



El Dorado County Emergency Services Authority

Finance Committee Meeting

Tuesday, January 7, 2014 – 9:00 a.m.

DS/ED Fire Station #49, Classroom, 501 Main Street, Diamond Springs, CA

Minutes

Attendees:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Rescue Fire, Chair , Chief Tom Keating | <input type="checkbox"/> Pioneer Fire, Chief Jack Daniels |
| <input type="checkbox"/> Cameron Park/CAL Fire, Vice Chair , DC Joe Tyler | <input checked="" type="checkbox"/> Alternate CP/CAL FIRE, BC Justin Sanders |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Dave Roberts | <input checked="" type="checkbox"/> El Dorado County Fire, Chief Mike Hardy |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Greg Schwab | <input checked="" type="checkbox"/> El Dorado County Fire, Division Chief Tim Cordero |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Rob Combs | <input type="checkbox"/> Diamond Springs Fire, Assistant Chief Bryan Ransdell |
| <input type="checkbox"/> Diamond Springs Fire, Battalion Chief Ken Earle | <input type="checkbox"/> Garden Valley Fire, Chief Bill Dekker |
| <input checked="" type="checkbox"/> JPA, Executive Director Marty Hackett | |

Guests: none

1. Call to Order

Chairman Keating called the meeting to order at **09:07** hours.

2. Approval of Agenda

Motion to approve Agenda by Chief Hardy seconded by Chief Schwab and motion carries unanimously.

3. Approval of Finance Meeting Minutes of November 6, 2013:

Motion to approve Minutes by Chief Roberts seconded by Chief Combs and motion carries unanimously.

4. Old Business

4.1. Discuss and Recommend FY14/15 Budget –

- Will we maintain \$1million cap. Class 40 will be handled as per FY 13/14 as well as the Admin Fee for the time being. Discussion of utilizing HHSA matrix for cost allocation. Director Hackett is seeking that matrix from Lori Walker.
- CSA7 Projection calls for 1% increase in revenue this year and each of the next four years. HHSA is working with Sac Metro on application for GEMT but we don't have the number of any funds we may receive but Director Hackett anticipates \$300k per year from GEMT.
- FY 14/15 projections for Draft Budget are needed prior to next meeting.
- Chiefs also want us to take the snapshot of projected revenue, divide it out by medic unit and be done. We will take the expenses year to date to see where we are with actual operating costs.

4.2. Miwok Contract Update –

- \$136K paid; payments have not included the 5% increase allowable per previous contract. EMSA has billed them for the difference plus November and December billed.
- Miwok revenue discussion and impact of loss of that revenue on operations.
- If county would go with lump sum payment similar to CSA3 Director Hackett believes we go with actual expenses; then if we don't get the funds the responsibility is on the County to mitigate the loss of the casino funds.

4.3. Discuss CCT Nurse Contract Plan –

- Attorney Wright will have opinion for closed session at next Board meeting. Should have full understanding of position then.

4.4. Audit Update -

- Awaiting final audit. Director met with Mr. Goodell last week. They discussed OPEB findings of Diamond Springs owing \$23K to the JPA and the JPA owing EDCF \$51K for under payment in FY 12/13. Chief Combs wants clarification from the CPA firm because he believes they should only owe \$15. Director Hackett will get further clarification from the auditors.
- Discussed finding concerning refund due to the JPA by fire district for JPA percentage of the expense they paid. The member agency kept the entire refund. Need policy to address this Discussion of Workers Compensation cost increases this year impact on the member agencies: El Dorado Hills cost up \$180K; Diamond Springs costs increase due to comp claim.

5. New Business

5.1. Discuss and Recommend the Hiring of a Part-time JPA Employee

- Director Hackett discussed the need for additional help to catch up with accounts payables, audit filing and EPCR workload.
- Discussion of need to streamline processes while staying compliant with generally accepted accounting practices.

Motion by Chief Hardy to approve, seconded by Chief Sanders; Discussion: Chairman Keating called for a roll call vote. Motion fails by vote of 2 Aye, 3 Nay. Committee requested this item be placed on agenda for next JPA Board of Directors meeting.

6. Adjournment

A motion to adjourn the meeting at 10:31 hours was made by Chief Roberts, seconded by Chief Hardy and motion carries unanimously.