



El Dorado County Emergency Services Authority

JPA Systems Status Management Committee Meeting

Wednesday, February 19, 2014 – 9:00 a.m.

DS/ED Fire Station #49, Conference Room, 501 Main Street, Diamond Springs, CA

Minutes

Attendees:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Cameron Park Fire, Chair, BC Justin Sanders or | <input type="checkbox"/> Alternate Cameron Park Fire, BC David Wood |
| <input type="checkbox"/> Diamond Springs Fire, Vice Chair, Asst. Chief Bryan Ransdell or | <input type="checkbox"/> Alternate Chief Rob Combs |
| <input type="checkbox"/> El Dorado County Fire, Chief Mike Hardy or | <input checked="" type="checkbox"/> Alternate Division Chief Tim Cordero |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Dave Roberts or | <input type="checkbox"/> Alternate Deputy Chief Jim O'Camb |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chiefs Bill Dekker or | <input type="checkbox"/> Alternate Assistant Chief Bob Bement |
| <input type="checkbox"/> Latrobe Fire, Chief Chris Couper or | <input type="checkbox"/> Alternate Director Dennis Carroll |
| <input checked="" type="checkbox"/> Rescue Fire, Chief Tom Keating or | <input type="checkbox"/> Alternate Director Anne Walker |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Greg Schwab | <input type="checkbox"/> Mosquito Fire, Chief Curtis Schleth |
| <input type="checkbox"/> Pioneer Fire, Chief Jack Daniels | <input checked="" type="checkbox"/> CAL FIRE ECC, Captain Carmel Mitchell |
| <input checked="" type="checkbox"/> JPA, Executive Director Marty Hackett | |

Guests: Rich Todd, EMSA, Grant Ingram, Cameron Park Fire/EPCR Committee Chair, Nathan Barcklay, Cal Fire ECC

Pledge of Allegiance and Meeting called to order at 09:01 hours.

Quorum was present.

1. Approval of Agenda

***Motion** to approve agenda by Chief Keating seconded by Chief Schwab. Discussion: Chief Cordero requested the addition New Business 5.2 Transfers.*

***Motion** to approve as amended by Chief Keating seconded by Chief Schwab and motion carries unanimously.*

2. Review/Approve SSMC Meeting Minutes/Notes:

2.1. January 15, 2014

***Motion** to approve minutes from Jan. 15, 2014 by Chief Keating, seconded by Chief Schwab and motion carries unanimously.*

3. Training Update

3.1. Target Solutions – Chief Ransdell – no report. Director Hackett to review under Committee Reports.

3.2. EPCR Training Course – Discussion under Committee Reports

4. Old Business

4.1. Response Time Reports/Medic Move-Up Statistics for December –

- Director Hackett provided an oral report on the data. Very slight increase over last year. Discussed west end move and covers. We're moving 85 when 28 and 89 are gone and not moving 28 when 89 and 85 are gone. Nate Barcklay with the ECC indicated they can implement tomorrow and then Captain Mitchell can provide statistics at the next session.

4.2. Miwok Contract Status/Impact –

- Rich Todd indicated this is still in negotiation with county counsel. JPA sent an email request to the EMSA for a copy of the 25 points which are in negotiation and per Rich Todd county counsel declined that request. Director Hackett will pursue further thru county chain of command. We need to understand what those points are since it will directly impact our operations.
- GEMT funds application is with Laura's group at HHS working on getting cost information and working with Chief Scott Clough.

5. New Business

5.1 Review and Approve ALS Ambulance Agreement with updates.

- Updated to address the lack of language and to include fire based ALS program in the county. Item 11 Added HITECH verbiage; Item 51 added FF1 certification verbiage; Item 74 Exception Reports due to the JPA within 7 days from end of month.
- Rich Todd sent request to add 6 pages of CA Code. The JPA prefers to add item 56 under Quality Assurance with a reference to those articles 1 thru 6 of the code. Chief Sanders recommended the committee adopt as amended to send to the JPA Board of Directors for approval.

Motion by Chief Cordero to send with those amendments to the JPA Board of Directors; seconded by Chief Ransdell and motion carries unanimously.

5.2 Transfers;

- Chief Cordero expressed concern over changes resulting from discussion between the ECC and Marshall Hospital. If Marshall is requesting 'urgent' then ECC treats it as Code 3 to send closest unit. Issue with Marshall's use of term 'urgent'. Nate Barclay recommends taking it back to MAC and CQI where that discussion happened to clarify this change. Urgent does not constitute Code 3. Also begin tracking the 'urgent' requests. Imperative that any changes occurring needs to be communicated out to the agencies and medics in the field. Chief Sanders asked ECC to stop sending M25 to Urgent calls. Barclay will talk to Captain Mitchell and offer training to Marshall to know the difference between Code 3 and Code 2 definitions.

6. Committee Reports

6.1 EPCR Working Group –

- Director Hackett provided a synopsis of Committee progress. Training last week at Forte for Billing personnel.
- Talked about EMSA letter regarding PHI alleged breach. JPA will respond by end of month. No indication of any breach or compromised data. Policy to be amended to include access via any personal device prohibited: only JPA iPad or Agency desktop.
- Training to get moved out due to competing with other training dates. Next EPCR meeting March 12. Testing needs completed by then with a report from the Test Group to the Committee. Changes in personnel completing the testing.
- CQI component not ready until June. Stipulation that it be done by 4/30. Suggest letter to Forte regarding this deadline for CQI module requirement. CQI Security Levels are working. Working with Forte now on Marshall/Billing/CQI User Roles. The additional items we asked for specifically are adding in the Rev in June. Grant Ingram confirmed information from 1/15 meeting put into bullet points that were requirements for system deadline. Forte received those via email as part of the committee.
- Change April 16 regular Systems Committee meeting to a Special Systems Meeting for iPCR System status on Tuesday, April 29th 9 a.m. location TBD.

- 6.2 MAC Committee –Rich Todd - Talked about validation of CQI NEMSIS data from EPCR. Discussion of spinal mobilization procedure consistency
- 6.3 Ambulance Spec Committee – Rebuild 4 has begun. Meeting Tuesday March 4 at the JPA office. Will need mileages on medic units and to determine how many rebuild units will be needed for the next fiscal year.
- 6.4 Equipment and Supply –
- We have had 7 accidents in the last several weeks with high costs. Please go back to your agencies about situational awareness. E-Series monitor got broken so we got loaner then the loaner fell and broke. We will be responsible for the repair costs.
 - Chief Sanders needs closure on 9 nitrous canisters.. Georgetown can use some. Need to determine disposition of any remaining cylinders.
- 6.5 Technology –
- Director Hackett getting reports of long transmission time for the 12 leads to the hospital using the smart phones. Acquired a loaner test phone and will test tomorrow with Cottingham and Marshall.
 - Need to start looking at replacement of 3 new defibrulators units over the next X years. Some companies buy back E-Series for around 5K. Discussed selling to Fire Districts to offset cost. Replacement would be done thru a RFP-. Samantha Sweeden volunteered to get specs from Physio, Marquette, Philips and/or other vendors. Sac Metro went with Physio, Sac City went Zoll.
- 6.6 Interfacility Nursing EMD Card 33 – Nathan Barcklay – Captain Mitchell is still working with Dr. Brazzell on clear letter to Hospice. Appears to be decrease in instances.

7. Standing Items

7.1 Upcoming Events –

- County Office of Education holding a Fun Run up trail from Smith Flat to Camino and may want stand-by ambulance coverage.
- Rich Todd acknowledgement to Chief Schwab event analysis.....

8. Adjournment – 10:31 a.m.

***Motion** to adjourn meeting by Chief Keating, seconded by Chief Cordero and motion carries unanimously.*

Next Meeting ~ March 19, 2014 at 9 am