



El Dorado County Emergency Services Authority

JPA Board of Directors Meeting Minutes

Wednesday, September 27, 2017, 8:00 a.m.
Diamond Springs Fire, 501 Main Street, Diamond Springs, CA 95619

Pledge of Allegiance: Conducted

1. Call to Order/Roll Call/Introductions - Call to order at 8:00 a.m.

Board Attendees:

- | | |
|--|---|
| <input type="checkbox"/> CAL FIRE - Cameron Park Fire, Div. Chief Mike Webb | <input type="checkbox"/> Alternate Battalion Chief Doug Ferro |
| <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Unit Chief Scott Lindgren | No Alternate |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Bryan Ransdell | <input checked="" type="checkbox"/> Alternate Deputy Chief Ken Earle |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Mike Hardy | <input checked="" type="checkbox"/> Alternate Division Chief Tim Cordero |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Dave Roberts, Chair | <input type="checkbox"/> Alternate Deputy Chief Mike Lilienthal |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chief Clive Savacool | <input checked="" type="checkbox"/> Alternate Assistant Chief Bob Bement |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Greg Schwab, Vice Chair | No Alternate |
| <input checked="" type="checkbox"/> Mosquito Fire, Chief Eddie Dwyer | No Alternate |
| <input type="checkbox"/> Pioneer Fire, Chief Dan Dwyer | <input type="checkbox"/> Alternate Captain Greg Morford |
| <input type="checkbox"/> Rescue Fire, Deputy Chief Tom Keating | <input type="checkbox"/> Alternate Director Anne Walker |
| <input checked="" type="checkbox"/> JPA Executive Director Marty Hackett | |

Introduction of Guests:

- Jim Hartley, El Dorado Hills Fire Board of Directors
- John Giraud, El Dorado Hills Fire Board of Directors
- Sue Hennike, El Dorado County
- Rich Todd, EMSA
- José C. Henríquez, LAFCO
- Maia Schneider, Marshall Medical Center

Other Attendees:

- Battalion Chief Dave Wood, CAL FIRE ECC AEU

1. Approval of Agenda

Director Schwab motioned to approve the agenda as presented. Director Hardy seconded the motion which carried unanimously.

2. Public Comments

None.

3. Consent Calendar

Director Hardy motioned to approve consent calendar items 4.1 and 4.2 as presented. Director Ransdell seconded the motion which carried unanimously.

5. Correspondence

None.

6. Reports

6.1 Receive/File Statistics for August 2017

Executive Director Hackett provided an overview of the statistics for the August response time reports.

6.2 Systems Status Management Committee Update

The following topics were discussed at the August meeting:

- Lead fails on X series monitors.
- Intermedix billing issues.
- Community Paramedicine pilot program.
- Cross-staffed ambulance – GVFPD.
- El Dorado County JPA and CSA 3's RFP - creation of a sub-committee.

7. Old Business

7.1 ePCR Update (Standing Item)

- All ePCR tablets have been distributed to the districts.
- The CAD push is up and running.
- Paramedics are encouraged to complete 1 – 2 tags per shift.
- All test tags must contain professional and clean language.
- The “go live” date has been extended to Monday, October 30.

7.2 Review Upcoming Holiday/Event Calendar (Standing Item)

The committee reviewed the upcoming holiday/event schedule.

8. New Business

8.1 Review and Discuss the Communication Infrastructure Enhancement Feasibility Study

Director Roberts stated that El Dorado Hills Fire has been looking for enhancements in communication and dispatch, and because the district contracts with CAL FIRE through the JPA, the feasibility study is being presented to the JPA Board for review. El Dorado Hills Fire incurred the entire cost associated with the feasibility study.

The feasibility study from Sac Regional will arrive next week at which time it will be reviewed by the El Dorado Hills Fire Board of Directors then presented to the JPA Board for review and discussion.

Enhancements requested / CAL FIRE response:

1. Push button direct CAD link communications - **feasible**
2. Mapping system direct from a CAD push with hydrant overlays, pre-fire plan layers, etc. – **feasible**
3. Dispatching of closest resource using AVL - **feasible**
4. Simulcast and voted repeater system – **not feasible based on the El Dorado County Radio Communications division current staffing and workload. EDH Fire has agreed to seek an outside vendor for system design and install.**
5. Repeated tactical channels – **not feasible based on the El Dorado County Radio Communications division current staffing and workload. EDH Fire has agreed to seek an outside vendor for system design and install.**
6. Emergency signal button use on portable radios to dispatch – **feasible**
7. Ability to have an evacuation tone on a tactical channel – **feasible**
8. Folsom/EDH improved response through “CAD to CAD transfer” with resources on both sides visible to each other’s respective dispatch consoles - **feasible**

8.2 Review and Act on Master Contract Amendment 4

Executive Director Hackett requested that the Board approve the changes outlined on the draft

version of Amendment 4 of the Master Contract. The primary issue with the county's version of the amendment is that it places the ePCR responsibility on JPA vs. the county. The ePCR project is the county's project and therefore the maintenance, upkeep and hardware replacement costs should be their responsibility. Additionally, the Board needs to be aware that this amendment outlines fines associated with failure to meet ePCR submission criteria. The JPA is requesting that the submission criteria in the amendment be changed from 48 hours to 30 days.

The Board questioned why the JPA would be responsible for the ePCR program when the county utilized GEMT funds to implement the program. Additionally, the fines are tied to a failure to train or failure to lead and the JPA Board sent EMSA a letter outlining their concerns with the training rollout of the program. The Board agreed that the JPA should not be responsible for any costs associated with the county's ePCR program and that no fines should be assessed.

Director Schwab motioned to table the discussion until the Executive Director can negotiate the recommended contract changes with EMSA. Director Hardy seconded the motion which passed unanimously.

All JPA Directors will review the contract and send their recommended changes to the Executive Director Hackett by Friday, September 29.

9. Fiscal Items

9.1 Review Final FY 16-17 Revenue and Expense Report

Executive Director Hackett reviewed the final FY 16-17 report with the committee.

Revenue	\$11,881,672
JPA expenses	\$10,805,828
Difference	\$ 1,075,844

The Board of Supervisors have given the Controller-Auditor direction to have the special tax issue audited.

9.2 Review and Approve Draft FY 15-16 Audit Report

Executive Director Hackett stated that the auditor hired by the county issued a finding related to the OPEB and pension billing by the districts to the JPA. The auditor also recommended that the Class 30 and Class 40 budgeting procedures be addressed in the district agreements vs. through policies.

Director Hardy motioned to table the approval of the FY 15-16 audit report until more information can be provided regarding the methodology used and an explanation of the breakdown of costs that districts owe to the JPA that is outlined on page 9 of the report. Director Ransdell seconded the motion which carried unanimously.

10. Director Items

CAL FIRE ECC AEU: No report.

CAL FIRE Cameron Park: No report.

Diamond Springs / El Dorado Fire: No report.

El Dorado County Fire: Firefighter EMTs have been hired. Squad 74 is moving back to Station 21 on September 29.

El Dorado Hills: There are four firefighter paramedics currently in the academy. The training facility is moving forward at Station 87. The remodel of Station 91 is still underway.

Garden Valley: Three staff members just returned from fire line paramedic assignments. The district has additional narcotics available.

Georgetown Fire: The Founders Day event was successful.

Lake Valley Fire: No report.

Mosquito Fire: Running ALS calls with limited availability of medics.

Pioneer Fire: No report.

Rescue Fire: No report.

11. Good and Welfare

None.

12. Adjournment

Director Ransdell motioned to adjourn the meeting at 10:07 a.m. Director Hardy seconded the motion which carried unanimously.