



# El Dorado County Emergency Services Authority

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## JPA Systems Status Management Committee Meeting

Wednesday, February 17, 2016 – 9:00 a.m.

DS/ED Fire Station #49, Conference Room, 501 Main Street, Diamond Springs, CA 95619

### MINUTES

#### Attendees:

- |   |  |
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| <input checked="" type="checkbox"/> Cameron Park Fire, BC Bob Counts                                  | <input type="checkbox"/> Alternate Cameron Park Fire Div. Chief Mike Webb    |
| <input checked="" type="checkbox"/> Diamond Springs Fire, <i>Chair</i> , Asst. Chief Bryan Ransdell   | <input type="checkbox"/> Alternate Chief Rob Combs                           |
| <input checked="" type="checkbox"/> El Dorado County Fire, <i>Vice Chair</i> , Div. Chief Tim Cordero | <input type="checkbox"/> Alternate Chief Mike Hardy                          |
| <input type="checkbox"/> El Dorado Hills Fire, Chief Dave Roberts                                     | <input checked="" type="checkbox"/> Alternate Division Chief Mike Lilienthal |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chief Linda Szczepanik                        | <input type="checkbox"/> Alternate Assistant Chief Bob Bement                |
| <input type="checkbox"/> Rescue Fire, Chief Tom Keating   | <input type="checkbox"/> Alternate Director Anne Walker                      |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Greg Schwab                                |  |
| <input type="checkbox"/> Mosquito Fire, Chief Mike Hazlett  |  |
| <input type="checkbox"/> Pioneer Fire, Chief Jack Daniels   |  |
| <input checked="" type="checkbox"/> JPA, Executive Director Marty Hackett                             |  |

#### Other Attendees:

- Rich Todd, EMSA
- Battalion Chief Dave Wood, Cal Fire ECC AEU

Chairman Ransdell called the meeting to order at 9:04 a.m.

#### 1. Approval of Agenda

Executive Director Hackett requested to add Item 4.2 Systems Status Management Policy Review under New Business.

Director Cordero motioned to approve the agenda with the addition noted. Director Lilienthal seconded the motion which carried unanimously.

#### 2. Approval of the System Status Management Committee Minutes of January 20, 2016

Director Counts motioned to approve the minutes as presented. Director Szczepanik seconded the motion which carried unanimously.

#### 3. Training

- Diamond Springs Fire will conduct mandated training next week.
- Garden Valley Fire will be conducting RT 130 training.

#### 4. New Business

##### 4.1 Response Time Reports January 2016

Executive Director Hackett reviewed the summary of the January response time statistics.

##### 4.2 Systems Status Management Policy Review

Director Lilienthal updated the committee on the potential move of the El Dorado Hills reserve medic unit. El Dorado Hills will inform the JPA once a date has been identified for the move. Once the move takes place the medic unit will change from 285 to 287.

## 5. Old Business

### 5.1 Non-Emergency Interfacility Transfers – Formation of Working Group

Executive Director Hackett stated that he would like the committee members to identify 2 -3 staff members at their districts to participate in a working group to discuss and determine a plan of action for interfacility transfers.

Executive Director Hackett advised the committee that the county has indicated that, based on the contract, that there is no provision to authorize the expenditure for a service study.

### 5.2 High School Football Game Coverage

Executive Director Hackett stated the JPA Board of Directors indicated at the January meeting that they are committed to providing coverage at the high school football games. Originally the school district requested dedicated ambulance service, but has since stated that they are exploring costs associated with having a non-transporting dedicated paramedic present. The committee members discussed the options for coverage at these events and how scheduling and billing will be handled.

Executive Director Hackett stated that he will distribute the football schedule to the committee members for review.

## 6. Committee Reports

### 6.1 EPCR Working Group

The Procurement department is currently reviewing the information. The RFP is scheduled to be published next week.

### 6.2 MAC Committee

Executive Director Hackett stated that the PAC committee voted on approving language indicating that if there is a request for companion accompaniment on interfacility transfers that the medic is required to discuss with the attending physician and mental health case worker to determine if accompaniment is appropriate. Several committee members voiced their concerns with this policy and requested that topic be readdressed at the next PAC / MAC meetings.

### 6.3 Ambulance Spec Committee

Two units are currently undergoing remounts at Arrow and are expected back by mid-March. One unit will be delivered to station 49 and the other to station 17. Arrangements are currently underway for Arrow to pick up another ambulance for remount.

Going forward, once a vehicle reaches 100,000 miles it will be placed as a reserve unit in the JPA fleet.

### 6.4 Equipment and Supply

Nothing to report.

### 6.5 Technology

Nothing to report.

## 7. Standing Items

### 7.1 Upcoming Events

- Georgetown Fire will not be able to take coverage lead on the Memorial Day, July 4<sup>th</sup> and Labor Day holidays. All other provider districts were requested to review their staffing ability for these holidays.
- EMS Appreciation Week is May 15-21.

**8. Adjournment**

Director Lilienthal motioned to adjourn the meeting at 10:02 a.m. Director Szczepanik seconded the motion which carried unanimously.