



El Dorado County Emergency Services Authority

Board of Directors Special Meeting/Budget Workshop

Wednesday, April 1, 2015, 1:00 p.m.

El Dorado County OES Conference Room, 330 Fair Lane, Placerville, CA 95667

AGENDA

Item	Presenter
1. Call to Order/Roll Call/Introductions	Roberts
2. Approval of Agenda	Roberts
3. Public Comments - Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.	
4. Consent Calendar 4.1 Approval of JPA Board Special Meeting minutes of March 11, 2015	Roberts
5. New Business 5.1 Discuss and act on HHSA rejection of JPA FY 15/16 Draft 4 budget	Hackett
5.2 Review and approve FY 14/15 budget adjustment for Class 60 Capital Asset expenditures.	Hackett
6. Adjournment	Roberts

Next regular session meeting: 8:00 a.m. on Wednesday – April 22, 2015



El Dorado County Emergency Services Authority

JPA Board of Directors Special Meeting

Wednesday, March 11, 2015, **1:00 p.m.**

DS/ED Fire Station #49, Classroom, 501 Main Street, Diamond Springs, CA 95619

Minutes

1. Call to Order/Roll Call/Introductions - Call to order at **1:18 p.m.**

Board Attendees:

- | | |
|--|--|
| <ul style="list-style-type: none"> <input checked="" type="checkbox"/> El Dorado Hills Fire, <i>Chair</i> Chief Dave Roberts or <input checked="" type="checkbox"/> Cameron Park Fire, Dep. Chief Mike Webb, CalFire <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Rob Combs or <input checked="" type="checkbox"/> El Dorado County Fire, Chief Mike Hardy or <input type="checkbox"/> Garden Valley Fire, Chiefs Bill Dekker or <input type="checkbox"/> Rescue Fire, Deputy Chief Tom Keating or <input checked="" type="checkbox"/> Georgetown Fire, <i>Vice Chair</i> Chief Greg Schwab <input type="checkbox"/> Pioneer Fire, Chief Jack Daniels | <ul style="list-style-type: none"> <input type="checkbox"/> Alternate Deputy Chief Mike Lilienthal <input type="checkbox"/> Alternate Battalion Chief Bob Counts, CalFire <input type="checkbox"/> Alternate Assistant Chief Bryan Ransdell <input checked="" type="checkbox"/> Alternate Division Chief Tim Cordero <input type="checkbox"/> Alternate Assistant Chief Bob Bement <input type="checkbox"/> Alternate Director Anne Walker <input type="checkbox"/> Mosquito Fire, Chief <i>Open Position</i> <input checked="" type="checkbox"/> JPA, Executive Director Marty Hackett |
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Other Attendees:

Lori Walker, HHS

Chris Weston, Public Health

Jose Henriquez, LAFCO

Brian Estes, CalFire

Jim Hartley, EDHF Board

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2. Approval of Agenda

Amend agenda to

Motion to approve the agenda was made by Chief Schwab seconded by Chief Webb and motion carries unanimously.

3. Public Comments - Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.

4. New Business

4.1 Review and approve FY 15/16 Budget

- Executive Director Hackett gave an overview of the attachments provided for this agenda item. Class 60 higher on Draft 2 for more capital asset (fleet) replacements and reflects CSA7 projected revenue as requested by the Board. Draft 3 includes actual expenses for FY 13/14 as requested by the Board.
- Executive Director Hackett presented further details per the staff report provided in the packet.
- Executive Director Hackett noted there was an increase in CSA7 costs for billing per HHS. It was also noted that the revenue forecast estimated future years at a very conservative .5% increase.

- The Directors felt since Draft 3 did not include needed capital asset expenditures it would not be sufficient to fund our needs.
- Executive Director Hackett indicated we have \$6.2 million in reserve fund with only \$3 million accessible.

Motion by Chief Combs to approve Draft 2 amended to reflect the addition of \$637k to reestablish medic 26 halftime and inclusion of GEMT funds for asset expenditures; motion was seconded by Chief Schwab and carries unanimously

4.2 Discuss and act on Draft Amendment IV to the Master Contract

- Executive Director Hackett talked to the items he would suggest changed in this draft.
- Lori Walker will send Word version document to him for track changes.

Motion was made by Chief Hardy to table to next session for proposed changes, motion seconded by Chief Combs and carries unanimously.

4.3 Consider cancellation of JPA Board meeting on March 25, 2015

Motion by Chief Hardy to cancel motion was seconded by Chief Combs and carries unanimously.

4.4 EPCR update.

- Executive Director Hackett is working with Sansio and ImageTrend to work out a field test. Looking at hardware cost of \$ 2k per device. Both products have test accounts and are tablet based.

5 Adjournment – 1:30 p.m.

Motion to adjourn was made by Chief Hardy and seconded by Chief Combs and motion carries unanimously.

Preliminary DRAFT 2 JPA Budget FY15-16-with approved modifications.xls

Class 30: Wages/Benefits	JPA 2015-16 Projection	EDCF 2015-16 Projection	DS 2015-16 Projection	GT 2015-16 Projection	CP 2015-16 Projection	EDH 2015-16 Projection	Totals
3000 Reg. Employees	132,000	2,632,288.00	530,000.00	496,034.00	986,742	397,364	\$ 5,174,428
3001 Extra Help	-	-	6,000.00	40,000.00	-	20,000	\$ 66,000
3002 Overtime	12,000	416,120.00	35,000.00	130,000.00	-	77,000	\$ 670,120
3004 Other Comp	1,566	-	3,500.00	-	-	3,000	\$ 8,066
3020 Retirement	-	718,482.00	166,000.00	185,482.00	-	63,360	\$ 1,133,324
3021 Social Security	9,000	500.00	39,000.00	4,100.00	-	-	\$ 52,600
3022 Medicare	2,000	40,000.00	9,500.00	9,523.00	-	8,380	\$ 69,403
3040 Health Ins.	1,310	460,800.00	110,000.00	60,000.00	-	107,864	\$ 739,974
3041 Fed. Unempl.	-	-	-	1,700.00	-	-	\$ 1,700
3042 Disability Ins.	-	8,000.00	1,400.00	1,584.00	-	1,404	\$ 12,388
3043 Deferred Comp.	-	-	21,000.00	23,234.00	-	-	\$ 44,234
3044 Vision Insurance	-	7,500.00	-	1,146.00	-	12,840	\$ 21,486
3046 Retiree Health	377,492	-	-	-	-	-	\$ 377,492
3060 Workers' Comp	1,350	180,000.00	78,000.00	39,000.00	-	40,060	\$ 338,410
3080 Life/Flexible Benefits	-	-	600.00	-	-	-	\$ 600
CLASS 30: TOTALS	\$ 536,718	\$ 4,463,690	\$ 1,000,000.00	\$ 991,803.00	\$ 986,742.00	\$ 731,272.00	\$ 8,710,225
Class 40: Serv/Supplies	JPA 2015-16 Projection	EDCF 2015-16 Projection	DS 2015-16 Projection	GT 2015-16 Projection	CP 2015-16 Projection	EDH 2015-16 Projection	Totals
4020 Clothing	-	-	1,000.00	3,000.00	-	-	\$ 4,000
4021 Fire Turnouts	-	20,700.00	6,500.00	4,100.00	6,800	4,000	\$ 42,100
4022 Uniforms	-	4,200.00	1,000.00	6,000.00	-	-	\$ 11,200
4040 Communications	1,110,000	-	-	-	-	-	\$ 1,110,000
4060 Inservice Food	260	500.00	-	-	-	-	\$ 760
4080 Household Exp.	200	6,100.00	-	1,500.00	3,600	-	\$ 11,400
4085 Refuse Disposal	270	-	-	-	-	-	\$ 270
4087 Extermination	-	-	-	-	-	-	\$ -
4100 Insurance	30,000	-	-	-	-	-	\$ 30,000
4140 Maint: Equip.	15,000	-	-	-	-	-	\$ 15,000
4141 Maint: Office Equip	-	-	-	-	-	1,000	\$ 1,000
4142 Maint: Radio	5,000	-	-	-	-	-	\$ 5,000
4145 Maint: Equip. Prts	-	-	-	-	-	-	\$ -
4160 Vehicle Maint	100,000	-	-	-	-	-	\$ 100,000
4162 Veh Maint:Sup	20,000	-	-	-	-	-	\$ 20,000
4164 Veh Maint: Tires	25,000	-	-	-	-	-	\$ 25,000
4165 Veh Maint: Oils	4,000	-	-	-	-	-	\$ 4,000
4180 Maint: Bldg/Imp	600	-	-	-	-	-	\$ 600
4182 Structures Maint	-	-	-	-	-	-	\$ -
4197 Maint. Bldg Supplies	200	-	-	-	-	-	\$ 200
4200 Medical Supplies	380,000	-	-	-	-	-	\$ 380,000
4220 Memberships	-	-	-	375.00	-	-	\$ 375
4240 Misc. Expense	-	-	-	-	-	1,500	\$ 1,500
4260 Office Expense	4,000	4,000.00	1,000.00	875.00	1,500	1,500	\$ 12,875
4261 Postage	900	-	-	-	-	-	\$ 900
4263 Subscriptions	-	-	-	-	-	-	\$ -
4266 Printing	150	-	-	-	-	-	\$ 150
4300 Professional Serv	65,000	-	-	-	-	-	\$ 65,000
4304 Admin Fees	160,000	-	-	-	-	-	\$ 160,000
4308 External Data Svcs	-	-	-	-	-	-	\$ -
4324 Medical	-	-	-	650.00	-	2,000	\$ 2,650
4400 Publicat/Legal	200	-	-	-	-	-	\$ 200
4420 Rent/Lease/Equip	22,000	-	-	-	-	-	\$ 22,000
4440 Rent/Lease/Bldg	157,200	-	-	-	-	-	\$ 157,200
4460 Equip: Sm Tool	-	-	1,000.00	-	-	-	\$ 1,000
4461 Equipment: Minor	3,000	15,000.00	2,000.00	-	4,000	500	\$ 24,500
4462 Equip: Computers	20,000	4,000.00	3,000.00	-	-	1,000	\$ 28,000
4500 Special Dept Exp	3,000	-	-	-	-	-	\$ 3,000
4502 Educ Materials	-	-	500.00	-	-	-	\$ 500
4503 Staff Development(1099)	-	-	-	-	-	-	\$ -
4540 Staff Development	32,000	25,000.00	3,000.00	3,000.00	3,600	8,000	\$ 74,600
4600 Transport/Travel	-	500.00	1,000.00	500.00	500	500	\$ 3,000
4602 Mile Emp Prv Auto	400	-	-	-	-	-	\$ 400
4606 Fuel Purchases	215,000	-	-	-	-	-	\$ 215,000
4620 Utilities	98,500	-	-	-	-	-	\$ 98,500
CLASS 40: SUBTOTALS	2,471,880	\$80,000	\$20,000	\$20,000	\$20,000	\$20,000	\$ 2,631,880
Class 60: Fixed Assets	JPA 2015-16 Projection	EDCF 2015-16 Projection	DS 2015-16 Projection	GT 2015-16 Projection	CP 2015-16 Projection	EDH 2015-16 Projection	Totals
6040 Fixed Assets	650,000	-	-	-	-	-	\$ 650,000
Class 60 Total	\$ 650,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 650,000
Budget Totals	JPA 2015-16 Projection	EDCF 2015-16 Projection	DS 2015-16 Projection	GT 2015-16 Projection	CP 2015-16 Projection	EDH 2015-16 Projection	Totals
Class 30: Wages/Benefits	536,718	4,463,690.00	1,000,000.00	\$991,803.00	986,742.00	731,272.00	\$8,710,225.00
Class 40: Serv/Supplies	2,471,880	80,000.00	20,000.00	\$20,000	20,000.00	\$20,000	\$2,631,880.00
Class 60: Fixed Assets	650,000	-	-	-	-	-	\$650,000.00
Class 70: Resid.Eqty.Trsf.	-	-	-	-	-	-	\$0.00
Totals	\$3,658,598.00	\$4,543,690.00	\$1,020,000.00	\$1,011,803.00	\$1,006,742.00	\$751,272.00	\$11,992,105.00

With GEMT Retro Funding Revenue	(\$650,000.00)	-Rev to offset needed Capital Asset replacements: ambulance, def/monitors, gurneys & computer EQ.	\$11,342,105.00
With GEMT Future Funding Revenue	(\$400,000.00)	-Rev to offset the return of 1/2 time medic unit 26 to service	\$10,942,105.00
Total adjusted budget with Ground Emergency Medical Transport (GEMT) retro and future funding revenue.			\$10,942,105.00

JPA PRELIMINARY BUDGET - Fiscal Year 2015/2016 - Allocations

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Agency Allocations	JPA Admin Only	El Dorado County Fire	Diamond Springs Fire	Georgetown Fire	Cameron Park Fire	El Dorado Hills Fire	JPA Totals	Allocation	Notes
3046 Retiree Health	\$ -	\$ 186,886.00	\$ 72,222.00	\$ 58,384.00	\$ -	\$ 60,000.00	\$ 377,492.00		<i>Estimate only</i> for budget purposes - Provide a copy of the actuarial for this year with your invoice for actual OPEB costs.
4304 Admin Fees	\$ -	\$ 80,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 160,000.00	20K per ambulance per fiscal year	
4440 Rent/Lease/Bldg	\$ 13,200.00	\$ 72,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 157,200.00	1500 per ambulance per month; 18k per year	Includes all building related expenses such as pest control, insurance, household expenses, building maintenance and rent.
4620 Utilities	\$ 2,500.00	\$ 48,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 98,500.00	1000 per ambulance per month; 12k per year	Includes all utilities inclusive of phone, internet, refuse disposal, water, sewer, electric, propane.
6040 Fixed Assets	\$ 360,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360,000.00	3 rebuild ambulances	

JPA PRELIMINARY BUDGET - Fiscal Year 2014/2015							FINAL
Class 30: Wages/Benefits	JPA Admin	El Dorado County Fire	Diamond Springs Fire	Georgetown Fire	Cameron Park Fire	El Dorado Hills Fire	FY 14/15 TOTALS
3000 Reg. Employees	130,000	1,937,173	1,000,000	986,880.34	962,675	1,000,000	\$ 6,016,728.34
3001 Extra Help	-	-	-	-	-	-	\$ -
3002 Overtime	12,000	404,000	-	-	-	-	\$ 416,000.00
3004 Other Comp	1,566	-	-	-	-	-	\$ 1,566.00
3020 Retirement	-	740,703	-	-	-	-	\$ 740,703.00
3021 Social Security	9,000	500	-	-	-	-	\$ 9,500.00
3022 Medicare	2,000	38,000	-	-	-	-	\$ 40,000.00
3040 Health Ins.	-	480,403	-	-	-	-	\$ 480,403.00
3041 Fed. Unempl.	-	-	-	-	-	-	\$ -
3042 Disability Ins.	-	7,800	-	-	-	-	\$ 7,800.00
3043 Deferred Comp.	-	-	-	-	-	-	\$ -
3044 Vision Insurance	-	7,500	-	-	-	-	\$ 7,500.00
3046 Retiree Health	407,552	-	-	-	-	-	\$ 407,552.00
3060 Workers' Comp	1,400	174,098	-	-	-	-	\$ 175,498.00
3080 Life/Flexible Benefits	-	-	-	-	-	-	\$ -
CLASS 30: TOTALS	\$ 563,518.00	\$ 3,790,177.00	\$ 1,000,000.00	\$ 986,880.34	\$ 962,675.00	\$ 1,000,000.00	\$ 8,303,250.34
Class 40: Serv/Supplies	JPA Admin	El Dorado County Fire	Diamond Springs Fire	Georgetown Fire	Cameron Park Fire	El Dorado Hills Fire	FY 14/15 TOTALS
4020 Clothing	-	-	-	-	-	-	\$ -
4021 Fire Turnouts	-	15,000	4,000	4,000	6,800	4,000	\$ 33,800.00
4022 Uniforms	-	-	-	-	-	-	\$ -
4040 Communications	1,110,000	-	-	-	-	-	\$ 1,110,000.00
4060 Inservice Food	-	500	-	-	-	-	\$ 500.00
4080 Household Exp.	100	6,100	1,600	1,600	3,600	1,600	\$ 14,600.00
4085 Refuse Disposal	-	-	-	-	-	-	\$ -
4087 Extermination	-	-	-	-	-	-	\$ -
4100 Insurance	30,000	-	-	-	-	-	\$ 30,000.00
4140 Maint: Equip.	20,000	-	-	-	-	-	\$ 20,000.00
4141 Maint: Office Equip	-	-	-	-	-	-	\$ -
4142 Maint: Radio	10,000	-	-	-	-	-	\$ 10,000.00
4145 Maint: Equip. Prts	-	-	-	-	-	-	\$ -
4160 Vehicle Maint	100,000	-	-	-	-	-	\$ 100,000.00
4162 Veh Maint:Sup	15,000	-	-	-	-	-	\$ 15,000.00
4164 Veh Maint: Tires	20,000	-	-	-	-	-	\$ 20,000.00
4165 Veh Maint: Oils	3,000	-	-	-	-	-	\$ 3,000.00
4180 Maint: Bldg/Imp	600	-	-	-	-	-	\$ 600.00
4182 Structures Maint	-	-	-	-	-	-	\$ -
4197 Maint. Bldg Supplies	200	700	-	-	-	-	\$ 900.00
4200 Medical Supplies	410,000	-	-	-	-	-	\$ 410,000.00
4220 Memberships	-	-	-	-	-	-	\$ -
4240 Misc. Expense	-	-	-	-	-	-	\$ -
4260 Office Expense	4,000	4,000	1,500	1,500	1,500	1,500	\$ 14,000.00
4261 Postage	900	-	-	-	-	-	\$ 900.00
4263 Subscriptions	-	-	-	-	-	-	\$ -
4266 Printing	150	-	-	-	-	-	\$ 150.00
4300 Professional Serv	50,000	-	-	-	-	-	\$ 50,000.00
4304 Admin Fees	160,000	-	-	-	-	-	\$ 160,000.00
4308 External Data Svcs	60	-	-	-	-	-	\$ 60.00
4324 Medical	-	-	-	-	-	-	\$ -
4400 Publicat/Legal	400	-	-	-	-	-	\$ 400.00
4420 Rent/Lease/Equip	3,100	-	-	-	-	-	\$ 3,100.00
4440 Rent/Lease/Bldg	157,200	-	-	-	-	-	\$ 157,200.00
4460 Equip: Sm Tool	-	-	-	-	-	-	\$ -
4461 Equipment: Minor	5,000	19,000	4,900	4,900	4,000	4,250	\$ 42,050.00
4462 Equip: Computers	3,500	-	-	-	-	800	\$ 4,300.00
4500 Special Dept Exp	5,000	-	-	-	-	-	\$ 5,000.00
4502 Educ Materials	-	-	-	-	-	-	\$ -
4503 Staff Development(1099)	-	-	-	-	-	-	\$ -
4540 Staff Development	32,000	34,200	7,500	7,500	3,600	7,350	\$ 92,150.00
4600 Transport/Travel	-	500	500	500	500	500	\$ 2,500.00
4602 Mile Emp Prv Auto	400	-	-	-	-	-	\$ 400.00
4606 Fuel Purchases	182,000	-	-	-	-	-	\$ 182,000.00
4620 Utilities	98,500	-	-	-	-	-	\$ 98,500.00
CLASS 40: SUBTOTALS	\$ 2,421,110.00	\$ 80,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 2,581,110.00
Class 60: Fixed Assets	JPA Admin	El Dorado County Fire	Diamond Springs Fire	Georgetown Fire	Cameron Park Fire	El Dorado Hills Fire	FY 14/15 TOTALS
6040 Fixed Assets	360,000.00	-	-	-	-	-	\$ 360,000.00
Class 60 Total	\$360,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360,000.00
Budget Totals	JPA Admin	El Dorado County Fire	Diamond Springs Fire	Georgetown Fire	Cameron Park Fire	El Dorado Hills Fire	FY 14/15 TOTALS
Class 30: Wages/Benefits	563,518	3,790,177	1,000,000	986,880.34	962,675	1,000,000	\$ 8,303,250.34
Class 40: Serv/Supplies	2,421,110	80,000	20,000	20,000	20,000	20,000	\$ 2,581,110.00
Class 60: Fixed Assets	360,000	-	-	-	-	-	\$ 360,000.00
Class 70: Resid.Eqty.Trsf.	-	-	-	-	-	-	\$ -
Totals	\$ 3,344,628	\$ 3,870,177	\$ 1,020,000	\$ 1,006,880.34	\$ 982,675	\$ 1,020,000	\$ 11,244,360.34

Purple items-JPA processed for cumulative expense item.