



# El Dorado County Emergency Services Authority

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## JPA Board of Directors Meeting Minutes

Wednesday, September 28, 2016, 8:00 a.m.  
Diamond Springs Fire, 501 Main Street, Diamond Springs, CA 95619

**Pledge of Allegiance:** Conducted

### 1. Call to Order/Roll Call/Introductions - Call to order at 8:04 a.m.

#### Board Attendees:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief <b>Dave Roberts</b> , <i>Chair</i> | <input type="checkbox"/> Alternate Deputy Chief <b>Mike Lilienthal</b>          |
| <input type="checkbox"/> CAL FIRE - Cameron Park Fire, Div. Chief <b>Mike Webb</b>                 | <input type="checkbox"/> Alternate Battalion Chief <b>Bob Counts</b>            |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief <b>Bryan Ransdell</b>              | <input type="checkbox"/> Alternate Battalion Chief <b>Ken Earle</b>             |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief <b>Mike Hardy</b>                 | <input type="checkbox"/> Alternate Division Chief <b>Tim Cordero</b>            |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chief <b>Clive Savacool</b>                | <input checked="" type="checkbox"/> Alternate Assistant Chief <b>Bob Bement</b> |
| <input checked="" type="checkbox"/> Rescue Fire, Deputy Chief <b>Tom Keating</b>                   | <input type="checkbox"/> Alternate Director <b>Anne Walker</b>                  |
| <input type="checkbox"/> CAL FIRE ECC AEU, Deputy Chief <b>Brian Estes</b>                         | <input checked="" type="checkbox"/> Alternate Unit Chief <b>Mike Kaslin</b>     |
| <input type="checkbox"/> Mosquito Fire, Chief <b>Mike Hazlett</b>                                  |   |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief <b>Greg Schwab</b> , <i>Vice Chair</i>  |   |
| <input checked="" type="checkbox"/> Pioneer Fire, Chief <b>Grant Ingram</b>                        |   |
| <input checked="" type="checkbox"/> JPA Executive Director <b>Marty Hackett</b>                    |   |

#### Other Attendees:

- Division Chief Brian Eagan, CAL FIRE

#### Introduction of Guests:

- Jim Hartley, El Dorado Hills Fire Board of Directors
- Mark Spaugh, Garden Valley Fire Board of Directors
- Rich Todd, EMSA
- José Henríquez, LAFCO

### 2. Approval of Agenda

Director Keating motioned to approve the agenda as presented. Director Schwab seconded the motion which carried unanimously.

### 3. Public Comments

None.

### 4. Consent Calendar

Director Keating motioned to approve consent calendar items 4.1 and 4.2 as presented. Director Hardy seconded the motion which carried unanimously.

### 5. Correspondence

None.

## 6. Reports

### 6.1 Receive/File Statistics for August 2016

Executive Director Hackett provided an overview of the statistics for the August response time reports.

### 6.2 Systems Status Management Meeting Update

The following topics were discussed at the August meeting:

- Extending the defibrillator monitor field trial.
- New EMSA fees.

## 7. Old Business

### 7.1 EPCR Update (Standing Item)

- EMSA requested the number of FTO's that will be attending the initial training.
- EMSA requested that the JPA provide a recommendation on the computer platform to be used for the ePCR program.
- EMSA requested that the JPA provide an ePCR point of contact for each agency.
- Training will occur within the next two months. The go live date is scheduled for January 1, 2017.

Director Hardy stated that it would have been beneficial if EMSA conducted a field trial study. Mr. Todd stated the field trial was declined by HHSA citing that the demonstration process of the review clearly demonstrated all of the components that would be tested in the field from a paramedic use perspective. Additionally, the ePCR RFP was very specific that the proposed software must integrate with dispatch centers, base hospitals, state database depository, provide core measure reports, demonstrate specific National Emergency Medical Services Information Systems (NEMSIS), certification criteria, and incorporate International Classification of Diseases (ICD) 10 coding.

### 7.2 Review Upcoming Holiday/Event Calendar (Standing Item)

Executive Director Hackett reviewed the holiday/event calendar with the Board.

## 8. New Business

### 8.1 Vegetation Fire Ambulance Staffing Flow Chart

Executive Director Hackett reviewed the ambulance staffing flow chart with the Board. Discussion points included:

- The unit dispatched originally should own the call and then have the core unit cover.
- Why take a medic unit out of the core and send them somewhere remote?
- There will be a lot of apparatus behind the originally dispatched unit which will make it difficult for them to leave the scene.
- The flow chart is only for extended attack, not for initial attack.
- The JPA needs to have local agreements with CAL FIRE and the Forest Service on how dispatch is conducted for an extended attack.
- Remove the word "vegetation", as there may be other types of calls that require a standby.
- Potentially replace the word "vegetation" with Incident Management Team (IMT).
- Remove "strike team" from the last step in the flow chart.
- There needs to be a fair and equitable way to assign personnel.
- It should be the responsibility of the district to staff an ambulance at an extended attack within their district.

Executive Director Hackett and Director Schwab will rework the flow chart and present at the October Systems Status Committee meeting.

## 9. Fiscal Items

Director Keating requested that the Finance Committee create a standardized Field Training Officer accreditation and internship rate that is consistent for all provider agencies.

## 10. Director Items

CAL FIRE ECC AEU: The new dispatchers are doing well. Battalion Chief Wood is a new father.

CAL FIRE Cameron Park: FF/Paramedic/Engineer exams opened statewide.

Diamond Springs / El Dorado Fire: FF/EMT testing complete.

El Dorado County Fire: The hiring of 10 new employees has been completed. Squad 21 is now in service. CAL FIRE moved out of station 74.

El Dorado Hills: The staffing pattern for Patrol 91 will change effective September 30. Medic 287 will no longer be staffed at night as of September 28. Work is being done on the RFP for the training facility. The future Latrobe staffing model is being discussed.

Garden Valley: Considering Image Trend as the new software vendor for the district.

Georgetown Fire: The FF/Paramedic employment announcement will close Monday, October 3. Currently revamping the brochure and program for extra help EMT/Paramedics.

Lake Valley Fire: No report.

Mosquito Fire: No report.

Pioneer Fire: No report.

Rescue Fire: No report.

## 11. Good and Welfare

- Director Kaslin will work with Director Hardy on a presentation outlining the history and achievements of the JPA over the last 20 years.

## 12. Adjournment

Director Keating motioned to adjourn the meeting at 9:22 a.m. Director Ransdell seconded the motion which carried unanimously.