



El Dorado County Emergency Services Authority

JPA Systems Status Management Committee Meeting

Wednesday, February 21, 2018 – 9:00 a.m.

DS/ED Fire Station #49, Classroom, 501 Main Street, Diamond Springs, CA 95619

MINUTES

Attendees:

- | | |
|---|---|
| <input type="checkbox"/> CAL FIRE ECC AEU, BC Dave Wood | <input checked="" type="checkbox"/> Alternate Unit Chief Scott Lindgren |
| <input type="checkbox"/> CAL FIRE Cameron Park Fire, BC Doug Ferro | <input checked="" type="checkbox"/> Alternate DC Sherry Moranz |
| <input type="checkbox"/> Diamond Springs Fire, Deputy Chief Ken Earle | <input type="checkbox"/> Alternate Chief Bryan Ransdell |
| <input checked="" type="checkbox"/> El Dorado County Fire, Div. Chief Tim Cordero, Chair | <input type="checkbox"/> Alternate Chief Mike Hardy |
| <input checked="" type="checkbox"/> El Dorado Hills Deputy Chief Mike Lilienthal, Vice Chair | <input type="checkbox"/> Alternate Chief Dave Roberts |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chief Clive Savacool | <input type="checkbox"/> Alternate Asst. Chief L. Szczepanik |
| <input type="checkbox"/> Rescue Fire, Chief Tom Keating | <input type="checkbox"/> Alternate Director Anne Walker |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Greg Schwab | |
| <input type="checkbox"/> Marshall Medical Center, Maia Schneider | |
| <input type="checkbox"/> Mosquito Fire, Chief Eddie Dwyer | |
| <input checked="" type="checkbox"/> Pioneer Fire, Interim Chief George Selig | |
| <input type="checkbox"/> JPA, Executive Director Marty Hackett | |

Guests:

None

Other Attendees:

Apparatus Operator Leah Yaws, Diamond Springs Fire (*Alternate for Deputy Chief Earle*)
Division Chief Paul Dutch, El Dorado County Fire

The meeting was called to order at 9:05 a.m.

1. Approval of Agenda

Director Lilienthal motioned to approve the agenda as presented. Director Schwab seconded the motion which carried unanimously.

2. Approval of the System Status Management Committee Minutes of January 17, 2018

Director Lilienthal motioned to approve the minutes as presented. Director Schwab seconded the motion which carried unanimously.

3. Training

- State Fire Marshall Training recently took place.

4. New Business

4.1 Response Time Reports January 2018

Director Cordero reviewed the January response time statistics with the committee. The committee requested that the Move/Cover and IFT graphs reflect six months vs. one year of data going forward.

4.2 Review and Approve Revised Security Policy

The updated Security Policy was reviewed by the committee who recommended the following changes under Section B:

1. Avoid leaving vehicles and equipment unlocked.

~~2. Always keep vehicle doors locked.~~

~~3.2. Call for assistance (Fire-Police-Sheriff) when needed to stand guard.~~

~~3. All personnel will provide their best effort to secure the medic units at all times, including while located at Marshall Medical Center. The vehicle keys will remain in the possession of personnel at all times.~~

~~4. Keep vehicle ignition keys and cabinet keys in your possession at all times.~~

~~5. At all times while on any property occupied by Marshall Medical Center or any other hospital and/or medical facility, all JPA vehicles and ambulances will locked when unoccupied and the keys will remain with the vehicle staff.~~

Director Lilienthal motioned to recommend to the JPA Board of Directors approval of the Security policy with the changes outlined above. Director Schwab seconded the motion which carried unanimously.

4.3 Discuss and Approve Drug Free Workplace Concept

Based on the recent legalization of recreational marijuana, the JPA is seeking approval to update Item 31 in the ALS Ambulance Agreement as follows:

Add:

C. In compliance with federal law, the JPA and its Contractors shall maintain a drug free workplace, including legalized marijuana.

Director Lilienthal motioned to recommend to the JPA Board of Directors approval of the drug free workplace concept and the update to the ALS Ambulance as presented above. Director Moranz seconded the motion which carried unanimously.

5. **Old Business**

5.1 Determine 2018 Holiday Coverage Schedule

Memorial Day

May 25 = ECF

May 26 = DSP

May 27 = GEO

May 28 = CAM

July 4th

July 3 = EDH

July 4 = ECF

Labor Day

September 1 = EDH

September 2 = DSP

September 3 = ECF

5.2 Review and Approve M51 Pilot Program Implementation Plan

The committee reviewed the implementation plan and the statistics that will be tracked during the pilot program. Upon implementation of the unit into the system, the statistics will be tracked

by Chief Savacool and provided to the JPA for monthly review at the Systems Status Management Committee meeting.

Director Savacool motioned to recommend to the JPA Board of Directors approval of the M51 Pilot Program implementation plan as presented. Director Lilienthal seconded the motion which carried unanimously.

6. Committee Reports

6.1 ePCR Working Group

- The QA program is up and running.
- EMSA will notify districts once the face sheets no longer have to be turned in.

6.2 MAC Committee

The transfer process of PCR's from the engines to medic units needs to be clearly outlined.

6.3 Ambulance Spec Committee

The committee discussed the current three units slated for remount in FY 18-19 and how potentially there may be a need to do another remount this fiscal year.

Director Schwab motioned to recommend to the March Finance Committee consideration of another remount in FY 17-18 since the funds allocated for M48 will not be fully utilized since the unit will not be in service the entire fiscal year. Director Lindgren seconded the motion which carried unanimously.

6.4 Equipment and Supply Committee

No report.

6.5 Technology

There have been two CradlePoint failures.

7. Standing Items

7.1 Upcoming Events

- Soups, Stews and Chili Cook Off will take place February 24.
- Three Every 15 Minutes programs will take place in April.

8. Good and Welfare

- Concerns regarding the raffle at the Cameron Park Crab Feed are being addressed.
- Active Shooter training will be provided to local schools.
- Polling will begin on February 23 for the tax measure.

9. Adjournment

Director Lilienthal motioned to adjourn the meeting at 10:20 a.m. Director Moranz seconded the motion which carried unanimously.