



El Dorado County Emergency Services Authority

Policy Subject Matter: **Medical Equipment Supply/Resupply**
Review Date:
Revision Date:
Creation Date: **07.01.00**

I. Policy:

- A. The JPA Executive Director shall ensure that an approved catalog of medical supplies and equipment is supplied to each JPA member fire district. This catalog shall include all supplies and equipment payable by the JPA.
- B. Invoices for supplies and equipment needed by JPA member fire districts shall be sent directly to the JPA by the equipment vendor. The JPA shall then pay the cost of ordered supplies and equipment.
- C. Supplies and/or equipment listed in the approved catalog will be eligible for payment by the JPA. Any item(s) not listed in the approved catalog must have prior approval in order for the JPA to be responsible for payment. The Fire District shall be responsible to pay for any item(s) ordered without prior approval which are not included in the approved catalog.
- D. Each member fire district shall be provided with a regular summary of supplies and equipment which they have ordered.

II. Purpose:

The purpose of this policy is to describe the appropriate method for obtaining medical equipment and/or supplies utilized within the JPA.