



El Dorado County Emergency Services Authority

JPA Board of Directors Meeting

Wednesday, January 28, 2015, 8:00 a.m.

El Dorado County OES Conference Room, 330 Fail Lane, Placerville, CA 95619

Minutes

1. Call to Order/Roll Call/Introductions - Call to order at 08:06 a.m.

Board Attendees:

- | | |
|---|---|
| <input checked="" type="checkbox"/> El Dorado Hills Fire, <i>Chair</i> Chief Dave Roberts or | <input type="checkbox"/> Alternate Deputy Chief Mike Lilienthal |
| <input checked="" type="checkbox"/> Cameron Park Fire, Dep. Chief Brian Estes , CalFire | <input type="checkbox"/> Alternate Battalion Chief Bob Counts , CalFire |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Rob Combs or | <input checked="" type="checkbox"/> Alternate Assistant Chief Bryan Ransdell |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Mike Hardy or | <input checked="" type="checkbox"/> Alternate Division Chief Tim Cordero |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chiefs Bill Dekker or | <input checked="" type="checkbox"/> Alternate Assistant Chief Bob Bement |
| <input checked="" type="checkbox"/> Rescue Fire, Deputy Chief Tom Keating or | <input type="checkbox"/> Alternate Director Anne Walker |
| <input checked="" type="checkbox"/> Georgetown Fire, <i>Vice Chair</i> Chief Greg Schwab | <input type="checkbox"/> Mosquito Fire, Chief <i>Open Position</i> |
| <input checked="" type="checkbox"/> Pioneer Fire, Chief Jack Daniels | <input checked="" type="checkbox"/> JPA, Executive Director Marty Hackett |

Other Attendees: Jose Henriquez, LAFCO; Rich Todd, EMSA; Wally Fullerton, EDHF Board Director; Jim Hartley, EDHF Board Director; Mark Spaugh, GVFD Board Director

Pledge of Allegiance

Introduction of Guests: none

2. Approval of Agenda

Amend agenda: Executive Director Hackett requested the addition to Old Business of item 7.1 Discuss Amendment to ALS Ambulance Agreement and under Fiscal Items add item 9.3 Fleet Status; Chief Hardy requested the addition to Old Business of item 7.2 EPCR Update which was to be a standing item. **Motion** to approve the agenda as so amended by Chief Keating seconded by Chief Schwab and motion carries unanimously.

3. Public Comments - Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.

4. Consent Calendar

4.1 Approval of JPA Regular Board Meeting Minutes of October 22, 2014

4.2 Approval of October, November & December 2014 Bills

Motion to approve Consent Calendar made by Chief Keating seconded by Chief Hardy and motion carries unanimously.

5. Correspondence – LAFCO Memos dated 11/12/14 and 11/13/14 concerning Dissolution of the Latrobe Fire Protection District/Reorganization into the El Dorado Hills County Water District and El Dorado County Fire Protection District; LAFCO Project Nos. 2014-03 & 2014-04

- Impact to By-Laws for future discussion

6. Reports

6.1 Receive/File Statistics for December 2014:

- 6.1.1 Medical Response Times
- 6.1.2 Mutual Aid
- 6.1.3 Move Up & Covers
- 6.1.4 IFTs

- Executive Director Hackett provided a summary of the reports.

6.2 Systems Status Management Committee – Report from January 21 meeting

- Assistant Chief Ransdell provided and summary of the meeting to the Board of Directors.

7. Old Business

7.1 Amendment to Ambulance Agreement

- Discussed amending page 15 regarding verbiage of item 97. C to remove the words 'on the ambulances'. Executive Director Hackett will amend it as suggested and bring it back before this Board for approval at the next meeting.

7.2 EPCR update

- Executive Director Hackett discussed the impact on HHSA billing with Cal-Tahoe using iPCR, West Slope EDHF using iPCR and remainder of the agencies using paper. The key to going back to using iPCR was that the system has to work with no known issues and we must have confidence in the product before re-implementing. Reports module still not producing the needed reports was confirmed to the Executive Director. Chief Hardy questioned why prior minutes indicated it was supposed to be rolled out for trial to Cameron Park and Georgetown Fire and asked why that didn't happen. Executive Director Hackett indicated there were some issues as yet unresolved.
- Chief Hardy believes that decision was already made and we need to move forward. Chiefs Combs and Estes believe our lack of decisiveness has hurt the credibility of the organization.
- Chief Keating-suggested a special meeting of the Board of Directors to address the EPCR system. Executive Director Hackett will schedule the meeting.

8. New Business

8.1 Receive and approve JPA Finance Committee Officer nominations for 2015

- The Finance Committee nominated Division Chief Webb to Chair and Chief Combs as Vice-Chair with Assistant Chief Ransdell as alternate Vice-Chair. There being no further nominations, those are accepted and so appointed.

8.2 Receive and approve JPA Systems Status Management Committee Officer nominations for 2015

- The Systems Status Management Committee nominated Assistant Chief Ransdell as Chair and Division Chief Cordero to Vice-Chair. There being no further nominations, those are accepted and so appointed.

8.3 Discuss and act on County Health and Human Services proposal for GEMT fund disbursement

- Executive Director Hackett provided a summary of the proposal. The Directors will stand by their fund priorities as earlier communicated to HHSA.

8.4 Discuss and approve Executive Director's attendance at training course to become Certified Ambulance Compliance Officer (March 22 thru March 27, 2015)

- New course recommended by OIG to have a trained compliance officer within your organization. Executive Director Hackett offered to pay for all travel, lodging and tuition costs associated with the course. The tuition is \$1000. Chief Roberts believes expense should be paid by the JPA as it directly benefits our agency.

Motion by Chief Combs to sponsor and pay tuition for Executive Director Hackett to attend the CACO training seconded by Chief Hardy and carries unanimously.

8.5 Discuss and approve Executive Director's personal time off use for vacation (May 8 through May 28, 2015)

Motion by Chief Combs to approve the personal time off seconded by Chief Bement and motion carries unanimously.

8.6 Discuss JPA By-Laws structure modification

- Executive Director Hackett indicated that with the departure of Latrobe we need to update our By-Laws. He will bring back a proposal with suggested language and bring it back to the Board. We also need to update filing with the Secretary of State since we now have one less Director.

9. Fiscal Items

9.1 Discuss FY 15/16 budget preparation

- Please provide your preliminary budget as soon as possible. Feb. 4 is the next Finance Committee be nice to have by then so we can bring to JPA Board in February then to Fire District Boards for approval in March.
- One lump sum contract with HHSA is mired with County legal counsel.

9.2 Discuss and approve purchase of chairs for the ECC

- Chief Wood brought to the Finance Committee a request to help them purchase chairs for the dispatchers at the command center. The Finance Committee wanted the matter brought before the Board as this was not a budgeted expense. Executive Director Hackett indicated the contract does specify property owned operated by the parties is their responsibility. Chief Estes thanked the Board for their consideration but is withdrawing the request. CalFire will look at a replacement cycle.

9.3 Fleet Discussion

- Three ambulance replacements were budgeted in this fiscal year. Executive Director Hackett provided an update on those remount delays and efforts being taken to find all options available to get the units we need.

10. Director Items none

11. Adjournment – 09:21a.m.

Motion to adjourn made by Chief Keating seconded by Chief Daniels and motion carries unanimously