



El Dorado County Emergency Services Authority

JPA Board of Directors Meeting Minutes

Wednesday, June 27, 2018, 8:00 a.m.
Diamond Springs Fire, 501 Main Street, Diamond Springs, CA 95619

Pledge of Allegiance: Conducted

1. Call to Order/Roll Call/Introductions - Call to order at 8:06 a.m.

Board Attendees:

- | | |
|---|---|
| <input type="checkbox"/> CAL FIRE - Cameron Park Fire, Div. Chief Sherry Moranz | <input type="checkbox"/> Alternate Battalion Chief Doug Ferro |
| <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Unit Chief Scott Lindgren | <input type="checkbox"/> Alternate Battalion Chief Dave Wood |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Bryan Ransdell | <input type="checkbox"/> Alternate Deputy Chief Ken Earle |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Mike Hardy, Chair | <input type="checkbox"/> Alternate Division Chief Tim Cordero |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Deputy Chief Mike Lilienthal | <input checked="" type="checkbox"/> Alternate Director Jim Hartley |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chief Clive Savacool | <input checked="" type="checkbox"/> Alternate Assistant Chief Bob Bement |
| <input type="checkbox"/> Georgetown Fire, Chief Greg Schwab | No Alternate |
| <input checked="" type="checkbox"/> Mosquito Fire, Chief Eddie Dwyer | No Alternate |
| <input checked="" type="checkbox"/> Pioneer Fire, Interim Chief George Selig | <input type="checkbox"/> Alternate Captain Greg Morford |
| <input checked="" type="checkbox"/> Rescue Fire, Deputy Chief Tom Keating | <input type="checkbox"/> Alternate Director Anne Walker |
| <input checked="" type="checkbox"/> Marshall Medical Center, Exec. Dir. Maia Schneider | |
| <input checked="" type="checkbox"/> JPA Representative Sherrie Kelley | |

Guests:

- Daniel DeMonte, El Dorado County Health and Human Services
- John Giraud, El Dorado Hills Fire Board of Directors
- Jim Hartley, El Dorado Hills Fire Board of Directors
- José C. Henríquez, LAFCO
- Rich Todd, EMSA

Other Attendees:

Battalion Chief Nate Barcklay, CAL FIRE

2. Approval of Agenda

Director Schneider motioned to approve the agenda as presented. Director Ransdell seconded the motion which carried unanimously.

3. Public Comments

Joe Harn advised the Board that he would like to improve communications between the JPA and the Auditor-Controller's office.

4. Consent Calendar

Director Keating motioned to approve consent calendar items 4.1 and 2.2 as presented. Director Ransdell seconded the motion which carried unanimously.

5. Correspondence

None.

6. Reports

6.1 Receive/File Statistics for May 2018

Director Hardy provided an overview of the statistics for the May response time reports. The M51 pilot program stats will be included with the monthly reports going forward.

6.2 Finance Committee Update

- Reviewed the FY 17-18 preliminary May 2018 EdCat report.
- Reviewed the FY 17-18 YTD overages for transporting and non-transporting districts.
 - Restocking of the engines from the medic units.
- Reviewed and approved the Monthly Appropriation Invoicing Policy.
- Discussed the future JPA budget process.

6.3 Systems Status Management Committee Update

- Reviewed and discussed Mosquito Fire's proposal for a light rescue vehicle.
- Discussed and approved request to provide a loaner ambulance to CSA 3.
- Discussed issues with IFTs and drive times from Marshall Medical Center.

7. Old Business

7.1 ePCR Update (Standing Item)

- Districts need to ensure that all calls in progress and/or needing attention are completed in a timely manner.

7.2 Review Upcoming Holiday/Event Calendar (Standing Item)

The Board reviewed the upcoming holiday/event schedule.

7.3 Review and Approve Girard, Edwards, Stevens and Tucker, LLP Contract for JPA Legal Services

While the Board approved this contract at the May meeting, there was a request to have the language revised to include the specific districts in addition to the JPA. The attorney advised the JPA that if Board members wish to have coverage their individual district will need to enter into a contract for legal coverage. The contract is being presented again to ensure that all districts are in agreement that the contract will only cover JPA legal matters and will not extend coverage to individual districts.

The Board was in agreement that the contract will only cover JPA legal matters and will not extend coverage to individual districts and that their vote at the May meeting will stand to accept the contract as written.

8. Old Business

8.1 Elect JPA Board Vice Chair Position

*Nominees: Deputy Chief Michael Lilienthal, El Dorado Hills Fire
Maia Schneider, Marshall Medical Center*

Director Schneider declined the nomination stating that she does not feel that she has the experience/knowledge needed at this point to be appointed Vice Chair.

The JPA Bylaws state that the Board is made up of Fire Chiefs from the districts. While Deputy Chief Lilienthal can sit in as an alternate for the El Dorado Hills Fire Chief until a new Chief is hired, he cannot be individually elected as a Vice Chair. The Board can elect to have the Vice Chair position filled by the El Dorado Hills Fire Chief and Deputy Chief Lilienthal can fill the role as an alternate until that Chief is hired.

Director Lindgren motioned to elect the El Dorado Hills Fire position to serve as the JPA Vice Chair for the remainder of 2018. Director Ransdell seconded the motion which carried unanimously.

8.2 Discuss and Approve Request from CSA 3 for Loaner Ambulance

Cal Tahoe JPA has requested to enter into an agreement with the West Slope JPA in order to have access to an ambulance, should it be needed. The agreement presented recently expired and the request is to enter into a new agreement.

Director Keating motioned to approve the Agreement between the El Dorado County Emergency Services Authority and the California Tahoe Emergency Services Operations Authority for the loaning/borrowing of an ambulance as presented. Director Lilienthal seconded the motion which carried unanimously.

8.3 Discuss and Approve a JPA Bi-Monthly Board Meeting Schedule

The Board discussed whether there is a need to continue to meet monthly now that the fixed rate contract will go into effect July 1, 2018. Since the JPA Board of Directors Bylaws do not allow for online voting, and since it is unclear the impact the new fixed rate contract will have on the JPA, the Board's consensus was to keep the current monthly meeting schedule through 2018 and then reassess at the December 5 combined Finance and JPA Board meeting for the 2019 calendar year.

9. Fiscal Items

9.1 Review and Approve FY 17-18 YTD Overages for Transporting and Non-Transporting Districts

The Board acknowledged and accepted the overages by both the transporting and non-transporting districts as presented.

9.2 Review and Approve Monthly Appropriation Invoicing Policy

As the fixed rate contract commences on July 1, 2018, the transporting districts will now be required to bill the JPA for their monthly appropriation.

Director Keating motioned to approve the Monthly Appropriation Invoicing policy as presented. Director Ransdell seconded the motion which carried unanimously.

10. Director Items

CAL FIRE ECC AEU: No report.

CAL FIRE Cameron Park: No report.

Diamond Springs / El Dorado Fire: No report.

El Dorado County Fire: No report.

El Dorado Hills Fire: New hires are online.

Garden Valley Fire: No report.

Georgetown Fire: No report.

Marshall Medical Center: No report.

Mosquito Fire: The Mosquito bridge closure is scheduled for July 9 – July 27.

Pioneer Fire: Mark Matthews has been hired as the new Fire Chief and will begin duty on July 1.

Rescue Fire: No report.

11. Good and Welfare

- The JPA Board of Directors presented Chief Dave Roberts with a plaque for his dedicated service to fire and EMS.
- Chief Savacool offered to set-up a demo by Fire CARES for a real time analytics program at a future Board meeting.
- The MDC servers have been ordered and will be housed at Station 85. There is an app that runs on tablets that can be purchased at a cost of \$20k for 60 licenses. Battalion Chief Dave Wood will provide an update on the MDC project at the July Board meeting.
- Daniel DelMonte, Deputy Director of Community Services, was introduced to the Board.

12. Adjournment

Director Keating motioned to adjourn the meeting at 8:52 a.m. Director Ransdell seconded the motion which carried unanimously.