



## El Dorado County Emergency Services Authority

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### JPA Systems Status Management Committee Meeting

Wednesday, July 19, 2017 – 9:00 a.m.

DS/ED Fire Station #49, Conference Room, 501 Main Street, Diamond Springs, CA 95619

### MINUTES

#### Attendees:

- |  |  |
|--|--|
| <input type="checkbox"/> CAL FIRE Cameron Park Fire, BC Bob Counts                                   | <input type="checkbox"/> Alternate Division Chief Mike Webb                  |
| <input type="checkbox"/> Diamond Springs Fire, Deputy Chief Ken Earle, <b>Chair</b>                  | <input checked="" type="checkbox"/> Alternate Chief Bryan Ransdell           |
| <input checked="" type="checkbox"/> El Dorado County Fire, Div. Chief Tim Cordero, <b>Vice Chair</b> | <input type="checkbox"/> Alternate Chief Mike Hardy                          |
| <input type="checkbox"/> El Dorado Hills Fire, Chief Dave Roberts                                    | <input checked="" type="checkbox"/> Alternate Division Chief Mike Lilienthal |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chief Clive Savacool                         | <input type="checkbox"/> Alternate Assistant Chief Bob Bement                |
| <input type="checkbox"/> Rescue Fire, Chief Tom Keating  | <input type="checkbox"/> Alternate Director Anne Walker                      |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Greg Schwab                               |  |
| <input type="checkbox"/> Mosquito Fire, Chief Eddie Dwyer  |  |
| <input type="checkbox"/> Pioneer Fire, Interim Chief Dan Dwyer                                       |  |
| <input checked="" type="checkbox"/> JPA, Executive Director Marty Hackett                            |  |

#### Guests:

Rich Todd, EMSA

#### Other Attendees:

Battalion Chief Dave Wood, CAL FIRE ECC AEU  
Apparatus Operator Leah Yaws, Diamond Springs Fire  
Battalion Chief Dave Brady, El Dorado Hills Fire

***Division Chief Tim Cordero acted in capacity of Chair for the meeting.***

The meeting was called to order at 9:02 a.m.

#### 1. Pledge of Allegiance

Conducted.

#### 2. Approval of Agenda

Director Lilienthal motioned to approve the agenda as presented. Director Ransdell seconded the motion which carried unanimously.

#### 3. Approval of the System Status Management Committee Minutes of June 21, 2017

Director Ransdell motioned to approve the minutes as presented. Director Lilienthal seconded the motion which carried unanimously.

#### 4. Training

Executive Director Hackett will be requesting the TO's assistance in rolling out future training programs as needed.

## 5. New Business

### 5.1 Response Time Reports June 2017

Executive Director Hackett reviewed the June response time statistics with the committee.

### 5.2 Discuss AmbuStat Bio-Decontamination Program

The AmbuStat™ Portable Environmental Surface Bio-Decontamination Program was designed to change the way we perceive the cleaning and disinfection of prehospital public health spaces. With a cost of less than \$2,500 for the entire starter set, including the first case of sterilant, AmbuStat™ is a practical solution for any organization. Traditionally, public health is positioned for reactive approaches to emerging infectious diseases and this leaves us extremely vulnerable and often scrambling to respond. Considering the panic associated with recent pandemic threats, AmbuStat™ was developed to serve as a critical component in the global biodefense action plan to promote proactive strategies to combat infectious microorganisms. Together with a diligent commitment to thorough deep cleaning of all surfaces after 'every' patient encounter, demanding attention to universal standard precautions, as they were designed, AmbuStat™ enables achievement of residue-free high-level disinfection of all surfaces, which is difficult for most solutions, including ultraviolet light. In most cases, including the deep cleaning process (removal of all visible organic and inorganic matter), small spaces, such as those associated with ambulances, are only out of service for 40 minutes. This is critical, as it keeps your assets in service, while also protecting them through the investment of good risk management practices.

### 5.3 Discuss ECC Management of IFTs

Executive Director Hackett stated that in regards to when the clock starts and stops for generating exception reports per the ECC, the clock starts at the time the call is dispatched to the crews. The clock stops when the ambulance crews radios they are at scene – tires stopped.

When multiple IFTs come into the ECC at the same time, an assessment is made to determine in what order they are to be handled. The ECC tries not to dispatch multiple medic units out of county. If possible, they will postpone an IFT assignment until the medic unit(s) return to the county.

## 6. Old Business

### 6.1 Discuss Issues with Local Traffic Communication

Battalion Chief Wood stated that the ECC is working on providing notifications through the Active 911 system.

### 6.2 Review and Discuss the HHS Ambulance Billing Workflow Process

Executive Director Hackett reviewed the billing workflow process with the committee.

1. PCR Initiated and delivered to EMS 1-4 days
2. Billing Review 1-3 days includes:
  - Review to determine missing information, identify slope, IFT, TNT, No Charge - This step can increase processing timelines if there is missing or incomplete information provided on the PCR.
  - Medical necessity review.
  - Search and print hospital face sheets.
3. Mailing to Intermedix in Florida which takes 2-5 days.
4. Manual input into system, coded, reviewed, invoiced - 4-10 days - This step is beyond the County control.

***Total of 8 - 20 business days from PCR Initiated to invoiced PCR***

There is still an issue with a public utility model that requires the county to be a pass through for billing as the recipient of the revenue

6.3 Discuss Ambulance Security

Executive Director Hackett stated that new City of Placerville Chief of Police informed him that his officers have noticed that there are times when the keys to the medic units are being left in the vehicle while at Marshall Medical Emergency Room.

**7. Committee Reports**

7.1 ePCR Working Group

The tablets have arrived and are being loaded with the Image Trend program. Agency administrator training will occur prior to the staff training which is scheduled for August 29 – 31 at EDH.

7.2 MAC Committee

No report.

7.3 Ambulance Spec Committee

Three ambulances are currently at Arrow undergoing remount.

7.4 Equipment and Supply Committee

The narcotic boxes have arrived. Personal identification numbers will be issued for all staff.

7.5 Technology

The Cradlepoint WiFi has a mapping program that comes with the program free of cost so if JPA is willing to fund a computer and monitor at the ECC they could track the medics. The price would not exceed \$2,000.

An Ad Hoc committee consisting of Chief Savacool and Battalion Chief Brady will investigate two-way AVL options and then report back at the August Systems meeting.

**8. Standing Items**

8.1 Upcoming Events

- Jeepers Jamboree is scheduled for July 26 in Georgetown.
- Founders Day is scheduled for September 24 in Georgetown.

**9. Good and Welfare**

None.

**10. Adjournment**

Director Lilienthal motioned to adjourn the meeting at 10:16 a.m. Director Ransdell seconded the motion which carried unanimously.