



El Dorado County Emergency Services Authority

JPA Systems Status Management Committee Meeting

Wednesday, April 25, 2012, 9:00 a.m.

Diamond Springs/El Dorado Fire Station #49, Conference Room 501 Main Street, Diamond Springs

MINUTES

Present

Hardy

Chief Hardy/El Dorado County Fire; Chief Schwab/Georgetown Fire; Battalion Chief Webb/Cameron Park Fire; Chief Ransdell/Diamond Springs; Battalion Chief Huffman/El Dorado County Fire; Chief O’Camb/El Dorado Hills; Asst Chief Rob Cima/El Dorado County Fire, Captain Carmel Mitchell, Captain Samantha Sweeden; Chief Keating/Rescue Fire; Director Hackett/JPA Executive Director.

Meeting called to order 0907.

1. Approval of Agenda

Hardy

Moving Item 5.4 from Old Business and presenting under 4.2 New Business (Webb)

Adding Item 3.2 Keypads under Fleet (Huffman)

Motion by Webb to accept the Agenda with the above changes, seconded by Huffman and motion carries unanimously.

2. Review/Approve SSMC Meeting Minutes from March 28, 2012

Hardy

Approval Motion by Keating, seconded by Webb and motion carries unanimously.

3. Fleet

Hardy

3.1 Out of Service Medic Units

Chairman Hardy recommends a Policy be put in place to require reserve Medic Units be available for backup.

Discussion and action item:

- Draw from other service area systems if our Fleet availability is low.*
- Consider lack of Fleet reserves when Medic Units are out-of-service or being remounted.*
- Chief O’Camb will contact Folsom Fire and inquire about the use of their backup units – during the meeting Folsom Fire Chief Phillips sent a text response notifying O’Camb that their backup units are available for El Dorado County use – if needed.*
- JPA will draw up a letter of Agreement between El Dorado County and Folsom Fire.*
- Director Hackett will contact Service Area 3.*
- Purchase a reserve backup unit from Fire Trucks Plus.*
- Operating without full fleet for approximately 8 months due to remount work.*
- Report to SSMC next month with more information in order to draft Policy.*

3.2 Keypads

- Chief Huffman mentioned issues with Medic 228 starting without the code entry. Also, Medic 19 is having problems associated with the keypad electrical system.*
- The concern was discussed at the previous Ambulance Spec Meeting and Director Hackett, Ricky Branaugh and Terry Manser went to Pursuit Dynamics to inquire. It works off the brake pedal and is not associated with any electrical part of the Dodge.*
- The after-market keypad configuration seems to have issues. Med Tech could be notified to Factory Install.*
- CP has added an electronic door lock that locks the entire Ambulance and keypad is not used at the scene.*

4. Training Update

Ransdell

- O’Camb requested use of Medic Unit 85 for 1.5 hrs for the Every 15 Minutes program in May 8:30 – 10 am.*
- Annual Skills Training – testing. Make it a true skills training verses a testing requirement. CQI Group determined the Methodology of testing/assessment. Chief Hardy will make calls to Dr. Brazzel and the Medical Director to inquire as to why the training/testing is being run this way and follow-up with JPA to send out email.*

- Chief Sam Huffman will inquire with CQI Chairman Josh Huffman regarding Skills and report back.

5. New Business

5.1 Discuss/Recommend EMS Commendations

Hackett

Supply and ePCR Committees have done exceptional work and will be recognized during EMS week as well as a number of Firefighters, Paramedics, and security EMT's at the Board of Supervisors Meeting - tentative date is Tuesday - May 22, 2012 at 2:00 pm. This one day event is to appreciate/recognize outstanding response times and public awareness regarding efficient public service; JPA will need ranks and correct spelling of names.

5.1 BLS Plan

Webb

Chief Webb introduced Captain Samantha Sweeden as she presented a packet on "Proposal for Enhancement of Services." The BLS goal is to provide an all-encompassing Ambulance Service System, provide the highest level of service in El Dorado County, and achieve more revenue. Potential BLS opportunities include Hospital to Hospital, Skilled Nursing Facilities, out of County discharges, Gurney Vans, and SNF Doctor Appointment transports. The 9-Step Plan was presented by Sweeden, who has Private Ambulance Supervisor background. Steps 1-6 of the proposal requires no changes to the current system.

Other opportunities include Sacramento County and AMR transports: We would need operating license to transport from Sac Cty site to another Sac Cty site – (3)hour class requirement. Contract with AMR and possibly set up an agreement with us for timeline transports.

Notify out of county Hospital Discharge Planners (approximately 8-9 hospitals) of El Dorado County's non-911 Command Center Number to supply transport patient care to our community members. Provide a brief in-service of our availability to transport. Command Center would have to agree to this proposal and be able to staff calls.

1-EMT and 1-Paramedic will still be needed in a BLS car to meet County Requirements. Placement of a proposed Day Car would best be utilized on the Hwy 50 corridor for quickest response such as Station 85 or 89.

Agendize this presentation for the next JPA Board meeting on May 23, 2012

Keating made a motion to present this presentation to the JPA Board. Seconded by Schwab. Future questions can be addressed to Battalion Chief Webb.

Chief Keating amended his motion to approve the basic proposal to include the bottom line numbers and present this agreement in concept as a working document to authorize Executive Director to enter contract with county consultant to answer specific questions regarding AB 678, contract of funds, readiness, and EMS. Seconded by Schwab and motion carries unanimously.

This is a no-cost implementation that would meet the needs of our customer service base.

6. Old Business

Hackett

6.1 5150 Patients (remove standing item)

Hard Restraints have been approved and Medics are purchasing. Hard Restraint Policy effective July 1, 2012.

6.2 Upcoming Special Events

- *Huffman will report back on the El Dorado County Fair in June.*
- *FYI July 3 – Town Center Independence Day (no coverage needed)*
- *Search and Rescue – High Angel (water) and mounting (horses) involved. Pre-authorize a special medic for 2 days. A Medic Unit that is demographically close should be aware of the Event starting Friday - September 7 through Sunday – September 9, 2012.*

Keating motioned for Schwab to up-staff for both Labor Day and Memorial Day Events.

6.3 Emergency Medical Dispatch Patient Cards 1 & 12 (Item has been resolved and removed as standing Item)

6.4 BLS Business Plan (Item was addressed as 5.1)

6.5 Discuss transition plan from linen to disposables

Director Hackett advised Stations to notify Life Assist vendor of any disposable items needed and individual stations can discontinue using AlSCO.

6.6 Review Policy 403

Status issue between Station 89 and Station 28 covering West end. The Medic Units are incorrect in their station status. The request is to fix the Policy to have Medic Units move to correct location. Currently, the Policy states

the location of Medic Unit shall remain within 5 minutes of designation. Suggestion is to move Posting Location for Medic, so they remain in correct zone, or change status Post to 89.

** 1 - Systems Status Policy Item 2 regarding 5 minutes will be removed. 2- Add Policy Item to include turn-around time and clearance from Marshall Hospital within 40 minutes. Cell phones do not work inside Marshall ER – Marshall is being required to address and correct this problem. 3 - The Policy should specify “Medics shall maintain continuous communications with ECC.”*

****The three (3) changes (discussed above) to Systems Policy Motioned by Keating, seconded by Ransdell and Motion carries unanimously.***

7. Committee Reports

7.1 EDC FCA Communications Committee

7.1.1 New Repeater Project – none

7.2 MAC Committee – not attended

7.3 ePCR Working Group

Director Hackett announced that version 2.5 is now available. He has requested what the specific changes are, but hasn't received the information to date. He advised that each Medic review their reports at days-end and verify Incident Numbers are correctly coded to avoid missing and/or late billing submittals.

8. Adjournment 1118

Meeting adjournment Motioned by Keating, seconded by Ransdell and passed unanimously.

Minutes Prepared by Jannell Clanton, JPA Admin