



El Dorado County Emergency Services Authority

JPA Board of Directors Meeting Minutes

Wednesday, April 27, 2016, 8:00 a.m.
El Dorado County OES Conference Room, 330 Fair Lane, Placerville, CA 95667

Pledge of Allegiance: Conducted

Director Schwab acted in capacity of Chair for the meeting.

1. Call to Order/Roll Call/Introductions - Call to order at 8:10 a.m.

Board Attendees:

- | | |
|---|---|
| <input type="checkbox"/> El Dorado Hills Fire, Chief Dave Roberts , <i>Chair</i> | <input type="checkbox"/> Alternate Deputy Chief Mike Lilienthal |
| <input type="checkbox"/> Cal Fire - Cameron Park Fire, Div. Chief Mike Webb | <input type="checkbox"/> Alternate Battalion Chief Bob Counts |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Rob Combs | <input type="checkbox"/> Alternate Assistant Chief Bryan Ransdell |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Mike Hardy | <input type="checkbox"/> Alternate Division Chief Tim Cordero |
| <input checked="" type="checkbox"/> Garden Valley Fire, Interim Chief Linda Szczepanik | <input checked="" type="checkbox"/> Alternate Assistant Chief Bob Bement |
| <input checked="" type="checkbox"/> Rescue Fire, Deputy Chief Tom Keating | <input type="checkbox"/> Alternate Director Anne Walker |
| <input type="checkbox"/> Cal Fire ECC AEU, Deputy Chief Brian Estes | <input type="checkbox"/> Alternate Unit Chief Mike Kaslin |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Greg Schwab , <i>Vice Chair</i> | |
| <input checked="" type="checkbox"/> Pioneer Fire, Chief Jack Daniels | |
| <input checked="" type="checkbox"/> JPA Executive Director Marty Hackett | |

Other Attendees:

- Chief Gareth Harris, Lake Valley Fire
- Battalion Chief Dave Wood, Cal Fire ECC AEU
- Rich Todd, EMSA
- Tami Martin, Red Cross

Introduction of Guests:

- Jim Hartley, El Dorado Hills Board of Directors
- Mark Spaugh, Garden Valley Fire District Board of Directors

2. Approval of Agenda

Director Hardy motioned to approve the agenda as presented. Director Combs seconded the motion which carried unanimously.

3. Public Comments

Mr. Spaugh stated that a Collaborative Council of Fire Districts (CCFD) meeting is in the process of being scheduled and he requested information from districts who have received patch money in the past.

Chief Harris encouraged everyone to sign up for the Fire Chiefs Association Team building event.

4. Consent Calendar

Director Hardy motioned to approve consent calendar items 4.1 and 4.2 as presented. Director Szczepanik seconded the motion which carried unanimously.

5. Correspondence

None.

6. Reports

6.1 Receive/File Statistics for March 2016

Executive Director Hackett provided an overview of the statistics for the March response time reports.

6.2 Executive Director Report

Executive Director Hackett stated that the fire districts have contacted the schools in their area and worked out the schedule and fees to provide paramedic engine coverage at the high school football games.

6.3 Finance Committee Meeting Update

The following topics were discussed at the April meeting:

- FY 15-16 Revenue & Expenditure report.
- UAL budget requests.
- Garden Valley Fire's request for additional budget funds for FY 15-16.

6.4 Systems Status Management Meeting Update

The following topics were discussed at the April meeting:

- Paramedic staffing at the high school varsity and junior varsity football games.
- IFTs and move up and covers. The Systems Status Management policy will be reviewed at the May meeting to determine if adjustments can be made.
- The two remounts at Arrow Manufacturing are being picked up this week and will be delivered to stations 17 and 49.
- The potential of adding an additional medic unit by EDH Fire (M287) at their cost to the system between 9:00 p.m. – 8:00 a.m. A formal presentation will be presented at the May meeting.
- Coverage for upcoming holidays and county-wide events.
- Diamond Springs Fire will be conducting field testing on the X series defibrillators and monitors.
- Medic units restocking non-provider ALS engines.

7. Old Business

7.1 EPCR Update (standing item)

The EPCR RFP was published on March 18 and will close on May 6. A committee will be formed to review the bids, which will consist of one member of the JPA.

8. New Business

8.1 Review and Act on Liability Claim from Stephen and Patricia Cimmarusti

Director Keating motioned to deny the liability claim filed by Stephen and Patricia Cimmarusti. Director Hardy seconded the motion which carried unanimously. Director Schwab abstained from the vote.

8.2 Review and Act on Liability Claim from Lynn D. Harrington

Director Hardy motioned to deny the liability claim filed by Lynn D. Harrington. Director Keating seconded the motion which carried unanimously.

8.3 Discuss and Authorize the Executive Director to Submit a Year End Budget Adjustment Request as Necessary

Executive Director Hackett stated that he is seeking an approval to proceed forward with obtaining a budget adjustment from the county for FY 15-16 should it become necessary. If the JPA budget cannot absorb the total costs for FY 15-16, a request will be made for the additional CalPERS lump sum calculation that each district requested, which will be added to their respective JPA budgets.

Director Combs stated that he is concerned with granting an approval for a for budget adjustment based on current projections, as it reflects that the JPA should be under budget. He requested that Executive Director Hackett present a request to the Board when it is actually needed.

Executive Director Hackett stated that, based on the timing of the close of the fiscal year and the time needed to get a request on the Board of Supervisors agenda, that the timing will be an issue if he does not have the authorization to act immediately if and when the need is identified.

Director Hardy motioned to authorize Executive Director Hackett to request, at his discretion, a budget adjustment from the county for FY 15-16 should it be necessary. Director Szczepanik seconded the motion. Director Keating voted to deny the request. The motion carried.

8.4 Approve Mechanic Contract with Jon Lyons Truck Repair

Executive Director Hackett presented the contract with Jon Lyons Truck Repair to the Board and requested their approval.

Director Combs motioned to approve the mechanic service contract with Jon Lyons Truck Repair as presented. Director Hardy seconded the motion which carried unanimously.

9. Fiscal Items

None

10. Director Items

Cal Fire ECC AEU: Nothing to report.

Cal Fire Cameron Park: Nothing to report.

Diamond Springs / El Dorado Fire: Nothing to report.

El Dorado County Fire: Personnel are picking up the two remounts from Arrow Manufacturing this week. Working with the school district to provide coverage for the high school football games. Coverage will be provided for the El Dorado County Fair.

El Dorado Hills: There will be 5 new FF1/paramedics on board by June. New monitors are being purchased for the engines.

Garden Valley: Nothing to report.

Georgetown Fire: Battalion Chief Woods will provide an update at the Fire Chiefs Association meeting concerning the way check backs are performed. A repeater had near hit during last lightning storm. Lt. Byers will provide an update at the Fire Chiefs Association meeting regarding including fire and EMS in the Terrorism Liaison Officer position.

Lake Valley Fire: The Lake Tahoe Regional Fire Chiefs Association has signed an agreement with Zoll to receive 40% off the X series monitors. The City of South Lake Tahoe has formally voted, and notice has been given to the county and the JPA, that the city will no longer staff ambulances as of June 30. The city has hired non-safety personnel, which will be discontinued as of June 30. Lake Valley Fire is committed to maintaining the current safety personnel model.

Mosquito Fire: Nothing to report.

Pioneer Fire: Grant Ingram has been appointed Chief for Pioneer Fire Protection District and will assume the role effective June 1.

Rescue Fire: Nothing to report.

JPA: Executive Director Hackett will be participating in The Walk a Mile in Her Shoes event which takes place on April 30. Donations are being accepted and will benefit the Center for Prevention of Violence and Sexual Assault. The EMS Week presentations will take place on May 3 in the Board of Supervisors chambers.

11. Closed Session

None

12. Adjournment

Director Hardy motioned to adjourn the meeting at 9:25 a.m. Director Keating seconded the motion which carried unanimously.