



## El Dorado County Emergency Services Authority

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### Finance Committee Meeting

Wednesday, March 7, 2012, 1:30 p.m.

Diamond Springs/El Dorado Fire Station #49 – Conference Room

### Minutes

**Present:** Deputy Chief O’Camb/EDH Fire, Chief Keating/Rescue Fire; Chief Gill/Pioneer Fire; Chief Joe Tyler, Assistant Chief Mike Hardy/El Dorado County Fire, Marty Hackett/JPA Executive Director

#### 1. Call to Order

Chairman Keating called the meeting to order at 1335 hours

#### 2. Approval of Agenda

Director Gill motioned to approve the agenda as presented. Assistant Chief Hardy seconded, motion carried unanimously.

#### 3. Approval of Minutes

Chairman Keating motioned to approve the minutes from the February 1, 2012 meeting. Gill seconded the motion which carried unanimously.

#### 4. Fiscal Items

##### 4.1 Review/Approve Zoll Technician Agreement

Executive Director Hackett stated that El Dorado Hills will not charge JPA for annual preventative maintenance and calibration work performed on JPA Zoll Units for a period of two (2) years. The no cost service will extend to JPA non-provider agencies for a period of one (1) year. The following year will include an annual flat rate of \$150 per unit, additional charges for replacement parts may apply at \$75/hour for outside warranty repairs. Committee stated this is a good deal.

Gill motions to approve, Tyler seconds and motion carries unanimous.

##### 4.2 Review/Approve ALS Engine & Ambulance Agreements

Director Hackett advised the committee that there have been no issues to date; however, Chief Tyler requested agreements be date sensitive, or done annually to include an addendum for updated signatures. Committee agreed and requested Director Hackett inquire about Agreement Timelines.

##### 4.3 Review CSA 7 Five Year Projection Report

Director Hackett stated we’re in the negative this current fiscal year; however we have a healthy reserve fund. We will continue in the negative if we don’t increase revenue or decrease costs. He also reported on parcel fees and how Ambulance revenues are acquired; these are potential revenue streams.

Chief Combs mentioned the Assessor’s Office running reports on 00-use codes with improvement to homes. Tax rate areas that include square footage improvements could provide some revenue for us. By requesting

a query on all homes that haven't been updated with the county assessor's office – potential for error is possible. Director Hackett will inquire at the Assessor's Office and follow up at the next meeting

#### 4.4 Review/Approve JPA FY 12-13 Draft 2 Preliminary Budget

The topic will be agendized at the March 7<sup>th</sup> meeting for final review/approval.

##### Discussion Items

- Keating asked if the budgeted fleet amount includes the 2012 remount - 2 remounts are reflected in the draft 2 budget.
- Open Bids for Remount are April 2, 2012 at 0900 hours in the Conference Room of Diamond Springs Fire.

A Motion was made by Tyler to accept the Provider Agency Budgets while adjusting the Non-provider Agency proposals as not to exceed this FY's budget amount. Seconded by Hardy and motion carried unanimous.

On Monday, Schwab and Hackett will go to Sac City Hall and Report on medical supplemental funding.

#### 4.5 Update on Audit matter with El Dorado County Fire Protection District

Keating, Lacher, Hardy and Hackett met with reps from El Dorado County Fire and auditor Fechter. County Fire owes a significant amount of money and three (3) issues have been identified: (1)\$379,000 overpayments for 22-positions (2)\$90,000 JPA Utility payment error, and (3)\$50,000 Strike Team. Different assumptions between the auditors were found. The recommendation discussed was a 4 year payback time.

##### Discussion Items

- Combs stated He is working with Kate Whitehouse from Gold Country on a possible solution. Combs is offering a rate not to exceed a fixed rate and a contract annually to have an opportunity to offer services. She wants an \$8000 rate; Combs is working on communications with her and the needs of the Nursing Facility.
- Diamond Springs provides tax free services for the Facility, but 1/3 of their calls come from them. Gold Country currently pays per call; whereas, Escaton pays a smooth rate.

#### **5. New Business**

none

#### **6. Adjournment**

Chairman Keating motioned to adjourn the meeting at 1433 hours. Chief Gill seconded the motion which carried unanimously.

The next meeting will occur on Wednesday, April 4, 2012 at 1:30 p.m. in the conference room at Diamond Springs Fire.

*Prepared by Jannell Clanton, JPA Admin*