



El Dorado County Emergency Services Authority

JPA Board of Directors Meeting

Wednesday, August 21, 2013, **9:30 a.m.**

El Dorado County OES Conference Room, 330 Fair Lane, Placerville, CA 95667

Minutes

Attendees:

- | | |
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| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chair Chief Dave Roberts or
<input checked="" type="checkbox"/> Cameron Park Fire, Division Chief Dave Teter and
<input type="checkbox"/> Diamond Springs Fire, Chief Rob Combs or
<input type="checkbox"/> El Dorado County Fire, Chief Mike Hardy or
<input type="checkbox"/> Garden Valley Fire, Chiefs Bill Dekker or
<input type="checkbox"/> Latrobe Fire, Chief Chris Couper or
<input checked="" type="checkbox"/> Rescue Fire, Chief Tom Keating or
<input checked="" type="checkbox"/> Georgetown Fire, Chief Greg Schwab
<input type="checkbox"/> Pioneer Fire, Chief Jack Daniels | <input type="checkbox"/> Alternate Deputy Chief Jim O'Camb
<input type="checkbox"/> Alternate Chief Justin Sanders, CalFire ECC
<input checked="" type="checkbox"/> Alternate Assistant Chief Bryan Ransdell
<input type="checkbox"/> Alternate Division Chief Tim Cordero
<input checked="" type="checkbox"/> Alternate Assistant Chief Bob Bement
<input type="checkbox"/> Alternate Director Dennis Carroll
<input type="checkbox"/> Alternate Director Anne Walker
<input type="checkbox"/> Mosquito Fire, Chief Bob Davis
<input type="checkbox"/> Cameron Park Fire, BC David Wood |
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Other Attendees:

Marty Hackett, JPA Executive Director
 Jim Hartley, EDH Director
 Mark Spaug

Mike Pott, ECF DC
 Carmel Mitchell, CalFire Captain

Item	Presenter
1. Call to Order/Roll Call/Introductions – 9:30 am Roll Call indicated only five Directors present: Roberts, Teter, Keating, Schwab and Bement. Session was recessed at 9:34 am to try to obtain a quorum. Session re-convened at 9:48 am with Ransdell now also in attendance.	Roberts
2. Approval of Agenda Director Roberts requested an amended Agenda per Director Hackett's request to add discussing MDC Server Surplus under New Business item 8.1. <i>Motion was made by Chief Schwab to amend the agenda to include item 8.1; seconded by Chief Teter and motion carries unanimously.</i>	Roberts
3. Public Comments - Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.	
4. Consent Calendar 4.1 <u>Approval of JPA Board Minutes of July 17, 2013</u> 4.2 <u>Approval of July 2013 Bills</u> 4.3 <u>Receive Medical Response Statistics and Mutual Aid from July 2013</u> Director Hackett noted move up and cover stats that were requested are now added to item 4.3 thanks to Captain Mitchell and Rita Gonzales. <i>Motion to approve Consent Calendar made by Chief Keating seconded by Assistant Chief Ransdell and motion carries unanimously.</i>	
5. Correspondence none	Hackett
6. Reports – none	Teter
7. Old Business 7.1 <u>Discuss and recommend action regarding Miwok tribe contract negotiation</u> <ul style="list-style-type: none"> • No contract exists with the County at this time. Director Hackett recommends bring to Systems Management for recommendation on course of action. 	Hackett

<p>7.2 <u>Discuss and recommend action regarding Miwok tribe contract negotiations.</u> (cont...)</p> <ul style="list-style-type: none"> Director Hackett has sent the County communications expressing concerns. Rich Todd indicates county council is negotiating with the tribe (into four months now). Chief Roberts and Director Hackett will provide an update at the next board meeting. <p>7.3 <u>Status update and recommend action on RFI for ambulance services.</u></p> <ul style="list-style-type: none"> Special Meeting Scheduled for 8/29 at 9 am Diamond Springs Classroom. County council still hasn't heard back from the State on 201 rights. Keating discussed with Lori Walker at HHS running CSA 7 like CSA 3 in that they provide Cal Tahoe JPA all the funds up front. Discussed rescheduling to accommodate the Medicare Billing workshop on the same day in Sacramento <p><i>Motion made by Schwab to move meeting from 09:00 hour to 14:00 hours on the same date and location; seconded by Keating and motion carries unanimously.</i></p>	
<p>8. New Business</p> <p>8.1 <u>MDC Server Surplus</u></p> <ul style="list-style-type: none"> MDC program was shut down so server now available if any agency has a use for it. Please submit request to Marty Hackett. He will provide the server specs to the directors. 	Hackett
<p>9. Fiscal Items</p> <p>9.1 <u>Audit Update</u> – Audit firm is at JPA this entire week and progress being made.</p> <p>9.2 <u>CSA 7 Revenue & Expenditures FY 12/13</u></p> <ul style="list-style-type: none"> Handout provided of Revenue and Expense report June 30 2013- preliminary as fiscal year end closing at county auditor controller office moved to 8/28 so final numbers aren't in. Discussion noted majority of budget categories are presently in under budget. <p>9.3 <u>Review and approve contract with WEX Fuel Card Services.</u></p> <ul style="list-style-type: none"> Voyager non responsive to request for information. With WEX card, if we pay within 26 net will receive a 1% rebate each month. Two cards per unit, 1 spare with Captain or Chief. Will ask them to enter medics to enter mileage at fill up. <p><i>Motion made by Chief Schwab to authorize JPA to enter into contract with WEX for fleet fuel card service; motion seconded by Chief Bement and carries unanimously.</i></p>	Hackett
<p>10. Director Items</p> <ul style="list-style-type: none"> Chief Bement – Would like pie chart of where the CSA 7 revenue goes. How much JPA gets of the CSA 7 pie: Wittman billing, EMSA, BOS, County Council etc. of the pie. Maybe October timeframe. 	Roberts
<p>11. Closed Session – Adjourned to Closed Session 10:38 am Pursuant to Government Code Section 54957 (b)(1)- Public Employee Appointment of JPA Administrative Assistant-Account Technician. Reconvened open session at 10:44 am with no action taken in closed session.</p> <p><i>Board directed Executive Director Hackett to make the appointment of the JPA Administrative Assistant/Account Technician for a period not to exceed 1 year contract.</i></p>	Roberts
<p>12. Adjournment – 10:57 am</p> <p><i>Motion to adjourn made by Chief Teter and seconded by Chief Ransdell and carries unanimously.</i></p>	