



# El Dorado County Emergency Services Authority

## JPA Board of Directors Meeting Minutes

Wednesday, June 28, 2017, 8:00 a.m.  
Diamond Springs Fire, 501 Main Street, Diamond Springs, CA 95619

**Pledge of Allegiance:** Conducted

*Director Schwab acted in capacity of Chair for the meeting.*

### 1. Call to Order/Roll Call/Introductions - Call to order at 8:00 a.m.

#### Board Attendees:

- |   |   |
|---|---|
| <input type="checkbox"/> El Dorado Hills Fire, Chief <b>Dave Roberts</b> , <i>Chair</i>           | <input type="checkbox"/> Alternate Deputy Chief <b>Mike Lilienthal</b>          |
| <input checked="" type="checkbox"/> CAL FIRE - Cameron Park Fire, Div. Chief <b>Mike Webb</b>     | <input checked="" type="checkbox"/> Alternate Battalion Chief <b>Bob Counts</b> |
| <input type="checkbox"/> Diamond Springs Fire, Chief <b>Bryan Ransdell</b>                        | <input checked="" type="checkbox"/> Alternate Deputy Chief <b>Ken Earle</b>     |
| <input type="checkbox"/> El Dorado County Fire, Chief <b>Mike Hardy</b>                           | <input checked="" type="checkbox"/> Alternate Division Chief <b>Tim Cordero</b> |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chief <b>Clive Savacool</b>               | <input checked="" type="checkbox"/> Alternate Assistant Chief <b>Bob Bement</b> |
| <input type="checkbox"/> Rescue Fire, Deputy Chief <b>Tom Keating</b>                             | <input type="checkbox"/> Alternate Director <b>Anne Walker</b>                  |
| <input type="checkbox"/> CAL FIRE ECC AEU, Deputy Chief <b>Brian Estes</b>                        | <input type="checkbox"/> Alternate Unit Chief <b>Scott Lindgren</b>             |
| <input checked="" type="checkbox"/> Mosquito Fire, Chief <b>Eddie Dwyer</b>                       | No Alternate  |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief <b>Greg Schwab</b> , <i>Vice Chair</i> | No Alternate  |
| <input type="checkbox"/> Pioneer Fire, Chief <b>Dan Dwyer</b>                                     | <input type="checkbox"/> Alternate Captain <b>Greg Morford</b>                  |
| <input checked="" type="checkbox"/> JPA Executive Director <b>Marty Hackett</b>                   |   |

#### Introduction of Guests:

- Jim Hartley, El Dorado Hills Fire Board of Directors (*Alternate for Chiefs Dave Roberts and Tom Keating*)
- Matt Boyer, Matthew C. Boyer & Associates
- Sue Hennike, Principal Administrative Analyst, El Dorado County
- Rich Todd, EMSA
- José C. Henríquez, LAFCO
- Deputy Todd Crawford, El Dorado County Sheriff's Office

#### Other Attendees:

- Apparatus Operator/Paramedic Leah Yaws, Diamond Springs Fire
- Battalion Chief Dave Wood, CAL FIRE ECC AEU (*Alternate for Deputy Chief Brian Estes*)
- Division Chief Paul Dutch, El Dorado County Fire

### 1. Approval of Agenda

Executive Director Hackett requested to add Item 6.4 Executive Director Report

Director Webb motioned to approve the agenda with the change noted above. Director E. Dwyer seconded the motion which carried unanimously.

### 2. Public Comments

None.

### 3. Consent Calendar

Director Savacool motioned to approve consent calendar items 4.1, 4.2 and 4.3 as presented. Director Webb seconded the motion which carried unanimously.

### 5. Correspondence

None.

### 6. Reports

#### 6.1 Receive/File Statistics for May 2017

Executive Director Hackett provided an overview of the statistics for the May response time reports.

#### 6.2 Finance Committee Update

The following topics were discussed:

- Review of the RFI's for the half-time medic unit – appointment of sub-committee to review.
- Flat rate contract negotiations with the county.

#### 6.3 Systems Status Management Committee Update

The following topics were discussed:

- Compliance issue with the May urban response time.
- Review of the RFI's for the half-time medic unit – appointment of a sub-committee to review.
- Issues with local traffic communication.
- Ambulance billing and the county's public utility model.

#### 6.4 Executive Director Update

California Code of Regulations Title 8, Section 3342 was enacted on April 1, 2017 and it requires health care employers to add to their Injury and Illness Prevention Program a section on workplace violence prevention, training and reporting. The law also requires that policies and procedures addressing this matter be integrated with the policies and procedures of other health care providers/facilities. JPA representatives met with Marshall Hospital representatives last week to begin discussions and planning.

The State Emergency Medical Services Authority (SEMSA) is seeking letters of interest for the participation in a pilot program for Community Paramedicine. Letters need to be submitted by July 10, 2017. Representatives from Marshall Hospital and the JPA have had previous conversations about this program and were waiting for when the pilot program would be launched. Executive Director Hackett explained the program in detail to the committee members and the Board voiced their support to move forward in exploring the program.

### 7. Old Business

#### 7.1 Discuss and Approve Mosquito Fire Protection District's (MFPD) Request for ALS Service

Director E. Dwyer stated that MFPD received approval from the El Dorado County EMS Agency on June 15 to provide non-transporting ALS service. A proposal was reviewed by the committee in which MFPD is requesting approval to change from BLS service with a \$5,000 annual JPA stipend to ALS service with a \$7,500 annual JPA stipend.

Director Savacool motioned to approve Mosquito Fire Protection District's request to change from BLS service with a \$5,000.00 annual JPA stipend to ALS service with a \$7,500.00 annual stipend beginning FY 17-18. Director Hartley seconded the motion which carried unanimously.

#### 7.2 Review and Approve the JPA Strategic Plan for 2017 - 2022

Executive Director Hackett reviewed the proposed Strategic Plan with the committee. An annual review of the plan will be established to track progress.

Director E. Dwyer motioned to approve the JPA Strategic Plan for 2017 – 2022 as presented. Director Savacool seconded the motion with carried unanimously.

7.3 ePCR Update (Standing Item)

The keyboards and cases are expected to arrive this week. Training will be scheduled for the end of July with a go live date of August 1. Image Trend will provide three trainings for FTO's and administrative staff and four trainings for staff members.

7.4 Review Upcoming Holiday/Event Calendar (Standing Item)

The committee reviewed the upcoming holiday/event schedule.

**8. New Business**

8.1 Review and Act on Liability Claim form David Davis

Director Webb motioned to deny the liability claim filed by David Davis. Director E. Dwyer seconded the motion which carried unanimously.

8.2 Review and Discuss White Paper Regarding Fixed Rate Contract

Executive Director reviewed the pros and cons he received from the JPA Directors regarding the fixed flat rate contract negotiations with the County.

The committee discussed the following items related to the flat fixed rate contract:

- A clause providing the ability to renegotiate on specific costs such as medical supplies, fuel and vehicle maintenance should be included.
- The flat fixed rate contract will only apply to Class 30 items.
- The UAL will continue to increase so an addendum needs to be included outlining the County's responsibility to cover the costs.
- Discussions need to continue with the Board of Supervisors regarding the impact of the increasing UAL.
- There needs to be a provision to open the contract and have access to CSA 7 funds.
- There are too many unknown costs to support a flat fixed rate contract. Issues such as the UAL, Affordable Care Act, minimum wage increases, etc. are unknown factors with potential substantial ramifications.
- Consider trialing a fixed rate concept between the JPA and the districts.
- The fixed rate contract concept gives the districts responsibility for managing funds.
- How will the districts manage if there is a cost overage and they have to supplement the JPA?
- Determine if the district or the JPA will maintain any extra funds remaining from the fixed rate contract after the FY ends.
- The fixed rate contract could provide the County the opportunity to contract with private ambulance services.

**9. Fiscal Items**

9.1 Review and Discuss FY 16-17 Revenue and Expenditure Report

Executive Director Hackett reviewed the FY 16-17 Revenue and Expenditure report with the committee and updated them on the ambulance billing process.

**10. Director Items**

CAL FIRE ECC AEU: No report.

CAL FIRE Cameron Park: CDF 2881 ratified their MOU.

Diamond Springs / El Dorado Fire: Testing for paramedics will begin soon. Truck 49 is now in service.

El Dorado County Fire: No report.

El Dorado Hills: Battalion Chief promotion is being advertised internally and externally.

Garden Valley: Outfitting the Type 1 engine with ALS equipment. The verbiage in FEMA SAFER grant has changed and it would be beneficial to have the grant possibly fund the positions for the half-time medic unit.

Georgetown Fire: There has been an increase in call volume. 911 calls are up 10% and IFT are up 14% so unsure why there needs to be discussion regarding the need to bring the half-time medic unit back in service.

Lake Valley Fire: No report.

Mosquito Fire: ALS service will be up and running by Friday.

Pioneer Fire: No report.

Rescue Fire: No report.

**11. Good and Welfare**

No report.

**12. Adjournment**

Director Webb motioned to adjourn the meeting at 9:15 a.m. and enter into Closed Session. Director Cordero seconded the motion which carried unanimously.

**13. Closed Session**

The Board adjourned into closed session at 9:20 a.m. and reconvened into regular session at 9:35 a.m. *No action was taken during closed session.*

Director Savacool motioned to table the discussion regarding the contract renewal for the Executive Director to the July meeting and to move forward with an employment contract extension for the Executive Director position which is not to exceed thirty days. Director Webb seconded the motion which carried unanimously.