



## El Dorado County Emergency Services Authority

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### Finance Committee Meeting

Wednesday, November 6, 2013 – 1:00 p.m.

DS/ED Fire Station #49, Conference Room, 501 Main Street, Diamond Springs, CA

### Minutes

#### Attendees:

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|---|---|
| <input checked="" type="checkbox"/> Rescue Fire, <b>Chair</b> , Chief Tom Keating     | <input type="checkbox"/> Pioneer Fire, Chief Jack Daniels                     |
| <input type="checkbox"/> Cameron Park/CAL Fire, <b>Vice Chair</b> , DC Joe Tyler      | <input checked="" type="checkbox"/> Alternate CP/CAL FIRE, BC Justin Sanders  |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Dave Roberts          | <input type="checkbox"/> El Dorado County Fire, Chief Mike Hardy              |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Greg Schwab                | <input type="checkbox"/> El Dorado Hills Fire, Chief Jim O'Camb               |
| <input checked="" type="checkbox"/> El Dorado County Fire, Division Chief Tim Cordero | <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Rob Combs     |
| <input type="checkbox"/> Diamond Springs Fire, Battalion Chief Ken Earle              | <input type="checkbox"/> Diamond Springs Fire, Assistant Chief Bryan Ransdell |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chief Bill Dekker             | <input checked="" type="checkbox"/> JPA, Executive Director Marty Hackett     |

**Guests:** John Goodell and Michelle Hanson, Audit firm of Goodell, Porter, Sanchez & Bright, LLP

#### 1. Call to Order

Chairman Keating called the meeting to order at **13:01** hours.

#### 2. Approval of Agenda

*Motion to amend Agenda to move item 4.1 to Item 3.1 for Auditors update to accommodate our guests.*

*Motion to approve Agenda as amended by Chief Roberts, seconded by Chief Schwab and motion carries unanimously.*

#### 3. Old Business

##### 3.1. Audit Update –

- Auditors have the exact numbers for each year for the OPEB liabilities.
- Discussion over liability reserve of 146k use by the Districts to bill for liabilities. \$270K is the actual amount the auditors believe we should have in a fund balance and not the 146k per draft audit report. Could bill out for liability costs at the time of transfer or termination. Don't have to spend it or lose it.
- Discussed Draft finding 2013 -1 workers compensation insurance refund not given to the JPA from El Dorado Hills.

##### 3.2. Review and Discuss Marshall Hospital Invoice and CCT Service –

- Invoice outstanding consider a settlement agreement; JPA Attorney indicated no contract; we probably won't get it paid by the county however are we interested in settlement.  
*Motion by Chief Combs to add to next agenda closed session with attorney present, seconded by Chief Cordero and motion carries unanimously.*
- CCT – Discussion of hiring CCT nurses but need to disassociate from the other employer. Attorney is trying to determine if there is too close of an association with Marshall for an FLSA Issue to be raised. Chief Keating believes the hospital is responsible for the transfer. Marshall asked county and BOS for special consideration for IFT transport cost relief and receive in-kind services in return for like considerations. Committee wants a copy of the in-kind agreement which talks to CCT nursing services being provided by Marshall.

*Motion made by Chief Roberts to review in closed session at the next meeting, seconded by Chief Combs.*

**4. Approval of Finance Meeting Minutes of October 2, 2013.**

*Motion to approve Minutes by Chief Dekker seconded by Chief Combs and motion carries unanimously.*

**5. New Business**

**5.1. Cost Control Working Group.**

- Cost saving on copier insurance. Airgas audit is completed and awaiting final report.

**5.2. County Proposal for Lump Sum Payment for FY 14/15.**

- Only Cameron Park replied to projection request. Lori Walker suggested Director Hackett discuss this with Rich Todd. CSA 3 encounters fees for non-compliance, late filings, etc. Chief Sanders recommends everyone actually read the CSA3 contract. He has and does not feel we have the means to meet those specific contract obligations. That is available online at the EMSA website.

**6. Adjournment**

*A motion to adjourn the meeting at 14:52 hours was made by Chief Sanders seconded by Chief Cordero and motion carries unanimously.*