



El Dorado County Emergency Services Authority

Policy Subject Matter: **Paramedic Field Internships**
Review Date: **12.08.16**
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I. Policy:

The JPA and its member agencies may provide a field internship program.

II. Purpose:

The purpose of this policy is to outline the process for providing field internships for paramedic student interns and the procedures to be followed for field training officer (FTO) preceptor stipend reimbursements.

III. Procedure:

Field Internship

- A. A JPA member agency may operate a field internship program when the following conditions are met:
1. Only paramedic student interns from a primary training program approved by the State EMS Authority will be accepted for field internship.
 2. Field internships will be arranged through the JPA administrative office in coordination with the sponsoring/provider fire districts.
 3. Only qualified, licensed and accredited firefighter/paramedics will be used in the capacity of a paramedic field training officer (FTO) preceptor.
 4. The sponsoring/provider fire districts will be responsible to ensure the paramedic student has completed all application requirements with the State of California Emergency Medical Services Authority (State EMSA) and the El Dorado County (EDC) Emergency Medical Services Agency (EMSA) prior to the start of their internship training. Internship requirements can be found at State of California H&S Code, Title 22, Chapter 4, Section 100153, et. al.
 5. A field internship shall consist of a minimum of 480 hours and a maximum of 960 hours.
 6. Training records and performance evaluations shall be completed by the FTO as required by the primary training program and State EMSA.
 7. The agency providing the internship training shall be responsible for promptly reporting to primary training program and the JPA Executive Director any difficulties that are encountered during field internship.
- B. A paramedic intern shall only perform those skills and procedures included in the State Scope of practice and the El Dorado County optional skills scope of practice.

- C. The FTO preceptors shall be responsible for all patient care performed by a field intern under his/her supervision and to ensure compliance with all applicable policies and protocols.
- D. The JPA will reimburse a JPA member agency in the amount of twelve hundred (\$1,200) dollars for an FTO stipend when the following conditions are met:
 - 1. The paramedic student intern is currently working for a JPA member agency
 - 2. The paramedic student intern has completed the field internship program
- E. FTO stipend reimbursement procedures are as follows:
 - 1. The JPA member agency invoices the JPA with the following information:
 - a. FTO name and rank
 - b. Paramedic student intern name and rank
 - c. Start and finish dates for the field internship training
- F. A JPA member agency may require the paramedic student to pay the twelve hundred (\$1,200) dollar FTO stipend directly to the agency when the paramedic intern is not employed by a JPA member agency.