



El Dorado County Emergency Services Authority

JPA Systems Status Management Committee Meeting

Wednesday, April 15, 2015 – 9:00 a.m.
DS/ED Fire Station #49, Conference Room, 501 Main Street, Diamond Springs, CA

Minutes

Attendees:

- | | |
|---|---|
| <input type="checkbox"/> Cameron Park Fire, BC Bob Counts or | <input type="checkbox"/> Alternate Cameron Park Fire Division Chief Mike Webb |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chair , Asst. Chief Bryan Ransdell or | <input type="checkbox"/> Alternate Chief Rob Combs |
| <input checked="" type="checkbox"/> El Dorado County Fire, Vice Chair , Division Chief Tim Cordero or | <input type="checkbox"/> Alternate Chief Mike Hardy |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Dave Roberts or | <input type="checkbox"/> Alternate Division Chief Mike Lilienthal |
| <input type="checkbox"/> Garden Valley Fire, Chiefs Bill Dekker or | <input type="checkbox"/> Alternate Assistant Chief Bob Bement |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Greg Schwab | <input type="checkbox"/> Pioneer Fire, Chief Jack Daniels |
| <input checked="" type="checkbox"/> Rescue Fire, Chief Tom Keating or | <input type="checkbox"/> Alternate Director Anne Walker |
| <input type="checkbox"/> Mosquito Fire, Open Position | <input checked="" type="checkbox"/> JPA, Executive Director Marty Hackett |

Guests: Rich Todd, EMSA; Mike Smith, CalFire Company Officer

Pledge of Allegiance and Meeting called to order at **09:05** a.m.

Quorum was present.

1. Approval of Agenda

Add to agenda: 4.3 voting structure

Motion to approve agenda with addition of 4.3 by Chief Keating seconded by Chief Roberts and motion carries unanimously.

2. Approve SSMC Meeting Minutes of March 18, 2015

Motion to approve the minutes by Chief Keating seconded by Chief Ransdell and motion carries unanimously.

3. Training

1. Chief Ransdell provided an update on the Skills training. The training has been moved to June.

4. New Business

4.1 Response Time Reports March

4.1.1 Medical Response Times

4.1.2 Mutual Aid

4.1.3 Move Up & Covers

4.1.4 IFTs

- Executive Director Hackett provided an oral summary of the response time statistics to the Committee. There has been an increase in call load from the previous year.
- Mutual Aid has significantly increased from the previous year.
- Move up and cover statistics are consistent.
- IFTs were well distributed.
- If call volumes continue to increase, we should consider getting ½ time unit to prevent response time decline.

4.2 Review and recommend Draft JPA/El Dorado County Contract Amendment IV -

- Executive Director Marty Hackett recommended forming a committee to address the

contract amendments with county.

- Executive Director Marty Hackett provided suggested changes and the Committee discussed the following items and concerns, ALS engines, waivers for response times, monthly response time reports submittals change from due in 5 days to due in 10 days, delays caused by unforeseen events penalties/exemptions, definition of special events, and discussion of the 5 year compensation average of \$820,000.

4.3 Discuss SSMC voting structure -

- Executive Director Marty Hackett suggested new rules in the voting structure regarding the number of members required to create a quorum.

5. Old Business

5.1 Review and recommend updated draft CQI policy –

- Executive Director Marty Hackett provided an overview of recommended changes to the Committee.

***Motion** by Chief Schwab to take this to the Board as amended III.f, second by Cheif Roberts. Motion carries unanimously.*

5.2 Epi-pen update –

- Executive Director Marty Hackett EDMH provided an update regarding Epi-pens. BLS requires epi-pens, ALS can use vial/syringe. JPA will provide epi-pens for the BLS engines.

5.3 Mutual aid plan update for bariatric patient response –

- Executive Director Marty Hackett provided an update regarding a bariatric patient.

5.4 Review and recommend surplus status of iPad 2's –

- Executive Director Marty Hackett provided a status update and recommendation for surplus items.
- There are some extra items that are available for use by the Fire Districts if needed.

5.5 Report on move up and cover trial

- No updated information to provide.

5.6 Review and recommend on long distance 5150 transport

- Executive Director Marty Hackett provided a review and recommendation for long distance transport of 5150 patients.
- Staff is directed to bring a policy to the Board for long distance transfers / first right of refusal.

5.7 Review and recommend coordination with new gurney van company

- Executive Director Marty Hackett provided a review of the Around About Transportation Company. EMSA will meet with them in the near future.

6. Committee Reports

6.1 EPCR Working Group –

6.1.1 Demo project

- Executive Director Marty Hackett provided an overview of the EPCR.
- There are two qualified companies that both have government contracts with provisions that would allow JPA to piggy back.

6.2 MAC Committee –

- Executive Director Marty Hackett provided a handout to the committee regarding Safe at

Home El Dorado County West Slope, and he provided an overview of the company.

6.3 Ambulance Spec Committee –

6.3.1 M25 Update

- Executive Director Marty Hackett provided an update regarding Medic Unit 25. It is back and in service.
- The new ambulance has arrived and is expected to be ready by Friday. Will be assigned to M85

6.3.2 Remount and new ambulance purchase update

- The RFP went out to bid for the new ambulance remounts. Bids are due by May 4th and the Bid Opening is scheduled for May 5th.
- Golden State is currently working on the 2014 Dodge.
- SLT has a unit on loan to GT and wants to sell it for 12K. It is a Ford 350.

6.4 Equipment and Supply –

- Executive Director Marty Hackett provided an update on Mag sulfate. We are still waiting for the new order to be delivered.

6.5 Technology –

- Nothing to Report.

7. **Standing Items**

7.1 Upcoming Events –

- Memorial day will be fully staffed Saturday, Sunday, and Monday.
- Executive Director Marty Hackett provided a Good of the Order – thanking Rita Gonzales for her great work performance at JPA. Ms. Gonzales will be leaving on May 15th. A new employee has been selected and will begin working through Blue Ribbon on April 27th.
- Mr. Hackett will be away on vacation for a portion of the month of May. Mr. Hackett suggested to meet for the Finance committee, but suggests canceling the Systems Committee Meeting. The Committee agreed to cancel the Systems Committee Meeting for May with direction to establish a committee to work on the policy update.
- EMS Week proclamation is going to the Board on May 12th. The Sidewalk CPR class is also scheduled for May 12th.
- One candidate from Georgetown Fire was selected for a medal of meritorious service. Chief Greg Schwab would also like to recognize all the personnel that were on the particular call.

8. **Adjournment – 10:38 a.m.**

Motion to adjourn meeting by Chief Roberts seconded by Chief Cordero and motion carries unanimously.