



El Dorado County Emergency Services Authority

Finance Committee Meeting

Wednesday, August 1, 2012, 1:30 p.m.

Diamond Springs/El Dorado Fire Station #49 – Conference Room

Minutes

Present:

Chief Combs/Diamond Fire; Chief Keating/Rescue Fire; Chief Schwab/Georgetown Fire; Chief Joe Tyler; El Dorado County; Chief Hardy/El Dorado County Fire; Chief Roberts/El Dorado Hills; Chief Gill/Pioneer Fire; Chief Dekker/Garden Valley and Marty Hackett/JPA Executive Director

1. Call to Order

Chairman Keating called the meeting to order at 1350 hours.

2. Approval of Agenda

Hardy motioned to approve the Agenda; seconded by Gill motion carries unanimously.

3. Approval of Minutes

Motioned by Gill to approve Minutes from June 6, 2012 with one correction that Joe Tyler was not present; however, Chief Sanders was; seconded by Tyler with change and motion carries.

4. Old Business

4.1 Audit update

Director Hackett discussed the JPA meeting with Lori Walker from County regarding auditing district payroll. Once the JPA can demonstrate the payroll accounting within provider districts are accurate on a monthly basis then the reporting will occur less often.

4.2 Review/Discuss cost savings and budget modifications for FY 12/13

- *Keating reported a new format of reporting Revenue & Expenditures with real-time information extracted from Famis.*
- *Last Medic in the system was 28. Typically, the first medic entered in system should be the first to be cut.*
- *Look at what services were when we experienced the same budget.*
- *Roberts stated increasing revenue and cutting costs should come before cutting services.*
- *Hackett proposed controlling costs by reducing a medic unit from our system to generate \$600,000 in savings by cutting the Unit to half time.*
- *Reducing a Medic may be a temporary solution, but it would be an immediate savings. Employees could float positions between districts.*
- *Cutting a Unit may affect our Response Times.*
- *Check with the County to ensure we are receiving \$25 per parcel.*
- *State that we've done due diligence to cut costs before taking a medic out of service.*
- *May need to re-negotiate contract of Response Times with the Board of Supervisors.*

- *The benefits from reducing Tiered Levels of employment won't be seen for years to come. A savings needs to occur now.*
- *What did the system look like when we ran the organization with the same amount of money and how were we fiscally solvent then? The call volume is most likely commiserate with the decrease in revenue. If we scale back a medic unit we can still meet the response time mandate.*
- *Director Hackett will recommend Cost Savings at the August 15th Board Meeting and follow-up with status of cutting and capping the budget from each Provider District.*
- *All cost savings measures need to be looked at as well as all revenue generating measures to curb increased costs such as health care and retirement that continue to occur.*
- *CSA7 funds EMSA approx \$650,000 > Wittman receives \$400,000-\$450,000 and \$100,000 goes toward Consulting and Legal Fees, BOS (Directors of CSA7), etc.*
- *Request for call volume verses number of incidents billed to compare system.*
- *Finance Committee recommends the Executive Director share cost savings measures discussed today with JPA Board at the August 22, 2012 meeting.*

4.2 Review/Recommend Amended Financial Transaction Reporting Document

No change at this time

5. New Business

5.1 457(b) Deferred Retirement Plan

Upon previous Admin Exit Interview the discussion arose about retirement. The JPA is eligible for a 457(b), and does not cost the JPA anything. Hackett requested pursuing this. Motion to research no cost retirement plan from Roberts; seconded by Tyler and motion carries.

5.2 Draft EPCR Contract with Forte Holdings

Sub-Committee met today to discuss the contract coming due and recommends (12)iPad Licenses.

6. Adjournment

Motioned to adjourn the meeting at 1439 hours by Hardy; seconded by Roberts and motion carried unanimously.

Discussed changing the meeting to 1:00 pm all Chiefs agree.

Next Meeting: Wednesday, September 5, 2012 at 1300 in the conference room at DS/ED Fire.

Jannell Clanton, JPA Admin