



## El Dorado County Emergency Services Authority

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### Special Combined Finance and JPA Board Meeting

Wednesday, March 6, 2013 1:00 p.m.  
Diamond Springs/El Dorado Fire Station #49 – Classroom

#### Minutes

#### **Present:**

Roberts/El Dorado Hills; Keating/Rescue Fire; Chiefs Dekker/Garden Valley, Schwab/Georgetown Fire; Gill/Pioneer; Davis/Mosquito; Teter/Cal Fire; Cordero/El Dorado County Fire, Combs/Diamond Springs and Marty Hackett/JPA Executive Director. Guests: Steve Wilburn

#### **1. Call to Order**

*Chairman Roberts called the meeting to order at 1303 hours.*

#### **2. Approval of Agenda**

*Motion to approve the March 6, 2013 Agenda by Keating; seconded by Dekker and motion carries.*

#### **3. Approval of Minutes**

*Motion to approve Minutes of February 6, 2013 by Keating; seconded by Schwab and motion carries.*

#### **4. Old Business**

##### 4.1 Review/Discuss Cameron Park Administration Fees

*Director Hackett address the amount paid to each district for administrative fees and discussed the definition of the Provider Fees and what they're used for. There may be duplication of costs and a written policy should define the exact use of fees.*

##### 4.2 Review/Discuss CSA 7 Revenue & Expenditures FY 12-13

*Information was provided regarding balances of Revenue and Expenditures to date. Districts must inform the JPA in April if they are suspecting to go over budget.*

#### **5. New Business**

##### 5.1 Review/Action JPA's continued participation in the MDC Program

*Motion to discontinue the MDC program by Gill; seconded by Combs with discussion of District mapping. County wide map books have been started at Diamond Springs Fire by Jose.*

*A motion for the JPA to sponsor map books for the ambulances based on the county wide grid system to serve as a replacement to the MDC Program was made by Combs; seconded by Keating and motion carries unanimously. Map Books will be ordered by Chief Combs.*

*Surplus of equipment and storage of the server needs to be discussed further – El Dorado Hills offered to store it at their site, or at the JPA*

##### 5.2 Review/Discuss FY 13/14 Projected Revenue & Expenditures

*Director Hackett discussed the moderate projection of the Revenue and Expenditures based on numbers from the 5 year projections given by county. Questions arose:*

- *What is the baseline or breakdown of costs to run a medic unit?*
- *Can the hospital include the ambulance service costs when automatic emergency Medicaid enrollments are made? ~ EMSA will explore*
- *Are there Amnesty fines*
- *Is the Polaris Consultant looking at the billing service for fees?*
- *Has there been any collection of data since moving to electronic billing; is there an increase or net decrease?*
- *Medicaid supplemental is a possibility but it cannot be assumed*

### 5.3 Discuss/Approve cost saving measures to balance budget

*Chief Roberts presented the PowerPoint Presentation to discuss what everyone can agree on - 48 positions could be lost if the JPA doesn't survive. Ideas came to the table such as:*

- *Cost controls*
- *Creating a plan to become solvent in a few years might allow county to release some reserve funds if it appears the JPA will return to financial health*
- *Maintenance and fuel costs could come in the form of purchasing vans rather than 4x4 ambulances – vans cannot sustain the topography of dirt roads, mud, and snow in our county*
- *Address Admin costs*
- *Each department can determine how they can cut a cap*
- *\$25 per parcel ambulance tax fees have remained the same for 25 years and should be addressed*
- *Longer term solutions are needed now*
- *Concerns are layoffs, quality level of service, and long term employees*
- *Medical supplies expire and substantial amounts are thrown out. Create a central supply.*
- *Medical supplies should be the same for each medic unit*
- *Part of the plan should include supplies and the parcel fee tax that has not risen in 25 years*
- *Fuel cost savings with CAL Cards rather than Chevron Fuel cards*
- *Contract with local mechanic to service ambulances rather than the expense of the dealership*
- *Cut budget by a percentage; the same across the board*
- *There is no back-up for admin fees - cut costs*
- *Verify invoicing*
- *Combine Class 40 and Cap 30 using the model*
- *Approx \$22,000 savings per month in the medic unit 26 being taken out of service*

*In the interest of time item 5.4 and 5.5 will be continued at the next regular meeting.*

### 5.4 Discuss/Approve Draft 1 FY 13-14 Budget

*To be continued at the next JPA Board meeting on March 20, 2013*

### 5.5 Discuss/Approve Dispatch billing percentages

*To be continued at the next Systems Status Meeting March 24, 2013*

## **6. Adjournment**

*A motion to adjourn at 4:35 pm by Keating; seconded by Dekker and motion carried unanimously.*

*Jannell Clanton, JPA Admin*