



# El Dorado County Emergency Services Authority

---

## JPA Board of Directors Meeting Minutes

Wednesday, March 28, 2018, 8:00 a.m.  
Diamond Springs Fire, 501 Main Street, Diamond Springs, CA 95619

**Pledge of Allegiance:** Conducted

### 1. Call to Order/Roll Call/Introductions - Call to order at 8:00 a.m.

#### Board Attendees:

- |   |   |
|---|---|
| <input type="checkbox"/> CAL FIRE - Cameron Park Fire, Div. Chief <b>Sherry Moranz</b>          | <input type="checkbox"/> Alternate Battalion Chief <b>Doug Ferro</b>              |
| <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Unit Chief <b>Scott Lindgren</b>          | <input type="checkbox"/> Alternate Battalion Chief <b>Dave Wood</b>               |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief <b>Bryan Ransdell</b>           | <input type="checkbox"/> Alternate Deputy Chief <b>Ken Earle</b>                  |
| <input type="checkbox"/> El Dorado County Fire, Chief <b>Mike Hardy, Chair</b>                  | <input checked="" type="checkbox"/> Alternate Division Chief <b>Tim Cordero</b>   |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief <b>Dave Roberts, Vice Chair</b> | <input checked="" type="checkbox"/> Alternate Deputy Chief <b>Mike Lilienthal</b> |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chief <b>Clive Savacool</b>             | <input checked="" type="checkbox"/> Alternate Assistant Chief <b>Bob Bement</b>   |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief <b>Greg Schwab</b>                   | No Alternate  |
| <input checked="" type="checkbox"/> Mosquito Fire, Chief <b>Eddie Dwyer</b>                     | No Alternate  |
| <input checked="" type="checkbox"/> Pioneer Fire, Interim Chief <b>George Selig</b>             | <input type="checkbox"/> Alternate Captain <b>Greg Morford</b>                    |
| <input type="checkbox"/> Rescue Fire, Deputy Chief <b>Tom Keating</b>                           | <input type="checkbox"/> Alternate Director <b>Anne Walker</b>                    |
| <input checked="" type="checkbox"/> Marshall Medical Center, Exec. Dir. <b>Maia Schneider</b>   |   |
| <input checked="" type="checkbox"/> JPA Executive Director <b>Marty Hackett</b>                 |   |

#### Guests:

- Ryan Waggoner, Cal Tahoe JPA
- John Giraudo, El Dorado Hills Fire Board of Directors
- Jim Hartley, El Dorado Hills Fire Board of Directors
- Pat Williams, Diamond Springs Fire Board of Directors
- Sue Hennike, El Dorado County
- Rich Todd, EMSA
- Lori Walker, Health and Human Services
- José C. Henríquez, LAFCO
- Mike Owens, Candidate for El Dorado County Auditor-Controller Position

#### Other Attendees:

- Chief Tim Alameda, Lake Valley Fire
- Apparatus Operator/Paramedic Leah Yaws, Diamond Springs Fire
- Division Chief Paul Dutch, El Dorado County Fire
- Captain Dave Phillips, Diamond Springs Fire

### 2. Approval of Agenda

Director Savacool motioned to approve the agenda as presented. Director Dwyer seconded the motion which carried unanimously.

### 3. Public Comments

Mike Owens introduced himself and discussed his campaign for El Dorado County Auditor-Controller.

#### 4. Consent Calendar

Director Schwab motioned to approve consent calendar items 4.1 and 4.2 as presented. Director Ransdell seconded the motion. Director Schneider abstained. Motion carried.

#### 5. Correspondence

None.

#### 6. Reports

##### 6.1 Receive/File Statistics for February 2018

Executive Director Hackett provided an overview of the statistics for the February response time reports.

##### 6.2 Systems Status Management Committee Update

- Discussed the formation of a sub-committee to study ambulance deployment.
- Discussed workplace violence and prevention policy requirements for the districts.
- Discussed additional FY 17-18 ambulance purchases.
- Discussed FY 17-18 and future gurney purchases.

#### 7. Old Business

##### 7.1 ePCR Update (Standing Item)

There was recently an issue with the Chrome update which affected the cache. The tablets are being temporarily switched over to Firefox until the Chrome issue is resolved.

##### 7.2 Review Upcoming Holiday/Event Calendar (Standing Item)

The Board reviewed the upcoming holiday/event schedule.

##### 7.3 Discuss CSA 7 JPA Master Contract Terms

The JPA negotiation team met with county representatives on March 19 and both teams agreed that the contract language related to "significant circumstances" was sufficient as written to allow for flexibility in discussing service challenges in the future.

Director Roberts stated that, at the request of the JPA Board, the negotiation team requested \$12.1M, but the county was unable to accept the offer. The county is firm at \$11.3M but is considering a request by the JPA to increase the \$500k to \$600k for the establishment of a reserve fund for future capital asset purchases. The county indicated that if the amount is increased to \$600k that they would like to proceed with a 10-year contract vs. a 5-year contract and that the \$600k will only be provided to the JPA for the first 5 years of the contract.

##### Original agreement

5-year contract at \$11.3M plus \$500k annually out of reserves for the first 3 years only of the contract to fund capital expenses.

- JPA = \$2.1M plus \$500k (first 3 years only) for a total of \$2.6M annually. The JPA will only receive \$2.1M for the last 2 years of the contract
- Provider districts = \$9.2M (8 ambulances at \$1.15M each)

##### New tentative agreement

10-year contract at \$11.3M plus \$600k annually out of reserves for the first 5 years only of the contract to fund capital expenses.

- JPA = \$2.1M plus \$600k (first 5 years only) for a total of \$2.7M annually. The JPA will only receive \$2.1M for the last 5 years of the contract.
- Provider districts = \$9.2M (8 ambulances at \$1.15M each)

The annual ambulance inflation rate is 1.75% and after three or five years, depending on the contract term, the \$500k or \$600k will be offset by the annual increase.

After further discussion the Board agreed in concept to the \$11.3M fixed rate contract offered by the county.

#### 7.4 Review and Approve Revised M51 Pilot Program

Director Savacool stated that EMSA rejected the request for the M51 pilot program based on the information below and that the proposal has been revised to address the concerns, along with an update to the Systems Status Management Policy that will be reviewed/approved at this meeting.

##### *Excerpts for the EMSA Letter*

1. *Response Times: For nearly six years, the JPA has met and exceeded the 90% response time requirements established in the contract for service. Adding another medic unit into the System Status Management plan may reduce the need for additional move up and cover but will undoubtedly create an additional cost to the JPA for the delivery of Advances Life Support (ALS) transportation services with minimal system wide benefit. Based on the information provided in the letter to substantiate a service level improvement, the statistics provided are contrary to the performance criteria! and response times submitted by the JPA on a monthly basis.*
  
2. *Conflict in Contract for Service: Additionally, the proposed operational guidelines of the pilot program state that M-51 will be dispatched at the discretion of the station captain. This is in direct conflict with the contract for service between the County and the El Dorado County Emergency Services Authority, and the Advance Life Support Ambulance Pilot Program Agreement between the El Dorado County Emergency Services Authority and Garden Valley Fire Protection District. As identified in the JPA contract. Below is the specific language which highlights the conflict:*  
  
*"The JPA is responsible to respond to 100% of the emergency and non-emergency prehospital Advanced Life Support calls that are dispatched by the designated dispatch center that originate within the JPA's Primary Response Area. When all vehicles in service are committed, mutual aid request provisions shall be followed."*
  
3. *System Status Management Plan Alignment: As an ALS transporting resource designed to operate in accordance with System Status Management (SSM) Plan, M-51 needs to be identified within the SSM plan as a viable resource to the system. The SSM plan provided by the JPA, dated August 26, 2015, has not been updated to include the utilization of M-51 as a system resource. To be considered, the SSM plan must adequately address how the pilot program is integrated into the system.*

*Based upon the three areas in this letter, the proposal doesn't contain sufficient information to support the request. Should the JPA revise this request to align with the terms and conditions identified in the contract for service, the EMS Agency would review the revised proposal.*

Director Savacool motioned to approve the revised M51 pilot program as presented. Director Dwyer seconded the motion which carried unanimously.

## **8. New Business**

### 8.1 Discuss and Approve JPA Payments for District to District Personnel Coverage

Executive Director Hackett stated that historically payments related to district to district personnel coverage is handled by the districts involved and that the JPA does not have a mechanism to pay districts for their coverage at other districts.

The Board agreed that all payments related to district to district coverage must be handled at the district level and should not pass through the JPA.

## 8.2 Review and Approve Revised Systems Status Management Policy

The Board reviewed the policy which was revised to accommodate the M51 pilot program.

The Board requested that item *B 4 – Following a patient transport to a receiving hospital, M51 will return to the North Side – Divide GSA* be deleted from the policy prior to submission to EMSA with the pilot program documentation.

Director Savacool motioned to approve the revised Systems Status Management Policy with the change noted. Director Dwyer seconded the motion which carried unanimously.

The Board requested that the revised policy be reviewed in detail at the April 18 Systems Status Management meeting.

## 9. **Fiscal Items**

### 9.1 Discuss and Approve JPA Submission of Budget Transfer Request

Executive Director Hackett requested that the Board approve a transfer of \$700,030 from the El Dorado County Fire Budget Class 30 sub-object 3000 Regular Employees to the JPA's Class 60 Fixed Assets. The \$700,030 was originally placed in County Fire's FY 17-18 budget in Class 30 as a placeholder for the half-time medic unit until a decision was reached on which JPA transporting fire district would provide the service. Since the half-time medic unit will not be operational in FY 17-18, the JPA would like to utilize these funds for the purchase of two ambulance remounts. The ambulance vendor has informed the JPA that the factory that produces the Dodge 4500, 4x4 ambulances is going to temporarily shut down for re-tooling. The vendor said this will result in a backlog of chassis requests and significant delays in obtaining vehicles, which could impact the JPA's FY 18-19 remount schedule.

Director Schwab motioned to approve the submission of the budget transfer request by the JPA to the county for \$700,030 from FY 17-18 El Dorado County Fire Budget Class 30 sub-object 3000 Regular Employees to the JPA's Class 60 Fixed Assets for the procurement of two additional medic units in FY 17-18. Director Lindgren seconded the motion which carried unanimously.

## 10. **Director Items**

CAL FIRE ECC AEU: None.

CAL FIRE Cameron Park: Cameron Park Fire hired 5 new FF/Paramedics.

Diamond Springs / El Dorado Fire: None.

El Dorado County Fire: None.

El Dorado Hills / Rescue Fire: The nexus study and development fees were passed and the county released the money. Chief Roberts will retire June 30.

Garden Valley Fire: None.

Georgetown Fire: None.

JPA: None.

Marshall Medical Center: AB1795 allows specialty trained transport to move behavioral, non-medical transports to other facilities.

Mosquito Fire: Hiring 3-4 extra help FF/Paramedics. The district is now an AHA training site and can teach, ACLS, BLS CPR and PALS.

Pioneer Fire: None.

Rescue Fire: None.

## 11. **Good and Welfare**

None.

## **12. Adjournment**

Director Ransdell motioned to adjourn the meeting at 9:12 a.m. Director Savacool seconded the motion which carried unanimously.