



El Dorado County Emergency Services Authority

JPA Board of Directors Meeting Minutes

Wednesday, May 25, 2016, 8:00 a.m.
Diamond Springs Fire, 501 Main Street, Diamond Springs, CA 95619

Pledge of Allegiance: Conducted

1. Call to Order/Roll Call/Introductions - Call to order at 8:03 a.m.

Board Attendees:

- | | |
|--|---|
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Dave Roberts , <i>Chair</i> | <input type="checkbox"/> Alternate Deputy Chief Mike Lilienthal |
| <input checked="" type="checkbox"/> Cal Fire - Cameron Park Fire, Div. Chief Mike Webb | <input type="checkbox"/> Alternate Battalion Chief Bob Counts |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Rob Combs | <input checked="" type="checkbox"/> Alternate Assistant Chief Bryan Ransdell |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Mike Hardy | <input checked="" type="checkbox"/> Alternate Division Chief Tim Cordero |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chief Clive Savacool | <input checked="" type="checkbox"/> Alternate Assistant Chief Bob Bement |
| <input checked="" type="checkbox"/> Rescue Fire, Deputy Chief Tom Keating | <input type="checkbox"/> Alternate Director Anne Walker |
| <input type="checkbox"/> Cal Fire ECC AEU, Deputy Chief Brian Estes | <input checked="" type="checkbox"/> Alternate Unit Chief Mike Kaslin |
| <input checked="" type="checkbox"/> Mosquito Fire, Mike Hazlett | |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Greg Schwab , <i>Vice Chair</i> | |
| <input type="checkbox"/> Pioneer Fire, Chief Grant Ingram | |
| <input checked="" type="checkbox"/> JPA Executive Director Marty Hackett | |

Other Attendees:

- Battalion Chief Dave Wood, Cal Fire ECC AEU
- Division Chief Tim Cordero, El Dorado County Fire
- Rich Todd, EMSA

Introduction of Guests:

- Jim Hartley, El Dorado Hills Board of Directors
- Mark Spaug, Garden Valley Fire District Board of Directors

2. Approval of Agenda

Director Keating motioned to approve the agenda as presented. Director Webb seconded the motion which carried unanimously.

3. Public Comments

Director Spaug, Garden Valley Fire District Board of Directors, introduced Clive Savacool and the new Chief for Garden Valley Fire.

4. Consent Calendar

Director Webb motioned to approve consent calendar items 4.1 and 4.2 as presented. Director Combs seconded the motion which carried unanimously.

5. Correspondence

None.

6. Reports

6.1 Receive/File Statistics for April 2016

Executive Director Hackett provided an overview of the statistics for the April response time reports.

6.2 Finance Committee Meeting Update

The following topics were discussed at the May meeting:

- JPA Revenue and Expenditure report.
- JPA's ability to absorb the additional UAL costs for the provider districts this fiscal year.

6.3 Systems Status Management Meeting Update

The following topics were discussed at the May meeting:

- Hourly utilization statistics.
- Potential adjustments to the Systems Status Management policy. No changes were recommended.
- M-287 utilization plan.

7. Old Business

7.1 EPCR Update (standing item)

The RFP has closed and a review panel has been established by the county to review the bids. Robyn Mackenzie, El Dorado Hills Fire, and Jeff Michel, Cameron Park Fire, have been selected to participate on the bid review panel.

8. New Business

8.1 Selection of Terrorism Liaison Officer(s) (TLO) to Represent Fire/EMS

Director Schwab asked if the JPA Board would like to have Executive Director Hackett assume the role of TLO for Fire/EMS or have it be a Board member.

Director Hardy motioned to appoint Executive Director Hackett as the TLO for CSA 7 JPA Board of Directors. Director Combs seconded the motion which carried unanimously.

9. Fiscal Items

9.1 Review and Approve FY 16-17 Budget Adjustment Request

Executive Director Hackett reviewed the following items related to proposed changes in the FY 16-17 budget.

- El Dorado Hills Fire decreased sub-object 3040 Health Insurance from \$143,411.06 to \$115,000.
- Increase sub-object 6040 Fixed Assets by \$10,000 to account for increased costs associated with the purchase of two new ambulances.
- Increase sub-object 6040 Fixed Assets by \$150,000 to cover the purchase of a third ambulance within the fiscal year.
- Increase sub-object 6040 Fixed Assets by \$360,000 to cover the purchase of nine Zoll "X" series defibrillators/monitors.

Director Schwab motioned to approve the increase in sub-object 6040 for a total line item budget of \$810,000 and El Dorado Hill's decrease in sub-object 3040 Health Insurance to \$115,000. Director Hardy seconded the motion which carried unanimously.

Director Webb requested that Executive Director Hackett present an equipment surplus plan for the old defibrillator/monitors at the next Systems Status Management meeting.

10. Director Items

Cal Fire ECC AEU: Staffing changes are underway.

Cal Fire Cameron Park: Nothing to report.

Diamond Springs / El Dorado Fire: Chief Combs is retiring as of August 3. His last on duty day will be July 19. Assistant Chief Ransdell will assume the position of Chief and Battalion Chief Earl will assume the position of Assistant Chief.

El Dorado County Fire: Approval has been obtained to up-staff Squad 21 to full-time paid staff. Coverage will be provided for the El Dorado County Fair and to the school district for the high school football games.

El Dorado Hills: Nothing to report.

Garden Valley: Additional ALS staff members will come on board soon.

Georgetown Fire: The EMS Week award presentations were nicely done.

Lake Valley Fire: Nothing to report.

Mosquito Fire: Nothing to report.

Pioneer Fire: Nothing to report.

Rescue Fire: Nothing to report.

11. Closed Session

None

12. Adjournment

Director Keating motioned to adjourn the meeting at 8:45 a.m. Director Webb seconded the motion which carried unanimously.