



El Dorado County Emergency Services Authority

JPA Systems Status Management Committee Meeting

Wednesday, June 21, 2017 – 9:00 a.m.

DS/ED Fire Station #49, Conference Room, 501 Main Street, Diamond Springs, CA 95619

MINUTES

Attendees:

- | | |
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| <input type="checkbox"/> CAL FIRE Cameron Park Fire, BC Bob Counts | <input type="checkbox"/> Alternate Division Chief Mike Webb |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Deputy Chief Ken Earle, Chair | <input type="checkbox"/> Alternate Chief Bryan Ransdell |
| <input checked="" type="checkbox"/> El Dorado County Fire, Div. Chief Tim Cordero, Vice Chair | <input type="checkbox"/> Alternate Chief Mike Hardy |
| <input type="checkbox"/> El Dorado Hills Fire, Chief Dave Roberts | <input checked="" type="checkbox"/> Alternate Division Chief Mike Lilienthal |
| <input type="checkbox"/> Garden Valley Fire, Chief Clive Savacool | <input type="checkbox"/> Alternate Assistant Chief Bob Bement |
| <input type="checkbox"/> Rescue Fire, Chief Tom Keating | <input type="checkbox"/> Alternate Director Anne Walker |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Greg Schwab | |
| <input checked="" type="checkbox"/> Mosquito Fire, Chief Eddie Dwyer | |
| <input type="checkbox"/> Pioneer Fire, Interim Chief Dan Dwyer | |
| <input checked="" type="checkbox"/> JPA, Executive Director Marty Hackett | |

Guests:

Rich Todd, EMSA
Ramona Diaz, HHSА Finance Program Manager
Lori Walker, HHSА Assistant Director of Administration

Other Attendees:

Apparatus Operator Leah Yaws, Diamond Springs Fire
Battalion Chief Dave Brady, El Dorado Hills Fire
Captain Dave Phillips, Diamond Springs Fire

The meeting was called to order at 9:02 a.m.

1. Pledge of Allegiance

Conducted.

2. Approval of Agenda

The following changes were requested:

- Move Item 6.1 Ambulance Billing Update to occur after the approval of the minutes on the agenda.

Director Lilienthal motioned to approve the agenda with the change noted above. Director Cordero seconded the motion

3. Approval of the System Status Management Committee Minutes of April 19, 2017

Director Cordero motioned to approve the minutes as presented. Director Lilienthal seconded the motion which carried unanimously.

Item 6.1 was moved to occur after approval of the minutes.

6. Old Business

6.1 Ambulance Billing Update

Ms. Walker, HHSA, provided an update to the committee regarding the change in the ambulance billing process with the new vendor, Intermedix. She stated that payer mix fluctuates and that changes in the payer mix always impacts revenue. Additionally, there is typically several weeks lag time from the receipt of the manual patient care record to the time they are provided to the billing company. Once the JPA moves to an electronic patient care system that should help streamline the process.

Director Earle voiced concern as to why the county is reviewing the data prior to it being sent to the vendor since the vendor also reviews the data. Ms. Walker stated that El Dorado County is a public utility model which eliminates the direct push of the data to the billing company. Additionally, she stated that when this type process was tested previously there were too many errors that were being returned from the vendor, therefore, review is done before submitting to the vendor.

Director Schwab requested that Ms. Walker provided the JPA a process flow chart for the ambulance billing process and that review of the chart be agendaized for the July meeting.

4. Training

- July 6-7 Swift Water Rescue training.
- ePCR training is tentatively scheduled for late July.
- Workplace Violence Prevention training will need to take place at the district level.

5. New Business

5.1 Response Time Reports May 2017

Executive Director Hackett reviewed the May response time statistics with the committee and noted that the Urban response time fell below the 90% threshold.

The committee requested that Executive Director Hackett work with the ECC to determine when crews are actually notified of a call, as there could be a gap in time. There may be a need to evaluate how the ECC dispatches and what they are dispatching for.

5.2 Wall Time Reports 2016 and Jan. 2017

Executive Director Hackett reviewed the wall time reports with the committee.

5.3 Discuss and Recommend Participants for the Sub-Committee to Consider the Need for the Half-Time Medic Unit and Review the Submitted Proposals for the RFI

Executive Director Hackett stated that in response to the Request for Information (RFI) for the operation of a half-time medic unit, three JPA member agencies have submitted proposals. The agencies include Mosquito Fire Protection District, Diamond Springs-El Dorado Fire Protection District and the Garden Valley Fire Protection District.

Executive Director Hackett recommended that a sub-committee be formed and include representatives from both the Finance Committee and the Systems Status Management Committee. The sub-committee would then evaluate and rate the RFI proposals and submit their findings to the JPA Board of Directors.

The committee recommended that the sub-committee also investigate the feasibility and whether there is an actual need for a half-time medic unit at this time by evaluating data such

call volume, IFT volume, compliance issues, UAL impact and the potential of having the ALS engines stop the clock.

Director Lilienthal motioned to have Directors Schwab and Cordero participate on the sub-committee to review the RFI proposals for the half-time medic unit. Director E. Dwyer seconded the motion which carried unanimously.

5.4 Discuss Issues with Local Traffic Communication

Director Earle stated that units in the field are not receiving notification that Marshall Medical Center has switched over to local traffic only. Executive Director Hackett stated that he will follow-up with Battalion Chief Wood to obtain his input on the issue.

6. Committee Reports

6.1 ePCR Working Group

Tablets are expected to arrive this week.

6.2 MAC Committee

There is a recall on burn sheets.

6.3 Ambulance Spec Committee

Three ambulances will be sent to Arrow next week.

6.4 Equipment and Supply Committee

A Supply Committee meeting was held on June 5 where issues regarding backordered medications was discussed. Dr. Brazzel will be sending the JPA an authorization letter to allow the use of medications up to 30 days after their expiration date.

6.5 Technology

Nothing to report.

7. Standing Items

7.1 Upcoming Events

Nothing to report.

8. Good and Welfare

A Fentanyl Briefing Guide was provided as reference material.

9. Adjournment

Director Lilienthal motioned to adjourn the meeting at 10:57 a.m. Director Cordero seconded the motion which carried unanimously.