



El Dorado County Emergency Services Authority

Finance Committee Meeting

Wednesday, November 2, 2016 – 1:00 p.m.

DS/ED Fire Station #49, Conference Room, 501 Main Street, Diamond Springs, CA 95619

Attendees:

- CAL FIRE Cameron Park, DC Mike Webb, **Chair**
- Diamond Springs Fire, Chief Bryan Ransdell, **Vice Chair**
- El Dorado County Fire, Chief Mike Hardy
- El Dorado Hills Fire, Chief Dave Roberts
- Garden Valley Fire, Chief Clive Savacool
- Georgetown Fire, Chief Greg Schwab
- Mosquito Fire, Chief Eddie Dwyer
- Pioneer Fire, Chief Grant Ingram
- Rescue Fire, Deputy Chief Tom Keating
- JPA Executive Director, Marty Hackett

Alternates:

- CAL FIRE Cameron Park, BC Bob Counts
- Diamond Springs Fire, BC Ken Earle
- El Dorado County Fire, DC Tim Cordero
- El Dorado Hills Fire, DC Mike Lilienthal

Guests:

None

Other Attendees:

Battalion Chief Dave Wood, CAL FIRE ECC AEU

1. Call to Order

Director Webb called the meeting to order at 1:05 p.m.

2. Approval of Agenda

Director Roberts motioned to approve the agenda as presented. Director Hardy seconded the motion which carried unanimously.

3. Approval of Finance Committee Meeting Minutes of October 5, 2016

Director Roberts motioned to approve the minutes as presented. Director Ransdell seconded the motion which carried unanimously.

4. Old Business

4.1 Review FY 16-17 Revenue and Expenditure Report

Executive Director Hackett reviewed the year to date FY 16-17 Revenue and Expenditure report with the committee.

The committee requested that the JPA review bills to determine if there is any anomaly that has caused the increased costs in medical supplies to date. They also requested that the JPA research information regarding inventory management tools for medical supplies and present the information at a future meeting.

5. New Business

5.1 Discuss Future Class 30 Cap

The committee discussed in detail how to proceed in determining whether a hard or soft cap should be implemented for Class 30 in the FY 17-18 budget. The uncontrollable variables identified that may impact a cap are the UAL and OPEB costs.

The following ideas were proposed to help control and/or reduce costs:

- Hiring second-tier FF/Paramedics.
- Implement a peak performance staffing model – metered approach based on need.
- Utilizing a 12-hour car vs. 24-hour car.

Director Ransdell proposed a \$1.1M soft cap for FY 17-18 and recommended that the cap be reevaluated annually.

Director Hardy motioned to recommend to the JPA Board of Directors approval of the \$1.1 soft cap per district in Class 30 for FY 17-18. Director Ransdell seconded the motion which carried unanimously.

5.2 Review and Approve Paramedic Field Internship and Paramedic Accreditation Policies

Executive Director Hackett reviewed the policy revisions with the committee. Based on a recommendation at the last Finance Committee meeting, the fees will be standardized as follows:

Accreditation = \$250.00

Internship - \$1,200.00

Director Hardy motioned to recommend to the JPA Board of Directors approval of the Paramedic Field Internship and Paramedic Accreditation policies as presented. Director Schwab seconded the motion which carried unanimously.

5.3 Review FY 17-18 JPA Preliminary Budget

Executive Director Hackett reviewed the FY 17-18 preliminary budget with the committee. After an in-depth discussion, the following changes were requested to the budget.

- Add \$733,000 to County Fire s/o 3000 (Regular Employees) to cover the cost of an additional half-time medic unit.
- Reduce County Fire s/o 3046 (Retiree Health) from \$186,886 to \$186,866.
- Reduce JPA s/o 4160 (Vehicle Maintenance) from \$100,000 to \$90,000.
- Increase JPA s/o 4200 (Medical Supplies) from \$380,000 to \$460,000.
- Increase JPA s/o 6040 (Fixed Assets) from \$300,000 to \$465,000.
- Add CAL FIRE ECC AEU as a provider agency on the budget worksheet.

Director Webb motioned to revise the FY 17-18 JPA preliminary budget with the changes noted above and then recommend to the JPA Board of Directors for approval. Director Ransdell seconded the motion which carried unanimously.

5.4 Elect Calendar Year 2017 Finance Committee Officers

Director Roberts motioned to approve Division Chief Mike Webb as the Chair and Chief Bryan Ransdell and the Vice Chair of the Finance Committee for the 2017 calendar year. Director Schwab seconded the motion which carried unanimously.

5.5 GovInvest Actuarial Services

The JPA recently participated in a webinar hosted by GovInvest to review their software program for government agencies. GovInvest's mission is to help governments identify with a high degree accuracy their unfunded pension, OPEB, and other debt problems, through unique software and simple, understandable actuarial reports. They provide value by facilitating easy communication of complex information to decision – makers and stakeholders, allowing them to understand and analyze their liabilities, and providing clear direction for current and future planning. Their solutions suite consists of actuarial software, actuarial valuations, and benefit consulting.

The JPA would like to move forward with obtaining a cost quote from GovInvest for both their UAL and OPEB software product lines. To accomplish this, the JPA will need the most recent OPEB actuarial from each district that wishes to participate in the program. The GovInvest cost proposal

will be presented at the December 7 combined Finance Committee and JPA Special Board Budget meeting for review/approval.

El Dorado County Fire has determined that they will pursue a direct contract with GovInvest and will not participate in a JPA contract with the company.

6. Adjournment

Director Roberts motioned to adjourn the meeting at 2:42 p.m. Director Ransdell seconded the motion which carried unanimously.