



El Dorado County Emergency Services Authority

JPA Systems Status Management Committee Meeting

Wednesday, September 19, 2018 – 9:00 a.m.

DS/ED Fire Station #49, Classroom, 501 Main Street, Diamond Springs, CA 95619

MINUTES

Attendees:

- | | |
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| <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Battalion Chief Brian Newman | <input type="checkbox"/> Alternate Asst. Chief Mike Blankenheim |
| <input checked="" type="checkbox"/> CAL FIRE Cameron Park Fire, BC Mike Smith | <input checked="" type="checkbox"/> Alternate Chief Sherry Moranz |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Deputy Chief Ken Earle | <input checked="" type="checkbox"/> Alternate Chief Bryan Ransdell |
| <input checked="" type="checkbox"/> El Dorado County Fire, Div. Chief Tim Cordero, Chair | <input type="checkbox"/> Alternate Chief Mike Hardy |
| <input checked="" type="checkbox"/> El Dorado Hills Deputy Chief Mike Lilienthal, Vice Chair | <input checked="" type="checkbox"/> Alternate Captain Chris Landry |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chief Clive Savacool | <input type="checkbox"/> Alternate Asst. Chief L. Szczepanik |
| <input type="checkbox"/> Rescue Fire, Chief Tom Keating | <input type="checkbox"/> Alternate Director Anne Walker |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Greg Schwab | |
| <input type="checkbox"/> Marshall Medical Center, Maia Schneider | |
| <input type="checkbox"/> Mosquito Fire, Chief Eddie Dwyer | |
| <input type="checkbox"/> Pioneer Fire, Chief Mark Matthews | |
| <input checked="" type="checkbox"/> JPA Representative, Sherrie Kelley | |

Guests:

Rich Todd, EMSA

Other Attendees:

Battalion Chief Dave Brady, El Dorado Hills Fire

The meeting was called to order at 9:04 a.m.

1. Approval of Agenda

Director Savacool requested to add M51 Pilot Program Amendment under Item 8.2 M51 Update.

Director Savacool motioned to approve the agenda with the change requested. Director Schwab seconded the motion which carried unanimously.

2. Approval of the System Status Management Committee Minutes of July 18, 2018

Director Lilienthal motioned to approve the minutes as presented. Director Smith seconded the motion which carried unanimously.

3. Presentation – Juli McCauley, Stryker

Deferred to the October 17 meeting.

4. Training

- Sierra College is offering Fire Chief classes.
- Captain Poganski will work with the TOs to implement the PPE/Ebola training/equipment.

5. New Business

5.1 Response Time Reports August 2018

The committee reviewed the August response time statistics.

5.2 Discuss and Approve Extension of M51 Pilot Program through December 31, 2018

Director Savacool stated that the pilot program is currently scheduled to end on November 5, 2018. He requested that the program be extended through December 31, 2018, as the JPA Board does not meet in November and will not be able to review the final program statistics until their December 5 meeting.

The committee discussed the following:

- Is there a cost benefit to the program that merits an extension?
- The program is having a positive effect on the system.
- M61 has been impacted by the pilot program.
- The data will need to be evaluated at the end of the program.

Director Lilienthal motioned to recommend that the JPA Board of Directors approve the extension of the M51 pilot program through December 31, 2018. Director Earle seconded the motion. Director Schwab opposed the motion. Motion carried.

5.3 Review the Number of Sacramento County Radios Needed

Director Lilienthal stated that the cost of a portable radio is approximately \$5,000.00 and questioned if the JPA needs to budget for this item in the future. The committee agreed that the front-line units should be equipped with the radios (8 = \$40,000.00). Additional technical research will be done prior to the budget request submission to the JPA to ensure that the radios are P25 compliant.

5.4 Discuss Budgeting for Future Replacement/Upgrade of the JPA's Existing Sacramento County Radios to P25 Compliant Models

Discussion covered in Item 5.3

5.5 Discuss Narc Box System Supervisor/Administrator Role

The committee reviewed instructions on how each district's assigned Supervisor/Administrator can add or delete employees into the narc box system.

6. Old Business

6.1 Update on PG&E Planned Power Outages

Director Schwab provided an update to the committee on PG&E's planned power outages.

The committee discussed utilizing ambulance strike teams should a planned power outage occur in the area. The JPA medic units will be utilized for 911 calls and the strike team ambulances will be utilized for evacuations.

6.2 Review and Approve Proposed Update to System Status Management Policy Regarding IFTs

Director Lilienthal presented the following proposed changes to the Systems Status Management Policy.

The JPA provides ALS services for patient transfers between a variety of facilities and destinations in our region.

A. Specific Instructions to the ECC:

1. Code 3 inter-facility transfer (IFT) requests:

- a. Regardless of destination, shall be filled with the closest available medic unit.

2. Day Code 2 IFT requests between the hours of 0900-2100:
 - a. Regardless of destination, shall be filled with the first available medic unit not assigned to a call.
3. Night Code 2 IFT requests between the hours of 2100-0900:
 - a. To prevent excessive fatigue on any one medic unit, all medic units will rotate night code 2 IFTs.
 - b. The ECC shall keep a continuous list of which Medic Unit completed an IFT during night hours. Once a medic unit completes a night IFT, they rotate to the bottom of the list.
4. Pending IFTs with greater than a 2-hour mission response time may be staffed with a call back unit. For long distance IFTs beyond Sacramento County, the ECC may back fill with a call back unit.
5. Transfer facility must be within 150 miles of Marshall Hospital. The initiation of the transfer must not be during peak hours of Monday – Friday 0600 – 0900 and 1400 – 1800.
 - a. Exception:
 - i. The ECC Duty Officer may use his/her judgment to accept a transfer exceeding 150 miles for unusual or exigent circumstances (i.e. Marshall explains that no other ambulance provider can assist with the transfer, MCI's, or other circumstances).
 - b. Declined Transfer Tracking Report: any time a transfer is denied, the ECC Duty Officer will send an email to the JPA Director with the date, time of request and reason for denial of the transfer. This denial will be reviewed at the next SSM meeting.

The committee discussed the following:

- An all risk, ALS agency should not be performing IFTs up to 150 miles away.
- Replace “other circumstances” with “unique/special circumstances in 5a.i.
- The night Code 2 IFT section was inserted to try to distribute calls across the system.
- Update 3b to reflect, “The ECC shall keep a continuous list of which Medic Unit completed an IFT during night hours. Once a medic unit completes a night IFT, they rotate to the bottom of the list. M25 and M49 will be excluded from the list, as they will be responsible for the night local transfers within their response areas that originate from Marshall Hospital.”
- Placing M17, M19 and M61 into the night rotation will increase their drive times in addition to leaving their stations uncovered.

Director Lilienthal motioned to recommend that the JPA Board of Directors approve the revised System Status Management Policy with the additional changes noted above. Director Schwab seconded the motion which carried unanimously.

6.3 Review and Approve Mosquito Fire’s Proposal to Operate Squad 75 as a Transport Unit

Mosquito Fire requests to operate Squad 75 as a transport unit and not as an ambulance or to take the place of a JPA Ambulance. It is meant to augment EMS capabilities in the community, including JPA medical response into the community.

Squad 75 would provide a platform for which it could be employed in times of severe weather to transport medical patients from the community to waiting or incoming JPA units. It could also be used when a JPA medic unit is greatly delayed and could be utilized to transport directly to Marshall Hospital if the wait time is longer than the transport time. It can also be made available to the system should there be a regional emergency or need for mass medical evacuations.

The committee discussed the following:

- The committee questioned if there was call volume within the district to support this request.

- Any type of ALS transport must confirm to Title 22 regulations and contract with the JPA.
- Mosquito Fire will have to provide the level of service outlined in the JPA's ALS Agreement if they are going to transport.

The proposal will need to be reworked to identify the vehicle as strictly a squad with non-transporting capabilities or as an ambulance before the committee can make any determination on how to proceed.

7. Committee Reports

7.1 ePCR Working Group

- Personnel need to ensure that they have good connectivity prior to posting.
- Last ImageTrend update changed some of the closing parameters.
- Some tags are stuck in the "In Progress" mode. They must be finished and posted otherwise it will not show up in billing.

7.2 MAC Committee

- Paramedics/EMTs should not discuss anything related to insurance coverage while on a call.
- EMSA will be working on the expanded scope for Toradol and Ketamine.
- Zoll products should be utilized with the Zoll monitors so it does not void the warranty.

7.3 Ambulance Spec Committee

- M385 will be moved to Station 21 and become M225 until a decision is reached on the M51 pilot program. M349 is being housed at Station 44.

7.4 Equipment and Supply Committee

- The committee met on August 28 and continued the review of the master supply list.
- Any new requests for items to be added to the master supply list will be sent to the Supply Committee for review/approval.
- The committee decided to not pursue a central supply location for the non-transporting districts at this time. They requested to do a 6-month trial now that the JPA's Expense and Variance policy was recently updated, which requires that the non-transporting districts implement a policy to replenish medical supplies used during medical calls from the responding unit and if they are unable to do so at the time of the call it becomes their responsibility to follow-up with the responding medic unit at a later time to replenish their supply. The trial will track a 6 month spend period for non-transporting agencies medical supply orders in FY 17-18 compared to FY 18-19. The committee will review this data in January and decide at that time if a central supply system should be established.

7.5 Technology

An audit was performed on the JPA's Verizon account and savings of approximately \$1,000.00 monthly have been identified.

8. Standing Items

8.1 Upcoming Events

None.

8.2 M51 Pilot Program Update - Addendum

Director Savacool requested to change the service level parameters around the pilot program. He requested that M51 be placed in service by the ECC when unit resources drop to Level 2 or lower and Medic 61 is committed.

The committee discussed the following:

- Director Earle requested to keep the pilot program running as it is through November 5.
- If the JPA Board votes to extend the pilot program through December 31, then the new

service level parameters could go into place and be tracked from November 6 – December 31.

- A change in service level will skew the rest of the system.
- The change is being requested to have comparative data from Level 4 to Level 2 and to help balance employee satisfaction.
- The statistics have shown the need for coverage in the Core, West and East areas of the county.

Director Earle motioned to keep the existing pilot program parameters in place through November 5 when the program is currently scheduled to end. If the JPA Board votes to extend the pilot program through December 31, then the parameters will be changed beginning November 6. Director Savacool seconded the motion.

The ECC will need definitive guidelines if the service level changes from 4 to 2.

Director Earle withdrew his motion and requested that the topic, upon JPA Board approval to extended the program, be added to the October agenda for further discussion.

9. Good and Welfare

NFORS offered the program to the JPA at a cost of \$5,0000.00 for installation and \$8,000.00 for the annual subscription. The topic will be added to the September JPA Board agenda for further discussion.

10. Adjournment

Director Lilienthal motioned to adjourn the meeting at 11:40 a.m. Director Savacool seconded the motion which carried unanimously.