



El Dorado County Emergency Services Authority

Finance Committee Meeting

Wednesday, March 2, 2016 – 1:00 p.m.

DS/ED Fire Station #49, Classroom, 501 Main Street, Diamond Springs, CA

Attendees:

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| <input checked="" type="checkbox"/> Cameron Park/Cal Fire, Chair, DC Mike Webb | <input checked="" type="checkbox"/> Diamond Springs Fire, Vice Chair Chief Rob Combs |
| <input type="checkbox"/> Rescue Fire, Deputy Chief Tom Keating | <input type="checkbox"/> Alternate CP/Cal FIRE, BC Bob Counts |
| <input type="checkbox"/> El Dorado Hills Fire, Chief Dave Roberts | <input checked="" type="checkbox"/> El Dorado County Fire, Chief Mike Hardy |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Greg Schwab | <input checked="" type="checkbox"/> El Dorado County Fire, Division Chief Tim Cordero |
| <input type="checkbox"/> Diamond Springs Fire, Battalion Chief Ken Earle | <input type="checkbox"/> Diamond Springs Fire, Assistant Chief Bryan Ransdell |
| <input type="checkbox"/> Pioneer Fire, Chief Jack Daniels | <input type="checkbox"/> Garden Valley Fire, Interim Chief Linda Szczepanik |

Guests:

- Rich Todd, EMSA

Other Attendees:

- Division Chief Michael Lilienthal, El Dorado Hills Fire

1. Call to Order

Chairman Webb called the meeting to order at 1:12 p.m.

2. Approval of Agenda

Executive Director Hackett requested to defer item 4.1 Discuss Potential JPA Office Building Expansion to the April 6 meeting.

Director Lilienthal motioned to approve the agenda with the change noted. Director Hardy seconded the motion which carried unanimously.

3. Approval of Finance Committee Meeting Minutes of January 6, 2016

Director Webb motioned to approve the minutes as presented. Director Combs seconded the motion which carried unanimously.

4. Old Business

Item 4.1 Discuss Potential JPA Office Building Expansion was deferred to the April meeting.

4.2 Service Study Update

Executive Director Hackett stated that the county has advised that they will not fund a service study out of the CSA 7 budget. The county also indicated that the JPA will not be able to independently utilize the Polaris Group for a service study, as the company is currently a vendor for the county and use of their services would result in a conflict of interest. Executive Director Hackett stated that he has requested that the county reconsider their opinion on the matter.

Director Hardy motioned to table the discussion regarding the service study topic pending the outcome of the Board of Supervisors workshop on March 29. Director Combs seconded the motion which carried unanimously.

5. New Business

5.1 Review of County CSA 7 Five Year Revenue/Expenditure Projections

Executive Director Hackett reviewed the estimated revenue and expenditures report for CSA 7 with the committee. Highlights included:

- The JPA will see the primary impact of the ambulance rate increase in FY16-17.
- The CAO's office is predicting a 4% increase.
- The fund balance for FY 16-17 is estimated at -\$227,000.
- The retroactive reimbursements and GEMT funds would be of great benefit to the fire based ambulance program.
- Discussions regarding the increase in parcel tax may need to be revisited.
- The JPA hopes to change the relationship with the county to a partnership vs. a vendor/contractor relationship.

The committee discussed the topics that will be covered at the March 29 Board of Supervisors workshop. Director Combs requested that information be added to the presentation regarding updating and auditing of the county's building use codes.

5.2 FY 15-16 Staff Report

Executive Director Hackett stated that the FY 15-16 budget for vehicle maintenance (sub-object 4160) was funded at \$100,000 dollars. As of this date, the JPA has expended \$84,446 leaving a balance of \$15,554 for the remaining four months of the fiscal year.

There is approximately \$12,000 dollars in other vehicle maintenance sub-objects (supplies, oil and grease, and tires) that may be used to cover costs for the 4160 sub-object. There is also approximately \$15,000 dollars in other sub-object budgets that could potentially be moved to fund the depleted vehicle maintenance budget if needed.

Executive Director Hackett recommended reconvening the Ambulance Spec Committee to assess each reserve unit in the fleet and determine on a case by case basis if a repair should occur in this fiscal year, be deferred to next fiscal year, and/or if the vehicle should be identified for surplus.

Director Hardy motioned reconvene the Ambulance Spec Committee in order to survey the JPA fleet and to have the JPA provide a revenue vs. expenditure report for review at every Finance Committee meeting. Director Schwab seconded the motion which carried unanimously.

6. **Adjournment**

Director Lilienthal motioned to adjourn the meeting at 2:05 p.m. Director Hardy seconded the motion which carried unanimously.