



# El Dorado County Emergency Services Authority

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## JPA Board of Directors Meeting Minutes

Wednesday, February 22, 2017, 8:00 a.m.  
Diamond Springs Fire, 501 Main Street, Diamond Springs, CA 95619

**Pledge of Allegiance:** Conducted

### 1. Call to Order/Roll Call/Introductions - Call to order at 8:10 a.m.

#### Board Attendees:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief <b>Dave Roberts</b> , <i>Chair</i> | <input type="checkbox"/> Alternate Deputy Chief <b>Mike Lilienthal</b>          |
| <input checked="" type="checkbox"/> CAL FIRE - Cameron Park Fire, Div. Chief <b>Mike Webb</b>      | <input type="checkbox"/> Alternate Battalion Chief <b>Bob Counts</b>            |
| <input type="checkbox"/> Diamond Springs Fire, Chief <b>Bryan Ransdell</b>                         | <input checked="" type="checkbox"/> Alternate Deputy Chief <b>Ken Earle</b>     |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief <b>Mike Hardy</b>                 | <input type="checkbox"/> Alternate Division Chief <b>Tim Cordero</b>            |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chief <b>Clive Savacool</b>                | <input type="checkbox"/> Alternate Assistant Chief <b>Bob Bement</b>            |
| <input checked="" type="checkbox"/> Rescue Fire, Deputy Chief <b>Tom Keating</b>                   | <input type="checkbox"/> Alternate Director <b>Anne Walker</b>                  |
| <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Deputy Chief <b>Brian Estes</b>              | <input type="checkbox"/> Alternate Unit Chief <b>Mike Kaslin</b>                |
| <input type="checkbox"/> Mosquito Fire, Chief <b>Eddie Dwyer</b>                                   | No Alternate  |
| <input type="checkbox"/> Georgetown Fire, Chief <b>Greg Schwab</b> , <i>Vice Chair</i>             | No Alternate  |
| <input checked="" type="checkbox"/> Pioneer Fire, Chief <b>Dan Dwyer</b>                           | <input type="checkbox"/> Alternate Interim Operations Chief <b>Steve Herzog</b> |
| <input checked="" type="checkbox"/> JPA Executive Director <b>Marty Hackett</b>                    |   |

#### Introduction of Guests:

- Jim Hartley, El Dorado Hills Board of Directors
- John Giraudo, El Dorado Hills Board of Directors

#### Other Attendees:

None

### 2. Approval of Agenda

Director Keating motioned to approve the agenda as presented. Director Webb seconded the motion which carried unanimously.

### 3. Public Comments

None.

### 4. Consent Calendar

Director Keating motioned to approve consent calendar items 4.1 and 4.2 as presented. Director Webb seconded the motion which carried unanimously.

### 5. Correspondence

Response letter from CAL FIRE regarding El Dorado Hills Fire Department's letter concerning a request for communication infrastructure enhancement feasibility study will be addressed under Item 8.1.

## 6. Reports

### 6.1 Receive/File Statistics for January 2017

Executive Director Hackett provided an overview of the statistics for the January response time reports.

### 6.2 Finance Committee Update

The following topics were discussed:

- FY 16-17 Revenue and Expenditure report.
- Submission of the FY 17-18 JPA budget.
- OPEB.
  - The March Finance Committee will be canceled and a special meeting will be scheduled to discuss this topic.
- JPA new office space.

### 6.3 Systems Status Management Committee Update

The following topics were discussed:

- Zoll won the field trial study that was conducted by Diamond Springs Fire. Training will be rolled out in the near future.
- The need for a half-time medic unit.
- Deferred discussion of Garden Valley Fire's request for a medic unit.
- Generic brand Epi pens.

## 7. Old Business

### 7.1 ePCR Update (Standing Item)

Nothing to report.

### 7.2 Review Upcoming Holiday/Event Calendar (Standing Item)

Congressman Tom McClintock is scheduled to speak at Oak Ridge High School on March 4.

## 8. New Business

### 8.1 Discuss and Provide Direction Regarding El Dorado Hills Fire Department Letter Dated February 1, 2017 Regarding Request for Feasibility Study Related to Expanded Capabilities of Camino ECC

El Dorado Hills Fire has requested a cost estimate from CAL FIRE ECC for the completion of a feasibility study to address items that will enhance certain elements of the current communications systems. El Dorado Hills Fire will contract with CAL FIRE and/or a third party should the cost estimate be approved. There will be no cost to the JPA or other fire districts for the feasibility study should it proceed forward.

The requested feasibility study to address the following eight (8) infrastructure enhancements:

1. "Push button" direct CAD link communication (responding, at scene, returning, etc.)
2. Mapping system direct from a CAD push with hydrant overlays pre-fire plan layer, etc.
3. Dispatching of closet resource using AVL (Automatic Vehicle Location) (GPS).
4. Simulcast or Voting Repeater System (no manual repeater selection).
5. Repeated Tactical Radio Channels (critical communications not missed).
6. Emergency Signal Button use on portable radio to dispatch.
7. Ability to have an evacuation tone on tactical channel.
8. Folsom/EDH improved response through "CAD to CAD transfer" with resources on both sides visible to each other's respective dispatch consoles.

Director Estes stated that the ECC is being tasked to determine the ability, timeline and cost to implement the above request and whether it would be beneficial to the JPA districts. The ECC's position is that this request, as all others, are fully transparent and supported by all JPA board members. He stated that since there is no dedicated support for the ECC he will have to determine

if he has the personnel available to proceed with a cost estimate or if a third party would need to be hired.

Director Webb voiced his concern regarding the impact to services currently provided should El Dorado Hills Fire decide to leave the system in the future.

Director Estes to motioned allow the ECC, under his leadership, to provide a quote to El Dorado Hills Fire for a feasibility study to specifically address the eight (8) questions outlined in their letter dated February 1, 2017. Director Keating seconded the motion adding that there would be no cost incurred by the JPA related to the time and effort it will take the ECC to create a feasibility study cost estimate. Motion carried unanimously.

#### 8.2 Image Trend RMS Program Update

The Image Trend sales representative will be hosting a webinar in the near future. Once a date and time has been identified Executive Director Hackett will notify the districts.

Director Savacool distributed a cost proposal for review.

- One time cost = \$37,500
- Annual reoccurring cost = \$7,200
- Total first year cost = \$44,700
- Total second year and beyond costs = \$7,200

Director Savacool will obtain additional information requested by the Board and distribute the information via email prior to the next meeting.

#### 8.3 Discuss and Approve Criteria, Requirements and Operational Use for New Half-Time Medic Unit

Executive Director Hackett stated that the half-time medic unit should either be in service from 0800 to 2000 hours or 0900 to 2100 hours. He also stated that the unit should not be considered the primary unit for IFT assignments but instead be utilized as an added resource in an already strained system. Criteria for staffing, training, equipment, and operational functions would be the same as those outlined in our advanced life-support ambulance contracts the JPA has with the sub-contracting fire districts. The home station posting should be either in the Core or the West End where calls for service are higher and where future development is going to occur.

Executive Director Hackett stated that the half-time medic unit was budgeted for in FY 17-18, however, if the JPA has the money to implement it in FY 16-17 and a district has been identified to run the unit, the JPA will move forward with implementation sooner.

Director Webb stated that the JPA is currently meeting its contractual obligation and that a thorough evaluation should be performed prior to approval of a half-time medic unit into the system. The JPA should continue discussions with the county regarding consideration of the ALS engines as part of the system and evaluate the costs and benefits as it relates to the ambulance system. Stopping the clock with an ALS first responder will reduce the move and cover impacts.

Director Roberts requested that the JPA investigate the need for a half-time medic unit during their upcoming strategic planning session.

The Board requested that Executive Director Hackett issue an RFI to the JPA fire districts to determine interest level in operating the half-time medic unit should the decision be made in the future to move forward with implementation into the system.

#### 8.4 Discuss and Approve Defibrillator Monitor Purchase

Executive Director Hackett stated that the Diamond Springs Fire field trial study resulted in the selection of Zoll as the preferred vendor.

Director Keating motioned to approve the purchase of nine (9) X Series Zoll defibrillator monitors at a cost of \$346,122.29 as outlined on Zoll quote 231441 V3. Director Earle seconded the motion which carried unanimously.

8.5 Surplus Medic Unit VIN 0395, VIN 0399 and VIN 2349

Director Webb motioned to approve the surplus of medic unit VIN 0395, VIN 0399 and VIN 2349. Director Hardy seconded the motion which carried unanimously.

**9. Fiscal Items**

None.

**10. Director Items**

CAL FIRE ECC AEU: Current working on the 2016 annual report. Two Captains have been hired and are in the academy. Currently in the process of hiring three additional Comm Ops.

CAL FIRE Cameron Park: Nothing to report.

Diamond Springs / El Dorado Fire: Nothing to report.

El Dorado County Fire: Hiring three more paramedics/EMTs to upgrade Squad 21 to ALS.

El Dorado Hills: Congressman Tom McClintock is scheduled to speak at Oak Ridge High School on March 4. Approval has been obtained to move forward with the training facility.

Garden Valley: Assisting Mosquito Fire with paramedic staffing during the recent storms.

Georgetown Fire: Nothing to report.

Lake Valley Fire: Nothing to report.

Mosquito Fire: Nothing to report.

Pioneer Fire: Nothing to report.

Rescue Fire: Nothing to report.

JPA: Nothing to report.

**11. Good and Welfare**

Nothing to report.

**12. Adjournment**

Director Webb motioned to adjourn the meeting at 9:20 a.m. Director Keating seconded the motion which carried unanimously.