



El Dorado County Emergency Services Authority

Joint JPA Board and Systems Status Management Special Meeting

Tuesday, July 17, 2012 – 1300 hours

DS/ED Fire Station #49, Classroom, 501 Main Street, Diamond Springs, CA

MINUTES

Present: Chief Lacher and Hardy, El Dorado County Fire; Chief Robert Gill, Pioneer Fire; Chief David Roberts and Josh Couch, EDH; Chief Greg Schwab, Georgetown Fire; Battalion Chief Joe Tyler, CalFire; Battalion Chief Dave Teter and Mike Webb, Cameron Park; Battalion Chief Sam Huffman, El Dorado County Fire; Chief Bryan Ransdell and Captain Sean Wilson, Diamond Springs Fire; Assistant Chief Rob Cima, El Dorado County Fire; Rich Todd, Administrator EMSA; Hartley, EDH Marty Hackett, JPA Executive Director.

Chairman Schwab called the meeting to order at **1300** hours

Review/Recommend FY 12/13 Budgetary cost saving measures

Schwab

Executive Director presented statistics provided in the packet and discussion began:

- *Question regarding Collection Rate was explained that it's based on call volume and billing rates.*
- *Timely collections could increase revenue.*
- *Maintain Client Controls – EMSA must maintain billing before it's submitted to Wittman.*
- *Need to look at Class 30 and control Overtime by using an extra help pool.*
- *Cap Positions – use EMT and Paramedic partners on units rather than staffing 2 Paramedics.*
- *By staffing a 12 hour car and meeting peak demands, this could control overtime costs.*
- *Two vacancies at El Dorado County could be filled to help staff a flex car.*
- *Peak Demand Time is 8:00 am -5:00 pm.*
- *3 EMTs opposed to 3 Paramedics would be a savings of approximately \$30,000.*
- *Staffing a full-time IFT day car may impact overall System, Flexibility and Staffing.*
- *Improve Billing efficiency and Increase Ambulance Billing.*
- *Offer membership programs.*
- *County EMS to review Ambulance fee increase.*
- *Possible Special Tax Increase.*
- *Work group to cap costs for all of Class 30.*
- *Implement a Hiring Freeze and reevaluate.*
- *Exhaust every effort before services are cut.*
- *Put caps in place on each provider and allow discretion on each of the individual agencies based on their own agreements and MOUs.*
- *Attrition full utility Ambulances and downgrade to basic utility vehicle – four wheel drive is not used very often.*
- *Final Recommendations: Put caps into place, develop extra help pool, and assess the value added extras.*
- *Three Options: Increase Revenue, Decrease Costs or Decrease Service*
- *Enact Extra Help Pool = CSA7 Qualified, Apprenticeship Program.*
- *Look at Sac County Brown Out and what led to it.*
- *Timely decisions need to be made, remain transparent and resolve budget fall issue.*

Gill motioned to Recommend capping Class 30 to the JPA Board and include mid- year review/adjustment, seconded by Roberts and motion carries unanimously.

Individual Reports

JPA Report: *Director Hackett requested that each Agency submit their JPA Funded Employee Roster List and Employee payroll cycle in order to report a JPA audit/review to Auditor/Controller.*

Pioneer Report: *Chief Gill expressed appreciation for the outstanding job in assisting in the Oakstone Winery Fire.*

Chairman Schwab announced Board Appreciation Plaque to Battalion Chief Mike Webb for outstanding leadership and dedication to the Board and the EMS System.

1. Adjournment

Schwab

Motion to adjourn by Roberts; seconded by Gill and motion carries unanimous at 1434 hours.