



El Dorado County Emergency Services Authority

JPA Board of Directors Meeting Minutes

Wednesday, April 25, 2018, 8:00 a.m.
Diamond Springs Fire, 501 Main Street, Diamond Springs, CA 95619

Pledge of Allegiance: Conducted

1. Call to Order/Roll Call/Introductions - Call to order at 8:00 a.m.

Board Attendees:

- | | |
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| <input checked="" type="checkbox"/> CAL FIRE - Cameron Park Fire, Div. Chief Sherry Moranz | <input type="checkbox"/> Alternate Battalion Chief Doug Ferro |
| <input type="checkbox"/> CAL FIRE ECC AEU, Unit Chief Scott Lindgren | <input checked="" type="checkbox"/> Alternate Battalion Chief Dave Wood |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Bryan Ransdell | <input type="checkbox"/> Alternate Deputy Chief Ken Earle |
| <input type="checkbox"/> El Dorado County Fire, Chief Mike Hardy, Chair | <input checked="" type="checkbox"/> Alternate Division Chief Tim Cordero |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Dave Roberts, Vice Chair | <input type="checkbox"/> Alternate Deputy Chief Mike Lilienthal |
| <input type="checkbox"/> Garden Valley Fire, Chief Clive Savacool | <input checked="" type="checkbox"/> Alternate Assistant Chief Bob Bement |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Greg Schwab | No Alternate |
| <input checked="" type="checkbox"/> Mosquito Fire, Chief Eddie Dwyer | No Alternate |
| <input checked="" type="checkbox"/> Pioneer Fire, Interim Chief George Selig | <input type="checkbox"/> Alternate Captain Greg Morford |
| <input checked="" type="checkbox"/> Rescue Fire, Deputy Chief Tom Keating | <input type="checkbox"/> Alternate Director Anne Walker |
| <input checked="" type="checkbox"/> Marshall Medical Center, Exec. Dir. Maia Schneider | |
| <input checked="" type="checkbox"/> JPA Executive Director Marty Hackett | |

Guests:

- John Giraud, El Dorado Hills Fire Board of Directors
- Jim Hartley, El Dorado Hills Fire Board of Directors
- Pat Williams, Diamond Springs Fire Board of Directors
- Sue Hennike, El Dorado County
- Rich Todd, EMSA

Other Attendees:

- Division Chief Mike Webb, CAL FIRE Cameron Park Fire
- Apparatus Operator/Paramedic Leah Yaws, Diamond Springs Fire

2. Approval of Agenda

Director Roberts requested to defer Item 7.3 Review and Approve CSA 7 JPA Master Contract and 7.4 Discuss and Approve Master Contract Distribution Rate Per Medic Unit to the May meeting.

Director Roberts motioned to approve the agenda with the changes noted above. Director Ransdell seconded the motion which carried unanimously.

3. Public Comments

None.

4. Consent Calendar

Director Roberts motioned to approve consent calendar items 4.1 and 4.2 as presented. Director

Schneider seconded the motion which carried unanimously.

5. Correspondence

None.

6. Reports

6.1 Receive/File Statistics for March 2018

Executive Director Hackett provided an overview of the statistics for the March response time reports.

6.2 Finance Committee Update

- Discussed Miwok call volume.
- Discussed FY 17-18 gurney purchases.

6.3 Systems Status Management Committee Update

- Discussed the PPE training plan – dates to be determined.
- Reviewed and approved the revised Systems Status Management Policy.
- Discussed the purchase of two additional medic units in FY 17-18.

7. Old Business

7.1 ePCR Update (Standing Item)

There are some agencies that have migrated from the Samsung tablet to the iPad. Any agency switching to iPads must notify EMSA and provide both EMSA and the JPA with the serial number of all iPads. All Samsung tablets must be returned to the JPA.

7.2 Review Upcoming Holiday/Event Calendar (Standing Item)

The Board reviewed the upcoming holiday/event schedule and discussed the AMGEN tour.

7.3 Review and Approve CSA 7 JPA Master Contract

Topic deferred to the May meeting.

7.4 Discuss and Approve Master Contract Distribution Rate per Medic Unit

Topic deferred to the May meeting.

8. Old Business

8.1 Review and Approve Revised Systems Status Management Policy

The Board reviewed the revised policy, which was updated to accommodate the M51 pilot program.

Director Roberts motioned to approve the revised Systems Status Management Policy as presented. Director Keating seconded the motion which carried unanimously.

8.2 Discuss and Approve Purchase of AVL Devices in FY 17-18

In FY 17-18 \$700,030 was earmarked for the half-time medic unit and was placed in County Fire's Class 30 index as a place holder until a decision was reached on which JPA member fire district would provide the service. Since the half time medic unit will not be placed into service in FY 17-18, the JPA has submitted a budget transfer request to the county to move the \$700,030 to JPA Class 60 in order to purchase two ambulances, three gurneys, three defibrillator monitors and AVL devices.

Director Keating motioned to approve the purchase of AVL devices in FY 17-18 pending the approval of the budget transfer request by the county, and that the JPA be authorized as the primary purchasing agent for all local area agencies. Director Schwab seconded the motion which carried unanimously.

9. Fiscal Items

9.1 Review and Approve Draft FY 16-17 JPA Audited Financials Report

Executive Director Hackett reviewed the audited financial report with the Board and indicated that the finding noted for the JPA have been either been corrected or are in the process of being corrected.

Director Roberts motioned to approve the JPA FY 16-17 audited financial report as submitted. Director Keating seconded the motion which carried unanimously.

10. Director Items

CAL FIRE ECC AEU: No report.

CAL FIRE Cameron Park: No report.

Diamond Springs / El Dorado Fire: No report.

El Dorado County Fire: Struggling with the hiring process. Currently reviewing statistics to determine if a squad will be placed at Station 74 this year.

El Dorado Hills / Rescue Fire: Chief Roberts is retiring June 30 and Deputy Chief Keating has been named as the Interim Chief. The academy is going well.

Garden Valley Fire: Pending approval of EMSA, M51 will be placed into service May 5.

Georgetown Fire: No report.

JPA: PPE/PAPR training will be scheduled in May. The FTO's will be trained and then filmed. The training tape will then be uploaded to Target Solutions.

Marshall Medical Center: The keypad entry at the ER is working well. Marshall Security has reported that no keys have been left in the medic units while they are at the facility.

Mosquito Fire: No report.

Pioneer Fire: No report.

Rescue Fire: No report.

11. Good and Welfare

EMS Week submissions are due to the JPA by April 27.

12. Adjournment

Director Keating motioned to adjourn the meeting at 8:33 a.m. Director Roberts seconded the motion which carried unanimously.