



# El Dorado County Emergency Services Authority

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## Board of Directors Meeting

Wednesday, April 17, 2013, 9:30 a.m.

El Dorado County OES Conference Room, 330 Fair Lane, Placerville, CA 95667

### MINUTES

#### 1. Call to Order/Roll Call/Introductions – 0940

Roberts

*Chairman Roberts/EDH Fire, Directors Keating/Rescue Fire, Hardy/El Dorado County Fire, Gill/Pioneer Fire, Schwab/Georgetown Fire, Davis/Mosquito, Dekker/Garden Valley, Combs/Diamond Springs, and Teter/Cameron Park*

#### 2. Approval of Agenda

*Motion to approve Agenda by Gill; seconded by Hardy with an amendment stated by Teter to strikeout approval of Item 9.2 and only review item 9.2 until CPCSD Board has had an opportunity to review. Motion carries unanimously with the amended change.*

#### 3. Public Comments

Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.

#### 4. Consent Calendar

Roberts

4.1 Approval of JPA Board Minutes of March 20, 2013

4.2 Approval of March 2013 Bills

4.3 Receive Medical Response Statistics and Monthly Mutual Aid from March 2013

4.4 Receive/File Systems Status Management Minutes of January 23, 2012

*Motion to approve Consent Calendar with clarification to Item 4.4 SSMC minutes of January because the February minutes were passed in March by Chief Gill; seconded by Hardy and motion carries unanimously.*

#### 5. Correspondence - none

#### 6. Reports

6.1 Report from JPA Systems Management Committee Meeting of March 27, 2013

Teter

*Chief Teter reported the iPCR training course draft is in place and recognized Engineer Johnson from GT for her work on the PowerPoint presentation. The Systems Policy is being updated. Next Thursday is another training at EDH Station 85 from 9am to 1pm. Finance Committee will look at CCT Training Policy.*

#### 7. Old Business

7.1 Review/Approve nominations for EMS Appreciation Week

Roberts

*Nominations for EMS Week pass unanimously for all nominees including Captain Wes Norman from Garden Valley motioned by Schwab and seconded by Gill. The motion carries unanimously.*

#### 8. New Business

Hackett

8.1 Review/Approve System Status Policy

*The Policy is a work in progress, a living document that continues to change. The Motion to approve changes to System Status Policy was made by Gill; seconded by Combs and motion carries unanimously.*

#### 9. Fiscal Items

9.1 Review/Approve Draft Request for Information from JPA member Agencies

*The RFI was discussed and the following verbiage will be added. Ideas/solutions for future financial sustainability and continued delivery of high quality patient care and support of fire suppression activities:*

- *Add Item F verbiage: all members will successfully perform annual standards on an ongoing basis.*

- *Add Introduction statement to include following changes: “all fire agencies with jurisdictional authority currently providing service in CSA 7 (Agencies are limited to: 10-member agencies)” to submit...*

*Chief Gill Motions to approve the draft with the inclusion of Item F and the set dates of May 1, 2013 and closing May 31 by Gill; seconded by Keating and motion fails after further discussion.*

*Restating the motion by Schwab to empower Chairman and Executive Director to have Draft RFI sent to legal and check on the process. The modified motion by Schwab was seconded by Hardy to adopt changes by the JPA Board, set future dates, take RFI to legal, and return to the board for a final vote. Changes as reviewed and re-stated motion carries unanimously.*

9.2 Review/Approve Draft Provider Agency Administrative Reimbursement and Authorization for Expenditures Policy

*Chief Teter is not comfortable voting on 9.2 until it runs by CPCSD Board beforehand. The allotted Admin Fee is for the operational support of each ambulance fee, not fees covering personnel payroll.*

*Chief Combs wants to see the OPEB payments addressed. Keating stated these are two different issues. Hardy read back the minute meetings from last month to clarify this issue.*

*Keating makes motion to recommend continuing to pay the admin fee to Cameron Park which is seconded by Gill and motion carries unanimously.*

*Keating motioned to Agendize the OPEB payments for the May agenda; seconded by Combs and motion carries.*

9.3 County BOS hired of Goodell, Porter, Sanchez & Bright, LLP Auditors for FY 2010 – 2013

*Announced as information only*

**10. Director Items**

**Cameron Park** – none

**Diamond** – none

**EDC** – none

**EDH** – response factor on check back times / looking at other alternatives for dispatching with other agencies in order to be accredited

**Garden Valley** - none

**GT** - thank you for assistance on Lotus Grade accident

**JPA** – none

**Latrobe** – n/a

**Mosquito** – none

**Pioneer** – thank you to County Fire on April 9<sup>th</sup> accident. Good job - M19 and E23

**Rescue** – none

**11. Adjournment – 1100 hours**

*Motion to adjourn by Keating; seconded by Gill and motion carries unanimously.*