



El Dorado County Emergency Services Authority

Finance Committee Meeting

Wednesday, June 4, 2014 – 1:00 p.m.

DS/ED Fire Station #49, Classroom, 501 Main Street, Diamond Springs, CA

Minutes

Attendees:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Rescue Fire, Chair , Chief Tom Keating | <input type="checkbox"/> Pioneer Fire, Chief Jack Daniels |
| <input type="checkbox"/> Cameron Park/CAL Fire, Vice Chair , DC Joe Tyler | <input type="checkbox"/> Alternate CP/CAL FIRE, BC Justin Sanders |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Dave Roberts | <input checked="" type="checkbox"/> El Dorado County Fire, Chief Mike Hardy |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Greg Schwab | <input type="checkbox"/> El Dorado County Fire, Division Chief Tim Cordero |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Rob Combs | <input type="checkbox"/> Diamond Springs Fire, Assistant Chief Bryan Ransdell |
| <input type="checkbox"/> Diamond Springs Fire, Battalion Chief Ken Earle | <input type="checkbox"/> Garden Valley Fire, Chief Bill Dekker |
| <input checked="" type="checkbox"/> JPA, Executive Director Marty Hackett | |

Guests: Jim Hartley, EDH Board Director

1. Call to Order

Chairman Keating called the meeting to order at **13:00** hours.

2. Approval of Agenda –

Motion to approve Agenda by Chief Roberts, seconded by Chief Hardy and motion carries unanimously.

3. Approval of Finance Meeting Minutes of May 7, 2014:

Motion to approve minutes by Chief Hardy, seconded by Chief Dekker and motion carries unanimously.

4. Old Business

4.1. Miwok Contract Update

- The Tribe has not paid for February, March or April. The verbal agreement in negotiations was not reflected in the hard contract presented by the Tribe. The County believes they still have a basis for negotiation but no resolution has been reached.
- The Finance Committee instructed Executive Director Hackett to invoice the HHSA for the shortfall of revenue.

4.2. Discuss Rent and Utility Reimbursement Methodology

- JPA provided copies from County Fire's station 19 and Cameron Park Fire's station 88. Chief Combs also handed out Diamond Springs Fire station 48 utility costs but believes the list is missing some things.
- The Directors all agree we now have a good approximation of the cost for those station's utilities/operations costs.
- Executive Director Hackett will send an email to Lori Walker at the HHSA to get calculation for grant monies allocation for square footage costs with regard to any rent allocation.
- Chief Combs will pull square footage of station 48 and station 88 and provide at next session.

5. New Business

5.1. Review Revenue and Expense Statement (handout)

- Property tax is a couple thousand less than estimated but should still have more posted in June.
- Executive Director Hackett indicated some agencies getting close to their caps so that will need to be monitored.

- Chief Keating suggested we bill CSA7 for the shortfall of revenue from the Miwok. We're still paying the salaries of the people responding there. Executive Director Hackett will draft a letter.

5.2. Discuss Fire District Hiring Expense Reimbursement Requests

- Currently no policy indicating JPA reimburses for hiring expenses. Has not been budgeted so would need to increase JPA administration budget.
- Chief Dekker would like see the hiring expenses have a standard across the board or to cap the expenses. If contracting for a flat fee service this will not be an issue that would need to have a policy adjustment. Chief Keating suggested increase admin fee by 3000 and include it in there.
- Executive Director Hackett will draft a policy to speak to this expense and bring it back to this committee

6. Adjournment

A motion to adjourn the meeting at 14:19 hours was made by Chief Roberts was seconded by Chief Dekker and motion carries unanimously.

Minutes taken by Rita Gonzales, JPA Board Clerk

APPROVED 7/9/2014