. Hennike stated that she will discuss the matter with Mr. Harn in order to obtain more clarification.

The Board requested that the JPA Interim Executive Director research the issue and report back at the April meeting.

10. Fiscal Items

10.1 Review YTD Spend for Non-Transporting Districts (Standing Board Item)

The Board reviewed the YTD spend for non-transporting districts.

10.2 Review YTD Revenue vs. Expenditure Report (Standing Board Item)

The Board reviewed the YTD revenue vs. expenditure report.

11. Director Items

CAL FIRE ECC AEU: Congratulations to Sue Hennike on her new role as Deputy CAO. Assistant Chief Mike Webb has been promoted to Deputy Chief for the Yuba/Placer/Nevada Region.

CAL FIRE Cameron Park: Working on filling one open position.

Diamond Springs / El Dorado Fire: No report.

El Dorado County Fire: Interim Chief Ogan introduced himself to the Board and indicated that he is

getting settled in his new position.

El Dorado Hills Fire: Three new FF/P are currently in orientation and a search is underway for a Director of Human Resources. The shared services agreement with Rescue Fire has been extended.

Garden Valley Fire: No report.

Georgetown Fire: No report.

Marshall Medical Center: A nationwide CEO search is currently underway.

Mosquito Fire: The mail in ballot measure period for the district ends next week.

Pioneer Fire: No report.

Rescue Fire: The badge pinning for Chief Johnson will take place on March 28.

12. Good and Welfare

The Board thanked Chief Tom Keating for his years of dedicated service to fire and EMS.

13. Adjournment

Director Keating motioned to adjourn the meeting at 9:10 a.m. Director Johnson seconded the motion, which carried unanimously.