



# El Dorado County Emergency Services Authority

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## Finance Committee Meeting

Wednesday, June 6, 2018 – 1:00 p.m.

DS/ED Fire Station #49, Conference Room, 501 Main Street, Diamond Springs, CA 95619

### Attendees:

- CAL FIRE ECC AEU, Unit Chief Scott Lindgren
- CAL FIRE Cameron Park, DC Sherry Moranz, **Vice Chair**
- Diamond Springs Fire, Chief Bryan Ransdell, **Chair**
- El Dorado County Fire, Chief Mike Hardy
- El Dorado Hills Fire, Chief Dave Roberts
- Garden Valley Fire, Chief Clive Savacool
- Georgetown Fire, Chief Greg Schwab
- Mosquito Fire, Chief Eddie Dwyer
- Pioneer Fire, Interim Chief George Selig
- Rescue Fire, Deputy Chief Tom Keating
- JPA Representative, Sherrie Kelley

### Alternates:

- CAL FIRE ECC AEU, BC Dave Wood
- CAL FIRE Cameron Park, BC Doug Ferro
- Diamond Springs Fire, DC Ken Earle
- El Dorado County Fire, DC Tim Cordero
- El Dorado Hills Fire, DC Mike Lilienthal

### Guests:

None

### Other Attendees:

Apparatus Operator/Paramedic Leah Yaws, Diamond Springs Fire

### 1. Call to Order

Director Ransdell called the meeting to order at 1:04 p.m.

### 2. Approval of Agenda

Director Keating motioned to approve the agenda as presented. Director Dwyer seconded the motion which carried unanimously.

### 3. Approval of Finance Committee Meeting Minutes of May 2, 2018

Director Roberts motioned to approve the minutes as presented. Director Keating seconded the motion which carried unanimously.

### 4. Old Business

#### 4.1 Review FY 17-18 YTD EdCat Reports

The committee reviewed the preliminary May 2018 EdCat reports.

### 5. New Business

#### 5.1 Review Miwok Call Volume Report (standing item)

The committee reviewed the YTD Miwok Call volume report. The committee agreed to remove the report as a standing item on future agendas.

#### 5.2 Review and Approve FY 17-18 YTD Overages for Transporting and Non-Transporting Districts

The committee reviewed and discussed the YTD overages for both transporting and non-transporting districts as of May 31, 2018. Discussion points included:

- The ability of the engines to restock from the responding medic unit.
- The non-transporters stipend has never been adjusted in 10 years.

- The Supply Committee will convene on June 19 to discuss cost savings, central supply locations and engines restocking from responding medic units.

Director Keating motioned to recommend that the JPA Board approve the JPA covering all overages by the non-transporting and transporting districts in FY 17-18. Director Dwyer seconded the motion which carried unanimously.

#### 5.3 Review and Approve Monthly Appropriation Invoicing Policy

As the fixed rate contract commences on July 1, 2018, the transporting districts will now be required to bill the JPA for their monthly appropriation.

Director Keating motioned to recommend that the JPA Board approve the Monthly Appropriation Invoicing policy as presented. Director Roberts seconded the motion which carried unanimously.

#### 5.4 Discuss and Approve FY 18-19 JPA Revised Budget Preparation

The committee discussed and agreed that there is no longer a need for the JPA to conduct annual budget preparations since the fixed rate contract does not require the JPA to submit an approved budget to the county for approval. The committee also agreed that there is no longer a need to meet on a monthly basis and agreed to meet on a quarterly basis going forward.

Director Schwab motioned to eliminate the annual budget process by the JPA and to conduct the Finance Committee meetings on a quarterly basis going forward. Director Keating seconded the motion which carried unanimously.

Director Roberts reminded the committee of the following items related to the fixed rate contract.

1. The JPA will receive the ambulance inflation escalator for the first three years of the contract in order to increase the JPA's budget to the level of \$2.6M and to help build a reserve fund. This also allows the JPA to utilize the \$500k the county is providing over the first three years of the contract for fixed assets.
2. If the transporting district does not spend their annual allocation of \$1.15M annually it will remain in their budget and not transfer back to the JPA.
3. The JPA will no longer pay the transporting districts rent, utilities or an admin fee under the fixed rate contract.

## 6. **Adjournment**

Director Roberts motioned to adjourn the meeting at 1:45 p.m. Director Keating seconded the motion which carried unanimously.