



# El Dorado County Emergency Services Authority

## Finance Committee Meeting

Wednesday, June 03, 2015 – 1:00 p.m.

DS/ED Fire Station #49, Classroom, 501 Main Street, Diamond Springs, CA

### Minutes

#### Attendees:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Cameron Park/CAL Fire, Chair, DC Mike Webb | <input checked="" type="checkbox"/> Diamond Springs Fire, Vice Chair Chief Rob Combs  |
| <input type="checkbox"/> Rescue Fire, Deputy Chief Tom Keating                 | <input checked="" type="checkbox"/> Alternate CP/CAL FIRE, BC Bob Counts              |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Dave Roberts   | <input checked="" type="checkbox"/> El Dorado County Fire, Chief Mike Hardy           |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Greg Schwab         | <input checked="" type="checkbox"/> El Dorado County Fire, Division Chief Tim Cordero |
| <input type="checkbox"/> Diamond Springs Fire, Battalion Chief Ken Earle       | <input type="checkbox"/> Diamond Springs Fire, Assistant Chief Bryan Ransdell         |
| <input type="checkbox"/> Pioneer Fire, Chief Jack Daniels                      | <input type="checkbox"/> Garden Valley Fire, Chief Bill Dekker                        |
| <input checked="" type="checkbox"/> JPA, Executive Director Marty Hackett      |   |

**Guests:** Rich Todd, EMS Agency Administrator

#### 1. Call to Order

Chairman Webb called the meeting to order at 13:01 hours.

#### 2. Approval of Agenda

**Motion** to approve Agenda by Chief Schwab seconded by Chief Hardy, motion carries unanimously.

#### 3. Approval of Finance Committee meeting minutes of February 4, 2015

**Motion** to approve minutes by Chief Schwab, seconded by Chief Hardy, motion carries unanimously.

#### 4. Old Business

##### 4.1. Retiree Health Benefits Reserve Funding Policy update

- A hand out of the suggested revisions of the Retiree Health Benefits Reserve Funding Policy was provided to all attendees for review.
- Executive Director Marty Hackett provided suggestions made by the auditors. The auditors would like to see consistency with the numbers and the accounting methods used throughout all Fire Districts. They would prefer that the ARC method be used. There was Committee discussion against the suggestion, as the Fire Districts all use different auditors and therefore the methods of calculation will naturally be different depending on the auditor and demographics.
- Mr. Hackett provided an additional suggestion made by the auditors regarding OPEB reimbursement deposits. The auditors would like the funds to be deposited directly into a trust fund account for tracking purposes and consistency. This was discussed at length by the Committee.
- The Committee discussed other items such as the lump sum option, soft cap vs. hard cap, Diamond Springs Fire Department overage billing, Pioneer Fire Department and Garden Valley Fire Department overages, and proceedings for coming in over budget or under budget. The Committee agreed to be more lenient regarding the budget Cap as long as everyone is proceeding responsibly.

*Direction: The Committee directed Executive Director Hackett to change the wording of the section I of the policy to include the word "annual".*

*Direction: The Committee directed Executive Director Hackett to budget hard CAP / soft CAP to the next JPA Board Meeting for direction and approval.*

**Motion** by Chief Counts to adopt the changes of the Retiree Health Benefits Reserve Funding Policy, seconded by Chief Hardy with the change of wording to section I of the policy to include the word "annual", motion carries unanimously.

## **5. New Business**

### **5.1 Review Revenue / Expense Report**

- Executive Director Hackett provided an overview of the Revenue / Expense Report as of May 2015.
- The Committee discussed the following items, property tax, special tax, ambulance billing, outstanding PCRs, Miwok payments, revenue, and the new agreement, GEMT money to be taken to the next Board of Supervisors meeting and new / replacement ambulance purchasing and bidding.
- Georgetown Fire was over budget on class 40.

*Direction: The Committee directed Executive Director Hackett to follow up with Lori Walker regarding the Miwok payments.*

No further discussion.

### **5.2 Review and recommend request for class 60 budget adjustment to purchase more medic units this fiscal year**

Item was removed from the agenda by Chief Webb.

## **6. Adjournment – 13:51 hours**

**Motion** to adjourn the meeting was made by Chief Webb, seconded by Chief Counts, motion carries unanimously.