



El Dorado County Emergency Services Authority

JPA Board of Directors Meeting Minutes

Wednesday, January 23, 2019 - 8:00 a.m.
Diamond Springs Fire, 501 Main Street, Diamond Springs, CA 95619

Pledge of Allegiance: Conducted

1. Call to Order/Roll Call/Introductions - Call to order at 8:04 a.m.

Director Lindgren introduced Chief Johnson as the new El Dorado Hills Fire Chief.

Board Attendees:

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| <input checked="" type="checkbox"/> CAL FIRE - Cameron Park Fire, Div. Chief Sherry Moranz | <input checked="" type="checkbox"/> Alternate Battalion Chief Jed Gaines |
| <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Unit Chief Scott Lindgren, Chair | <input checked="" type="checkbox"/> Alternate Asst. Chief Mike Blankenheim |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Bryan Ransdell | <input checked="" type="checkbox"/> Alternate Deputy Chief Ken Earle |
| <input checked="" type="checkbox"/> El Dorado County Fire, Interim Chief Paul Dutch | <input checked="" type="checkbox"/> Alternate Division Chief Tim Cordero |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Maurice Johnson | <input checked="" type="checkbox"/> Alternate Deputy Chief Mike Lilienthal |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chief Clive Savacool, Vice Chair | <input checked="" type="checkbox"/> Alternate Assistant Chief Bob Bement |
| <input type="checkbox"/> Georgetown Fire, Assistant Chief Mike Webb (CAL FIRE) | <input checked="" type="checkbox"/> Alternate Battalion Chief Bob Counts |
| <input checked="" type="checkbox"/> Mosquito Fire, Chief Eddie Dwyer | No Alternate |
| <input type="checkbox"/> Pioneer Fire, Chief Mark Matthews | <input type="checkbox"/> Alternate Captain Greg Morford |
| <input checked="" type="checkbox"/> Rescue Fire, Deputy Chief Tom Keating | <input type="checkbox"/> Alternate Deputy Chief Dave Brady |
| <input checked="" type="checkbox"/> Marshall Medical Center, Exec. Dir. Maia Schneider | |
| <input checked="" type="checkbox"/> JPA Representative Sherrie Kelley | |

Guests:

- José C. Henríquez, LAFCO
- Rich Todd, EMSA
- Sue Hennike, El Dorado County
- John Giraudo, El Dorado Hills Fire Board of Directors
- Jim Hartley, El Dorado Hills Fire Board of Directors

Other Attendees:

- Battalion Chief Brian Newman, CAL FIRE ECC AEU
- Battalion Chief Jon Michaelson, Garden Valley Fire

2. Approval of Agenda

Director Keating motioned to approve the agenda as presented. Director Ransdell seconded the motion, which carried unanimously.

3. Public Comments

None.

4. Consent Calendar

Director Keating motioned to approve consent calendar items 4.1 and 4.2 as presented. Director Dwyer seconded the motion. Director Schneider abstained. Motion carried.

5. Correspondence

None.

6. Reports

6.1 Receive/File Statistics for December 2019

Director Lindgren provided an overview of the statistics for the December response time reports.

7. Old Business

7.1 Review Upcoming Holiday/Event Calendar

The Board reviewed the holiday/event calendar. Upstaffing for holidays will be discussed at the February System Status Management Committee meeting.

7.2 Discuss Status of CSA 3 RFP

- The JPA provided Cal Tahoe JPA with a letter of support.
- February 1 is the deadline for proposal submission.
- CAL FIRE submitted a proposal for dispatch services.

7.3 Review and Vote on M51 Deployment Model Modification

Director Savacool stated that, based on the official request from the Garden Valley Firefighters' labor group, IAFF L4691, he is requesting a modification in the deployment model for Medic 51. Rather than the agreed upon model of up-staffing Medic 51 at "Level 2", he is requesting a deployment model of discretion by the Camino Emergency Command Center (ECC) staff. With respect to the Garden Valley Firefighters' workload, he feels the ECC staff has the experience and knowledge to dispatch Medic 51 when they identify a situation where a positive outcome is more likely versus dispatching a Medic unit from other locations within the County. With the current reserve-Medic units available in the County, he does not project a financial increase to the JPA in a model where the ambulance is physically stored at Station 51 in Garden Valley versus another station in the County. If at any time the ambulance is needed to replace another front-line Medic unit, the Garden Valley staff will make the unit available.

Discussion points:

- If the ECC dispatches M51 the GRV crews will not have the ability to decline.
- Is it a benefit to the JPA if it is only upstaffed?
- Per the ECC, Level 2 is not the right level, but with the discretion of letting the ECC make the decision to dispatch, it may vary based on the personnel member making the decision. The ECC would need to have criteria developed for upstaffing the unit.
- Reserve units are located at stations that have a front-line unit. The System Status Management Committee should examine where the reserve units are housed and determine if that is the best location for the units.
- Personnel will have to drive a long way to GRV should the medic unit be needed elsewhere in the system.
- The JPA does not have an accounting of how often the reserve units are utilized.

Director Savacool motioned to remove M51 from service and return the unit to the JPA. If in the future a plan is developed for a backfilled reserve unit, then M51 will be reconsidered for implementation. Director Moranz seconded the motion, which carried unanimously.

7.4 Review and Vote on Revised System Status Management Policy

The Board reviewed the revised System Status Management policy. Revisions include:

- Move up matrix
- Allowing San Jose Behavioral Health and Stanford to be the only exception to the 150-mile IFT rule.
 - Taking an ALS unit out of service for long IFTs is not the best use for the system. The Board requested that the System Status Management Committee discuss options such as potentially

contracting out for the service or entering into a surge protection contract to bring in units on an “as needed” basis.

- The county will need to help the JPA mitigate this problem.
- Marshall is meeting with the Board of Supervisors to help identify other facilities for inpatient beds. Marshall also supports other ways of transporting IFTs.

Director Schneider motioned to approve the policy with the removal of all M51 information. Director Savacool seconded the motion, which carried unanimously.

8. New Business

8.1 Review and Vote on Revised JPA Bylaws

The JPA Bylaws have been updated to reflect a bi-monthly meeting schedule and to incorporate language related to the fixed rate contract.

Director Keating motioned to approve the JPA Bylaws as presented. Director Dwyer seconded the motion, which carried unanimously.

8.2 Review and Vote on Expiring Drugs and Medical Supplies Exchange Program Policy

The Supply and Equipment Committee created the Expiring Drug and Medical Supplies Exchange Program policy in an effort to reduce costs and waste throughout the system. The policy was approved by the System Status Management Committee and is now presented to the Board for final approval.

Director Savacool motioned to approve the Expiring Drugs and Medical Supplies Exchange Program Policy as presented. Director Keating seconded the motion, which carried unanimously.

8.3 Review and Vote on Resolution 2019-01 – Authorization of JPA Board Chairman to Execute Agreements/Amendments Approved by the Board

Director Keating motioned to approve Resolution 2019-01 – Authorization of JPA Board Chairman to Execute Agreements/Amendments Approved by the Board as presented. Director Schneider seconded the motion, which carried unanimously.

8.4 Review and Elect 2019 System Status Management Committee Officers

Director Keating motioned to elect Division Chief Tim Cordero as the Chair and Deputy Chief Mike Lilienthal as the Vice Chair for the 2019 System Status Committee officers. Director Savacool seconded the motion, which carried unanimously.

9. Fiscal Items

9.1 Review YTD Spend for Non-Transporting Districts (Standing Board Item)

Director Lindgren reviewed the YTD spend for non-transporting districts with the Board.

The committee discussed whether having the JPA subsidize agencies that are not staffing an ambulance is the best use of funds and requested that the topic be added to the March Finance agenda.

10. Director Items

CAL FIRE ECC AEU: No report.

CAL FIRE Cameron Park: Battalion Chief Jed Gaines was introduced.

Diamond Springs / El Dorado Fire: No report.

El Dorado County Fire: Hiring 8 Firefighters/Paramedics. The ECF Board has selected Lloyd Ogan as the Interim Fire Chief.

El Dorado Hills Fire: 3 new Firefighters started today.

Garden Valley Fire: No report.

Georgetown Fire: CAL FIRE now has an Administrative contract with Georgetown Fire for Chief Officer

coverage. The district is exploring three options – 1) hire a Chief, 2) consolidate with Garden Valley Fire and Mosquito Fire, or 3) enter into a Schedule A contract with CAL FIRE.

Marshall Medical Center: The opioid use clinic opened in November. The CEO is retiring and an outside recruitment firm has been hired for a nationwide search.

Mosquito Fire: Thanked Diamond Fire for their recent donation of equipment.

Pioneer Fire: No report.

Rescue Fire: Several retirements are taking place. The Lucas device was replaced.

11. Good and Welfare

- The Board of Supervisors will be approving the transition of EMSA under the CAO's office.
- The CAO's office will be adding a Deputy Chief Administrative Officer.
- The EMS Agency Administrator position will now become the Program Manger over Preparedness and EMS.

12. Closed Session: Pursuant to Government Code Section 54954.5 (e) – Public Employee Performance Evaluation and Contract – Interim Executive Director

The Board adjourned into Closed Session at 9:30 a.m. and reconvened into regular session at 9:58 a.m.

The Board will begin work on revising the job description and performance appraisal for the Executive Director position and then discuss further at the February 27 meeting.

13. Adjournment

Director Johnson motioned to adjourn the meeting at 10:00 a.m. Director Schneider seconded the motion, which carried unanimously.